

**Addendum to the Supporting Statement for
Consent Based Social Security Number Verification (CBSV) User Agreement
OMB No. 0960-0760**

CBSV User Agreement Changes:

- **Change #1:** We are updating the acceptable payment methods. Under Initial Enrollment Fee. **Page 4**
 - **Old language:** The initial enrollment fee must be paid by credit card or check.
 - **New language:** The initial enrollment fee must be paid by check or ACH using Pay.GOV.

Justification #1: We are updating to indicate the new acceptable payment methods.

- **Change #2:** We are updating the acceptable payment methods. Costs of Service item #1. **Page 15**
 - **Old language:** The Requesting Party must deposit with SSA, either by company check or company credit card.
 - **New language:** The initial enrollment fee must be paid by check or ACH using Pay.GOV.

Justification #2: We are updating to indicate the new acceptable payment methods.

- **Change #3:** We are updating the acceptable payment methods. Costs of Service item #2. **Page 15**
 - **Old language:** The Requesting Party must submit payment for transaction fees with a completed and signed Form SSA-1235.
 - **New language:** The Requesting Party must submit payment for transaction fees using Pay.GOV with a completed and signed Form SSA-1235.

Justification #3: We are updating to indicate the new acceptable payment methods.

- **Change #4:** We are updating the acceptable payment methods. Under Please Note. **Page 24**
 - **Old language:** Advance payment (company credit card via Pay.gov) is required.
 - **New language:** The initial enrollment fee must be paid by check or ACH using Pay.GOV.

Justification #4: We are updating to indicate the new acceptable payment methods.

- **Change #5:** We are updating the language from specific fiscal year to current fiscal year. **Page 20**
 - **Old language:** Accordingly, attached to, and made a part of, this User Agreement, is a Form SSA-1235 that provides the authorization for SSA to

perform services under this User Agreement during fiscal year 2024.

- o **New language:** Accordingly, attached to, and made a part of, this User Agreement, is a Form SSA-1235 that provides the authorization for SSA to perform services under this User Agreement during the current fiscal year.

Justification #4: We are updating to streamline the language to state current fiscal year.

- **Change #6:** We are updating the Project Manager and Alternate Contact under item 4. **Reporting Lost, Compromised or Potentially Compromised PII on page 24:**

- o **Old Language:**

Reporting Lost, Compromised or Potentially Compromised PII

Office of Income Security Programs

Project Manager: Peter Worstell 410-965-2967

Alternate Contact: Antoinette Ford 410-966-4422

- o **New Language:**

Reporting Lost, Compromised or Potentially Compromised PII

Income Security Policy

Project Manager: Christopher David 410-966-4320

Alternate Contact: Antoinette Ford 410 966-4422

Justification #6: We are updating our contacts in the Office of Income Security Programs due to agency organization personnel changes.

- **Change #7:** We are updating the SSA executive authorizing signature and title as well as the authorizing component on page 25:

- o **Old Language:**

XVIII. Authorizing Signatures and Dates

The signatories below warrant and represent that they have the competent authority on behalf of their respective entities to enter into the obligations set forth in this User Agreement.

For Social Security Administration:

Printed Name: Christopher McDermott

Deputy Associate Commissioner, Office of Data Exchange, Policy

Publications and International Negotiations

- o **New Language:**

XVIII. Authorizing Signatures and Dates

For Social Security Administration:

Printed Name: Susan Wilschke

Head of Income Security Policy

Justification #7: We are updating the contact information due to agency organization personnel changes.

- **Change #8:** We are updating the SSA executive authorizing signature and title as well as the authorizing component on 47:
 - o **Old Language:**
XII. Authorizing Signatures and Dates
Printed Name: Christopher McDermott
Title: Associate Commissioner Office of Data Exchange, Policy Publications and, International Negotiations Social Security Administration
 - o **New Language**
XII. Authorizing Signatures and Dates
Printed Name: Susan Wilschke
Title: Head of Income Security Policy

Justification #8: We are updating our contacts in the Office of Income Security Programs due to agency organization personnel changes.

We will implement these minor revisions upon OMB approval. These changes do not affect the public reporting burden.