

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Frances Martinez-Pedraza  
Office of Child Care  
Administration for Children and Families (ACF)

**Date:** September 30, 2024

**Subject:** Change Request – Interest Form: Integration of Child Care and Part C  
(OMB #0970-0531)

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This memo requests approval of changes to a form approved under the Generic for Formative Data Collections for Program Support (OMB #0970-0531): Interest Form: Integration of Child Care and Part C, which is part of the Office of Child Care Technical Assistance Interest Form: Improving Child Care and Part C Integration or Disability Inclusion in Child Care generic information collection (GenIC).

***Background:***

This GenIC included two interest forms for two parts of the project: *Interest Form: Integration of Child Care and Part C* and *Interest Form: Disability Inclusion in Child Care*. This request is specific to the *Integration of Child Care and Part C* interest form.

Since approval, the Office of Child Care has identified some minor updates that would improve this form. The approved form used similar language for both forms and areas were identified where terminology could be made more specific to the Part C project. Additionally, the form included a partner no longer engaged in the work and a question that was identified as not necessary.

***Overview of Requested Changes***

The *Interest Form: Integration of Child Care and Part C* has been updated to use terms specific to the Part C project, remove a partner no longer engaged in the work, and simplify the application process. Specifically, the following sections were edited:

- Background: Removed partner Zero to Three. Changed language to align with Part C project.
- Criteria for Participation: Changed language to align with Part C project.
- Interest Form: Removed a question in effort to simplify the application process for agency representatives to answer.
- Expectations for Participants: Changed language to align with Part C project.

***Time Sensitivities***

The Office of Child Care is hoping to share the Interest Form following an informational webinar planned for October 24<sup>th</sup>.