

Non-substantive Change Request
OMB Control Number 0920-1078
DWD Alumni Survey

Date Submitted: December 26, 2024

Summary of request: This change request revises race and ethnicity and gender identity questions for the DWD Alumni Survey.

Description of Changes Requested

This request updates both the race and ethnicity and the gender identity questions used in the standard Alumni Survey to be in accordance with the most recently published OMB standards and White House guidelines.

Rationale for Change

Race and ethnicity and gender identity data are relevant components of ensuring DWD fellowships are aligning with the CDC's programming tenets of diversity. These data fields will be used to describe alumni and make comparisons. The change will also align these fields with those approved for use in the Fellowship Management System ICR (0920-0765). This request looks to obtain approval in advance of the 2025 collection cycle for DWD fellowship alumni.

Description of Changes to Burden

There are no changes to burden from the alterations in this request.

Recent Submissions for this Collection

Type of Submission	Approval Date	Content of Submission
Revision Request	3/25/24	Expands what was formerly the PHAP Alumni Survey to encompass multiple DWD Fellowships, with future intentions to incorporate all division fellowships that are interested.
Change Request	9/03/24	Adds the Presidential Management Fellowship (PMF) to the DWD Alumni Survey ICR. The PMF survey is similar to the PHAP survey with minor changes to content.
Change Request (Current submission)	TBD	Updates race and ethnicity question and gender identity question to reflect updated federal standards.

Table A: Current DWD Fellowships using the DWD Alumni Survey

Epidemiology Elective Program (EEP)

Evaluation Fellowship Program (EFP)

Epidemic Intelligence Service (EIS)

Laboratory Leadership Service (LLS)

Future Leaders in Infections and Global Health Threats (FLIGHT)

CDC Steven M. Teutsch Prevention Effectiveness (PE) Fellowship

Public Health Informatics Fellowship Program (PHIFP)

Public Health Associates Program (PHAP)

Science Ambassador Fellowship Program (SAF)

Presidential Management Fellowship (PMF)

Table B: Estimated Annualized Burden Hours and Cost

Data Collection Instrument Form Name	Type of Respondent	No. of Respondents	No. of Responses per Respondent	Average Burden per Response (in hours)	Total Burden Hours	Hourly Wage Rate	Total Respondent Costs
EEP Alumni Survey	EEP Alumni	135	1	20/60	45	\$108.30	\$4874
EFP Alumni Survey	EFP Alumni	60	1	8/60	8	\$34.07	\$273
EIS/LLS Alumni Survey	EIS/LLS Alumni	210	1	25/60	88	\$47.87	\$4,213
FLIGHT Alumni Survey	FLIGHT Alumni	5	1	8/60	1	\$108.30	\$108
PE Fellowship Alumni Survey	PE Fellowship Alumni	25	1	8/60	3	\$40.51	\$122
PHIFP Alumni Survey	PHIFP Alumni	20	1	8/60	3	\$40.51	\$122
PHAP Alumni Survey	PHAP Alumni	130	1	8/60	17	\$28.42	\$483
SAF Alumni Survey	SAF Alumni	60	1	10/60	10	\$31.49	\$315
PMF Alumni	PMF Alumni	50	1	8/60	7	\$48.08	\$337

Survey							
Total		695			182		\$10,847

Table C: Description of Changes to Standard Alumni Survey Module

Type of Change	Question/Item	Requested Change
Question Revision	<p>What is your race? <i>Select all that apply.</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> I prefer not to answer 	<p>What is your race and/or ethnicity? <i>Select all that apply</i></p> <p>-American Indian or Alaska Native <i>For example, Navajo Nation, Blackfeet Tribe of the Blackfeet Indian Reservation of Montana, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, Aztec, Maya, etc.</i></p> <p>-Asian <i>For example, Chinese, Asian Indian, Filipino, Vietnamese, Korean, Japanese, etc.</i></p> <p>-Black or African American <i>For example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.</i></p> <p>-Hispanic or Latino <i>For example, Mexican, Puerto Rican, Salvadoran, Cuban, Dominican, Guatemalan, etc.</i></p> <p>-Middle Eastern or North African <i>For example, Lebanese, Iranian, Egyptian, Syrian, Iraqi, Israeli, etc.</i></p> <p>-Native Hawaiian or Pacific Islander <i>For example, Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.</i></p> <p>- White <i>For example, English, German, Irish, Italian, Polish, Scottish, etc.</i></p>
Question Deletion	What is your ethnicity?	Delete question

	<ul style="list-style-type: none"> -Hispanic or Latino -Not Hispanic or Latino -I prefer not to answer 	
Question Revision	<p>How do you currently describe yourself?</p> <ul style="list-style-type: none"> -Male -Female -Transgender -I use a different term 	<p>Are you: (select all that apply)</p> <ul style="list-style-type: none"> -Female -Male -Transgender, non-binary, or another gender -Prefer not to answer