

Email Subject Line: Reminder! Upcoming Parent Virtual Focus Group

Dear Parent:

I'm writing to remind you about the upcoming virtual focus group to discuss you and your teenage youth's experiences in the [SRAE PROGRAM NAME] and to tell us how you think sexual risk avoidance, sexual health, and relationship education programs could work better for youth and their families.

**This is a three-day on-line focus group that will take place on [DAYS, DATES].** We will be using QualBoard, an online bulletin board where you will see and respond to questions we will pose, and you will read and respond to your fellow participant's answers. QualBoard is not a real time chat so you can log in at your convenience. We expect participants to log in once per day for three days, as new questions are posed each day. Your responses will not be linked to your real name. It should take you about 30 minutes each day to complete your participation. For your time and complete participation, you will receive a **\$35 gift card.**

You will receive further login instructions on [DAY BEFORE GROUP BEGINS]. The login instructions will be sent from the email address [noreply@qualboard.com](mailto:noreply@qualboard.com). Please add this email to your safe sender list to ensure that your login instructions do not go to junk mail. If you do not receive your login instructions by [DATE AND TIME] please email or call us at [twaits@mathematica-mpr.com](mailto:twaits@mathematica-mpr.com) or (202) 264-3498.

Please log in for the first time as soon as you receive your login instructions, so we know you are all set to participate. If for any reason you cannot keep your commitment to participate, please let us know at the email or telephone number above.

**If you have any questions or concerns about your participation in this online research study, please email or call our team at:**

[twaits@mathematica-mpr.com](mailto:twaits@mathematica-mpr.com) or (202) 264-3498.

Thank you and we look forward to your participation in this important study!