Example Feedback Instruments for NCSIA Events



OMB Control Number 0970-0401 Expiration Date: 9/30/2026

Feedback for National Center on Subsidy Innovation and Accountability Events

Generic clearance: ACF's fast track for customer service feedback

Poll or written discussion questions used during meetings (e.g., webinars, peer learning opportunities, on-site visits with more than nine participants)

Below are instrument examples for each type of technical assistance. Specific technical assistance events may use some but not all the questions in the example as well as pull from other questions in the bank of poll questions submitted for review and approval. All examples will include an OMB control number, expiration date, and Paperwork Reduction Act Statement of Burden.



Instrument Examples

Universal Technical Assistance Webinars (e.g., Program Integrity Webinar Series)

Please rate the following statements:

	Strongly Disagree	Disagree	Agree	Strongly Agree
The content of this session was relevant to my work.				
The technical assistance provided was useful to my work.				
The resources provided during the webinar were useful for my work.				
I learned something during this event that I plan to use in my work.				
I was satisfied with the quality of this session.				

	Very Unlikely	Unlikely	Likely	Very Likely	
What is the likelihood you or your staff would participate in a peer learning opportunity on this topic?					
How did you find out about this event?					
What is your preferred way of learning virtually?					
What is your preferred technical assistance session le	ength? Less th	ıan 60 minu	ıtes	60 minutes	_
90 minutes More than 90 minutes					
What is your preferred meeting schedule for ongoing Once Per Month Oth			ery Two	Weeks	_



What topics would you like to learn more about in the future?					
Would you be willing to share the work of your Lead Agency related to this technical assistance opportunity? Yes No					
What type of follow-up support or resource(s) would be most useful to you on the topic?					

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NCSIA-led Individualized Technical Assistance (e.g., Process Mapping)

Poll questions may be used during and at the conclusion of the on-site visit.

Please rate the following statements:

	Strongly Disagree	Disagree	Agree	Strongly Agree
The technical assistance provided was useful to my work.				
The resources provided during this event were useful for my work.				
I learned something during this event that I plan to use in my work.				
I plan to share the information received during the training with others.				
The presenter(s) was effective in engaging participants.				

	Far Too Advanced	A Bit Too Advanced	Just Right	A Bit Too Simple	Far Too Simple
Please let us know whether you found the content presented in this event to be too simple, too advanced, or just about right.					

	No	Small	Moderate	Large
	Increase	Increase	Increase	Increase
How much did the event increase your knowledge of the topic(s) presented?				

Of the topics addressed in this event, what would you most like to improve or achieve?	
What additional T/TA opportunities would help you further improve your policies or practices?	
What factors, if any, may prevent you from using what you learned?	



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Targeted Technical Assistance Opportunities (e.g., Promoting Informed Child Care Choices, Cost-Based Subsidy Payments)

Poll questions may be used before or during individual sessions and in conclusion of a project or a multiple-part peer learning opportunity.

Please rate the following statements:

	Strongly Disagree	Disagree	Agree	Strongly Agree
The content of the session was relevant to my work.				
The technical assistance provided was useful to my work.				
The resources provided during the session/event were useful for my work.				
The identified goals and outcomes of the technical assistance were met.				
The content of the presentation was inclusive of diverse cultural experiences and backgrounds.				
The presenters were responsive to participants' questions.				
I was satisfied with the quality of this technical assistance.				
The presenters were knowledgeable in the content area.				



	Strongly Disagree	Disagree	Agree	Strongly Agree
The presenters were effective in engaging participants.				

	Far Too Advanced	A Bit Too Advanced	Just Right	A Bit Too Simple	Far Too Simple
Please let us know whether you found the content presented in this event to be too simple, too advanced, or just about right.					

	No Knowledge	Minimal Knowledge	Moderate Knowledge	High Level of Knowledge
BEFORE this technical assistance opportunity, my knowledge of the content/topics addressed can best be described as				
AFTER this technical assistance opportunity, my knowledge of the content/topics addressed can best be described as				

	No Comfort	Minimal Comfort	Moderate Comfort	High Level of Comfort
BEFORE this technical assistance opportunity, my comfort with implementation efforts related to (specific content/topics addressed) can best be described as				
AFTER this technical assistance opportunity, my comfort with implementation efforts related to (specific content/topics addressed) can best be described as				



	No Increase	Small Increase	Moderate Increase	Large Increase
How much did the event increase your knowledge of (specific topic presented)?				
How much did the event increase your comfort with communicating about (specific topic presented)?				
How much did the technical assistance increase your skill level in planning and implementing related policies and practices?				

