Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number: 0970-0401)

TITLE OF INFORMATION COLLECTION: Medical Legal Partnership Plus (MLP+) Grant Recipient Training and Technical Assistance Feedback Survey

PURPOSE AND USE: The Office of Community Services (OCS) provides training and technical assistance to grant recipients, including the current Medical Legal Partnership grant recipients. Based on experiences to date with technical assistance provided, conversations around technical assistance, and other information from grant recipients, OCS has identified areas that might be of interest for future technical assistance opportunities and would like grant recipients' feedback. The purpose of the Training and Technical Assistance Feedback Survey is to gather feedback from current Medical Legal Partnership grant recipients regarding their training and technical assistance to understand their needs and preferences. OCS will use the answers provided to help shape the content of the upcoming grant recipient meetings and other training and technical assistance opportunities.

DESCRIPTION OF RESPONDENTS: Respondents will be current grant recipients of the MLP program. OCS expects one to two individuals from each grant recipient organization to respond.

TYPE	OE	COI	T	$\mathbf{F}C\mathbf{T}$	'ION:

[] Customer Comment Card/Complaint Form	[] Customer Satisfaction Survey			
[] Usability Testing (e.g., Website or Software	[] Small Discussion Group			
[] Focus Group	[X] Other: Feedback Survey			

CERTIFICATION:

I certify the following to be true:

- 1. The collection is voluntary.
- 2. The collection is low-burden for respondents and low-cost for the Federal Government.
- 3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
- 4. The primary purpose of the results is <u>not</u> for public dissemination.
- 5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
- 6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name and affiliation: <u>Julia Rabin, Program Specialist, Division of Community Discretionary and Demonstration Programs, OCS</u>

To assist review, please provide answers to the following questions:

Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? [X] Yes [] No
- 2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [] Yes [X] No

3. If Yes, has an up-	o-date System of	Records Notice	(SORN) been pub	olished? [] Y	es [] No		
We are requesting nar specific needs.	nes, emails, and o	organizational af	filiation to track re	espondents' red	quests and		
Tokens of Appreciat Will a token of apprec			participants? [] Yes [X] No	ı		
BURDEN HOURS							
Information Collection	Category of Respondent	No. of Respondents	No. of Responses per Respondent	Estimated Time per Response	Burden Hours		
Training and Technical Assistance Feedback Survey	Grant Recipient	16	1	15 minutes	4 hours		
This sum reflects fede subsequent analysis o GS12, which is compounticipated that federa The selection of your 1. Do you have a cus	f results. The ave ensated at an averal staff will spend targeted respon	rage salary of the rage wage rate of about 10 hours o	e staff working on § \$89,834 annually on this project.	this program i , \$43 hourly. I	is a It is		
 Do you have a customer list or something similar that defines the universe of potential respondents, and do you have a sampling plan for selecting from this universe? [X] Yes [] No 							
If the answer is yes, p the answer is no, plea respondents and how	se provide a desc	ription of how yo	`		. ,		
OCS has a list of all a recipients. We anticip	_	-	-	to all active N	1LP grant		
Administration of th 1. How will you coll [X] Web-base [] Telephone [] In-person [] Mail [] Other, Exp	ect the information d or other forms o	•	at apply)				

2. Will interviewers or facilitators be used? [] Yes [${f X}$] No