Draft Notification Email to recipients re: reporting of performance measure data

Dear X,

We are writing to request the annual submission of performance measures for your award under CK21-2104 "Global Healthcare Detection and Response" (coordinated through Global Antimicrobial Resistance Laboratory Response Network). Your participation in this information collection is expected as part of the conditions for funding.

These performance measures will be used to assess recipients' individual and collective progress towards the larger aims of the cooperative agreement, direct technical assistance to recipients, and obtain information needed to help assess the cooperative agreement's public health impact. We are requesting performance measures from all our recipients.

The Global AR Laboratory and Response Network performance measures data collection tool is completed on the REDCap platforms and includes two forms. Reviewing the tool, generating the requested information, and completing entry will take approximately 4 hours. No personally identifiable or sensitive information is included as part of this information request. All data will be stored securely in the REDCap system on the CDC network. The CDC Global AR Laboratory and Response Network will create reports based on these data and share those with you and other recipients.

Please:

- Send the names and emails of your staff participating in data entry
- Attend the September 2024 Global AR Laboratory & Response Network Performance Measurement tool webinar for tutorial and Q&A afterward.
- Complete data entry by November 30th.
- Confirm with your project officer once complete.

If you have any questions, please do not hesitate to reach out to Stephanie Tavitian (yll4@cdc.gov) and cc the Global AR Lab and Response Network email (garlrn@cdc.gov).

Many thanks, Stephanie Tavitian