

Attachment 6. Post-Course, and PACE and non-PACE Evaluation Survey Email Templates

A.

Emails for OneLab Network Post-Event Survey Respondents.....	1
B. Emails for OneLab TEST Post-Event Survey Respondents.....	3
C. Emails for OneLab REACH Post-Course Evaluation Survey Respondents.....	4
D. Emails for OneLab VR Post-Scenario Survey Respondents.....	6

A. Emails for OneLab Network Post-Event Survey Respondents

I. Initial OneLab Network Post-Event Survey Email

To: OneLab Network Members
From: OneLab Adobe Campaign List
Title: CDC OneLab Network post-event survey
Attachments: N/A

CDC OneLab™ Network Members,

Thank you for attending today's OneLab Network event. Please fill out this brief post-event survey below by [DATE]. This information will be used to improve future OneLab events.

IF P.A.C.E.® CREDITS ARE OFFERED: To receive P.A.C.E.® credit for this event, users must create or log into their [OneLab REACH account](#) and complete the P.A.C.E.® section of this survey. All survey responses will remain anonymous and will be reported only in aggregate form.

IF NO P.A.C.E.® CREDITS ARE OFFERED: Participation in this survey is voluntary. All survey responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab Network Post-Event Survey]

Your feedback is essential to us as we develop events that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

II. Reminder email asking users to take the OneLab Network Post-Event Survey

To: OneLab Network Members
From: OneLab Adobe Campaign List
Title: Reminder - CDC OneLab Network post-event survey
Attachments: N/A

CDC OneLab™ Network Members,

This is a reminder to please complete the CDC OneLab Network post-event survey below if you have not already. The last day to complete the survey is **[DATE]**.

IF P.A.C.E.® CREDITS ARE OFFERED: To receive P.A.C.E.® credit for this event, users must create or log into their [OneLab REACH account](#) and complete the P.A.C.E.® section of this survey. All survey responses will remain anonymous and will be reported only in aggregate form.

IF NO P.A.C.E.® CREDITS ARE OFFERED: Participation in this survey is voluntary. All survey responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab Network Post-Event Survey]

Your feedback is essential to us as we develop events that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

III. Thank you email for those who have taken the OneLab Network Post-Event Survey

To: OneLab Network Members who have completed the Post-Event survey
From: OneLab Adobe Campaign List
Title: Thank you for completing the CDC OneLab Network post-event survey
Attachments: N/A

Hello,

Thank you for completing the CDC OneLab™ Network post-event survey. The information you provided is incredibly important to us, and we look forward to using your feedback to improve our services and meet the training and education needs of our community.

IF P.A.C.E.® CREDITS ARE OFFERED: Your P.A.C.E.® certificate can be accessed in your [OneLab REACH account](#) through your My Learner Hub.

Thank you,
CDC OneLab

B. Emails for OneLab TEST Post-Event Survey Respondents

IV. Initial OneLab TEST Post-Event Survey Email

To: OneLab TEST Members
From: OneLab Adobe Campaign List
Title: CDC OneLab TEST post-event survey
Attachments: N/A

CDC OneLab™ TEST Members,

Thank you for attending today's OneLab TEST event. Please fill out this brief post-event survey below by **[DATE]**. This information will be used to improve future OneLab events.

Participation in this survey is voluntary. All responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab TEST Post-Event Survey]

Your feedback is essential to us as we develop events that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

V. Reminder email asking users to take the OneLab TEST Post-Event Survey

To: OneLab TEST Members
From: OneLab Adobe Campaign List
Title: Reminder - CDC OneLab TEST post-event survey
Attachments: N/A

CDC OneLab™ TEST Members,

This is a reminder to please complete the CDC OneLab TEST post-event survey below if you have not already. The last day to complete the survey is **[DATE]**.

Participation in this survey is voluntary. All responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab TEST Post-Event Survey]

Your feedback is essential to us as we develop events that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

VI. Thank you email for those who have completed the OneLab TEST Post-Event Survey

To: OneLab TEST Members who have completed the Post-Event Survey
From: OneLab Adobe Campaign List
Title: Thank you for completing the CDC OneLab TEST post-event survey
Attachments: N/A

Hello,

Thank you for completing the CDC OneLab™ TEST post-event survey. The information you provided is incredibly important to us, and we look forward to using your feedback to improve our services and meet the training and education needs of our community.

