

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Molly Jones  
Administration for Children and Families (ACF)

**Date:** June 10, 2025

**Subject:** Change Request – **Ongoing Burden IC List Adjustments** (OMB #0970-0401)

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This change request includes updates to three information collections that were approved under the Collection of Qualitative Feedback on Agency Service Delivery (OMB #0970-0401):

- Child Welfare Information Gateway Website Surveys
- Children’s Bureau Express Feedback Survey
- CapLEARN Registration Form

### ***Background***

These information collections were included under the Umbrella Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery (0970-0401) – Extension 2024 package submitted in the spring of 2024. They were re-approved on 5/15/2024 and have a current expiration date of 5/31/2027. Updates have been made to the surveys and as such, ACF has adjusted Attachment B - Ongoing Generic Information Collections - Extension 2024.

### ***Overview of Requested Changes***

ACF has removed the following GenIC from Attachment B - Ongoing Generic Information Collections - Extension 2024.

- Child Welfare Information Gateway Website Surveys
  - o Moved to individual GenIC line under 0970-0401 in ROCIS.
- Children’s Bureau Express Feedback Survey
  - o Moved to individual GenIC line under 0970-0401 in ROCIS.
- CapLEARN Registration Form
  - o Moved to individual GenIC under the ACF umbrella generic for gatherings (0970-0617), which was put in place after the 2024 initial approval but is more appropriate for registration questions.

Burden estimates in ROCIS have been adjusted accordingly.