	Small Group Discussions	Large Group Discussions	Presentations	Combination of Above
What is your preferred way of learning virtually?				

	Less Than 60 Minutes	60 Minutes	90 Minutes	More Than 90 Minutes
What is your preferred technical assistance session length?				

	Every Two Weeks	Once per Month	Quarterly	Other (Please Provide Detail)
What is your preferred meeting schedule for ongoing technical assistance?				

Please identify one concept or skill you lear	rned you will u	se in your wor	k.	
What outcome or desired result, if any, was	•	•		l assistance?
How could this technical assistance opporto	unity be more	inclusive of or	responsive to	diverse audiences
What information would help you further in	mprove your p	olicies or prac	tices?	



What factors, if any, ma	y prevent you from using what you learned?
How can we improve th	is technical assistance?
What type of follow-up	support or resource(s) would be most useful to you on (this specific topic)?
Would you be willing to	share the work of your Lead Agency related to this technical assistance
opportunity? Yes	,

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Intensive Technical Assistance (ASSIST)

Poll questions may be used before or during individual intensive technical assistance sessions and at the conclusion of the intensive technical assistance.

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Please rate the following statements:

	Strongly Disagree	Disagree	Agree	Strongly Agree
The content of this session was relevant to my work.				
The resources provided during this event were useful for my work.				
I am satisfied with the quality of this event.				
I am satisfied with the timeline of this event.				
I would recommend this event to my colleagues.				
The presenters were effective in communicating key information.				
The identified goals and outcomes of this technical assistance were met.				
The TA provided increased our agency's use of audits to identify and address policy and procedural gaps.				
The TA increased our agency's use of process mapping and/or system analysis to identify and address policy and procedural gaps.				
The information presented was respectful, nonjudgmental, and supportive of diverse populations.				

	No	Small	Moderate	Large
	Increase	Increase	Increase	Increase
How much did the event increase your knowledge of the topic(s) presented?				



	No Increase	Small Increase	Moderate Increase	Large Increase
How much did the technical assistance increase your skill in assessing, planning, and implementing related policy and practice changes?				
How much did the technical assistance increase your agency's awareness and use of high-quality training or technical assistance opportunities?				
How much did the technical assistance increase your agency's access to and use of training or technical assistance resources and tools designed to support (specific topic area) staff orientation and ongoing training?				
How much did the technical assistance increase your agency's compliance with CCDF rules and policies?				
How much did the technical assistance increase your agency's use of CQI techniques?				
How much did the technical assistance increase integration of your agency technological, policy, and administrative functions?				
How much did the technical assistance increase your Tribal agency's access to TA support in establishing agreements with states?				
How much did the technical assistance increase your agency's ability to establish and leverage partnerships to improve coordination and collaboration with other agencies?				

	No Knowledge	Minimal Knowledge	Moderate Knowledge	High Level of Knowledge
BEFORE this technical assistance opportunity, my knowledge of the content/topics addressed can best be described as				
AFTER this technical assistance opportunity, my knowledge of the content/topics addressed can best be described as				



	No Comfort	Minimal Comfort	Moderate Comfort	High Level of Comfort
BEFORE this technical assistance opportunity, my comfort with implementation efforts related to (specific content/topics addressed) can best be described as				
AFTER this technical assistance opportunity, my comfort with implementation efforts related to (specific content/topics addressed) can best be described as				
What aspects of this technical assistance were	e most useful?	?		
What aspects of this technical assistance were	e least useful?			
What outcomes or desired result, if any, have	you achieved	with the supp	oort of this tech	nical assistance?
How can we improve this technical assistance	?			
·				
What additional T/TA opportunities would hel	lp you further	improve your	policies or prac	rtices?

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The National Center on Subsidy Innovation and Accountability helps states, territories, and Tribes streamline the delivery of their child care subsidy services and is funded by the Office of Child Care, Administration for Children and Families, U.S. Department of Health and Human Services.

National Center on Subsidy Innovation and Accountability, A Service of the Office of Child Care

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