Thank you,
CDC OneLab

C. Emails for OneLab REACH Post-Course Evaluation Survey Respondents

VII. Initial OneLab REACH Post-Course Evaluation Survey Email

To: OneLab REACH Course Users
From: OneLab REACH
Title: CDC OneLab REACH post-course survey
Attachments: N/A

CDC OneLab™ Member,

Thank you for completing the OneLab REACH course: **[insert course title here]**. Please fill out this brief post-course survey below by **[DATE]**. This information will be used to improve OneLab courses and resources.

IF P.A.C.E.® CREDITS ARE OFFERED: To receive P.A.C.E.® credit for this course, users must create or log into their [OneLab REACH account](#) and complete the P.A.C.E.® section of this survey. All survey responses will remain anonymous and will be reported only in aggregate form.

IF NO P.A.C.E.® CREDITS ARE OFFERED: Participation in this survey is voluntary. All survey responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab REACH Post-Course Survey]

Your feedback is essential to us as we develop resources that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

VIII. Reminder email asking users to take the OneLab REACH Post-Course Evaluation Survey

To: OneLab REACH Course Users
From: OneLab REACH
Title: Reminder: CDC OneLab REACH post-course survey
Attachments: N/A

CDC OneLab™ Member,

This is a reminder to please complete the CDC OneLab REACH post-course survey below if you have not already. The last day to complete the survey is **[DATE]**.

IF P.A.C.E.® CREDITS ARE OFFERED: To receive P.A.C.E.® credit for this course, users must create or log into their [OneLab REACH account](#) and complete the P.A.C.E.® section of this survey. All survey responses will remain anonymous and will be reported only in aggregate form.

IF NO P.A.C.E.® CREDITS ARE OFFERED: Participation in this survey is voluntary. All survey responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab REACH Post-Course Survey]

Your feedback is essential to us as we develop resources that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

IX. Thank you email for those who have taken the OneLab REACH Post-Course Evaluation Survey

To: OneLab Members who have completed the Post-Course Survey
From: OneLab REACH
Title: Thank you for completing the CDC OneLab REACH post-course survey
Attachments: N/A

Hello,

Thank you for completing the CDC OneLab™ REACH post-course survey. The information you provided is incredibly important to us, and we look forward to using your feedback to improve our services and meet the training and education needs of our community.

Thank you,
CDC OneLab

D. Emails for OneLab VR Post-Scenario Survey Respondents

X. Initial OneLab VR Post-Scenario Survey Email

To: OneLab VR Users
From: OneLab REACH
Title: CDC OneLab VR post-scenario survey
Attachments: N/A

CDC OneLab™ Member,

Thank you for completing the OneLab VR scenario: **[insert scenario title here]**. Please fill out this brief post-scenario survey below by **[DATE]**. This information will be used to improve OneLab courses and resources.

Participation in this survey is voluntary. All responses will remain anonymous and will be reported only in aggregate form.

[LINK-OneLab VR Post-Scenario Survey]

Your feedback is essential to us as we develop resources that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

XI. Reminder email asking users to take the OneLab VR Post-Scenario Survey

To: OneLab VR Users
From: OneLab REACH
Title: Reminder: CDC OneLab VR post-scenario survey
Attachments: N/A

CDC OneLab™ Member,

This is a reminder to please complete the CDC OneLab VR post-scenario survey below if you have not already. The last day to complete the survey is **[DATE]**.

Participation in this survey is voluntary. All responses will remain anonymous and will be reported only in aggregate form.

[[LINK-OneLab VR Post-Scenario Survey](#)]

Your feedback is essential to us as we develop resources that are customized to meet your most pressing training and education needs. Please feel free to email OneLab@cdc.gov with any questions or concerns.

Thank you,
CDC OneLab

XII. Thank you email for those who have taken the OneLab VR Post-Scenario Survey

To: OneLab Members who have completed the Post-Scenario Survey

From: OneLab REACH

Title: Thank you for completing the CDC OneLab VR post-scenario survey

Attachments: N/A

Hello,

Thank you for completing the CDC OneLab™ VR post-scenario survey. The information you provided is incredibly important to us, and we look forward to using your feedback to improve our services and meet the training and education needs of our community.

Thank you,
CDC OneLab