

# **American Relief Act 2025 Disaster Supplemental Funds for Child Care**

**OMB Information Collection Request  
0970 - NEW**

## **Supporting Statement Part A - Justification**

**March 2025**

**Type of Request: New**

Submitted By:  
Office of Child Care  
Administration for Children and Families  
U.S. Department of Health and Human Services

## **1. Circumstances Making the Collection of Information Necessary**

The American Relief Act, 2025 provides \$250 million in supplemental Child Care and Development Fund (CCDF) funding for necessary expenses directly related to the consequences of major disasters and emergencies declared pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act ([42 U.S.C. 5121 et seq.](#)) occurring in 2023 and 2024. The Administration for Children and Families (ACF) determined that these funds will be used for child care recovery grants to state, territory, and Tribal Lead Agencies administering the CCDF program in areas affected by those disasters and emergencies. ACF is required to distribute the child care disaster supplemental funding to eligible states, territories, and Tribes based on assessed need, notwithstanding the allotment formula set forth in the CCDBG Act. This information collection is necessary to solicit applications from eligible jurisdictions that describe the need for funding to address impacts of the disasters or emergencies. The Office of Child Care (OCC) plans to distribute the funds by the end of Federal Fiscal Year 2025 so that impacted jurisdictions can begin the process of rebuilding child care.

## **2. Purpose and Use of the Information Collection**

The information collected will be used by OCC to determine funding allocations for eligible states, territories, or Tribes that apply. OCC will review information provided by applicants about the disaster or emergency impacts on child care programs and services, proposed projects to address impacts, and estimated costs related to those projects. OCC will use the information to inform decisions on distribution of funds.

## **3. Use of Improved Information Technology and Burden Reduction**

The information collection does not involve automated systems or techniques. Eligible applicants are asked to submit their information via email.

## **4. Efforts to Identify Duplication and Use of Similar Information**

No similar information is being requested. This information collection is necessary to meet the intention of the American Relief Act, 2025 that the funding is awarded based on assessed need.

## **5. Impact on Small Businesses or Other Small Entities**

The data collection does not involve small business or other small entities.

## **6. Consequences of Collecting the Information Less Frequently**

This specific collection of information only needs to be conducted once to receive the data needed to make decisions about awarding the disaster supplemental funding provided in the American Relief Act, 2025.

## 7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5

The information collection will be conducted in accordance with 5 CFR 1320.5.

## 8. Comments in Response to the Federal Register Notice and Efforts to Consult Outside the Agency

In accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13) and Office of Management and Budget (OMB) regulations at 5 CFR Part 1320 (60 FR 44978, August 29, 1995), ACF published a notice in the Federal Register announcing the agency's intention to request an OMB review of this information collection activity. This notice was published on January 17, 2025, (90 FR 5889) and provided a sixty-day period for public comment. During the notice and comment period, we did not receive comments.

## 9. Explanation of Any Payment or Gift to Respondents

No payments or gifts are provided to respondents.

## 10. Assurance of Confidentiality Provided to Respondents

The information collection is nothing of a confidential nature, therefore does not require an assurance of confidentiality.

## 11. Justification for Sensitive Questions

There are no questions of a sensitive nature.

## 12. Estimates of Annualized Burden Hours and Costs

There are approximately 70 state, territory, and Tribal CCDF Lead Agencies eligible to apply for the disaster supplemental funding. This is a one-time request for this information. The public reporting burden for this information collection is estimated to average 80 hours per response. This includes time for Lead Agencies to review the instructions, gather the data needed, submit the application for funds, and provide follow-up information if requested.

The cost to respondents was calculated using the Bureau of Labor Statistics (BLS) job code for Social and Human Services Assistants [21-1093] and mean hourly wage data from May 2023, which is \$21.27 per hour ([https://www.bls.gov/oes/current/oes\\_stru.htm](https://www.bls.gov/oes/current/oes_stru.htm)). To account for fringe benefits and overhead the rate was multiplied by two which is \$42.54.

Information Collection Title	Total Number of Respondents	Total Number of Responses Per Respondent	Average Burden Hours Per Response	Total/ Annual Burden Hours	Average Hourly Wage	Total Annual Cost
ACF-OCC-CCDF-PI-2025-X (Disaster Supplemental Funds for Child Care – 2023 and 2024)	70 (maximum eligible)	1	80	5600	\$42.54	\$238,224

major disasters and emergencies)	respondents)					
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### **13. Estimates of Other Total Annual Cost Burden to Respondents and Record Keepers**

There are no other direct monetary costs to Lead Agencies other than the time to submit the application.

### **14. Annualized Cost to the Federal Government**

This is a one-time process and not an annual cost to the Federal Government

Task	Estimated Hours	Estimated Rate	Total
Application Review	20 * 70 application	\$30.58	\$42,812

### **15. Explanation for Program Changes or Adjustments**

This is a new information collection.

### **16. Plans for Tabulation and Publication and Project Time Schedule**

OCC will use the information to inform decisions on distribution of funds. OCC plans to distribute the funds by the end of Federal Fiscal Year 2025 so that impacted jurisdictions can begin the process of rebuilding child care.

### **17. Reason(s) Display of OMB Expiration Date is Inappropriate**

Not applicable

### **18. Exceptions to Certification for Paperwork Reduction Act Submissions**

No exceptions are necessary for this information collection.