

**Addendum to the Supporting Statement for Form SSA-4547  
Advance Designation of Representative Payee  
OMB No. 0960-0814**

**Background**

Section 201 of the *Strengthening Protections for Social Security Beneficiaries Act of 2018* requires that the Social Security Administration (SSA) offer capable adults and emancipated minors who are applying for or receiving Social Security benefits, Supplemental Security Income, or Special Veterans Benefits the option to advance designate a representative payee (payee). SSA uses the form SSA-4547 Advance Designation of Representative Payee (OMB No. 0960-0814) to offer individuals the option to advance designate. SSA maintains a paper version and Internet version of the form. Accordingly, individuals may submit their advance designations by mailing or submitting a completed paper form SSA-4547, over the phone by calling their local field office or SSA's 800 number or electronically using their *my Social Security* account or when filing a claim via iClaim. SSA currently contracts with a vendor to centrally print and mail transactional receipts to individuals who advance designate in person, by telephone, or by mail.

**Minor Revisions to the Collection Instruments**

To the SSA is making the following revision:

- **Change #1:** We are removing the Advance Designation of Representative Payee receipts from the OMB No. 0960-0814 package.

**Justification #1:** SSA's contracted vendor will cease the printing and mailing of Advanced Designation of Representative Payee receipts to all customers, as customers can view their Advance Designation lists from their *my Social Security* account. We estimate that this change will save up to \$2.8 million in fiscal years 2025 and 2026.