

Template Name
CitationID
Template Version
Last Updated Date

OSWI NSPS EEEE EG FFFF Deviation Report (Spreadsheet Template)

60.2958

draft

4/2/2025

OMB No.: 2060-0563

Form No. 5900-560

For further Paperwork Reduction Act information see:

<https://www.epa.gov/electronic-reporting-air-emissions/paperwork-reduction-act-pra-cedri-and-ert>

**40 CFR Part 60, Subpart EEEE - Standards of Performance for Other S
40 CFR Part 60, Subpart FFFF - Emission Guidelines and Compliance Times for
§60.2958 and §60.3053 Deviation Report Spreadsheet**

Instructions for Spreadsheet Template

Purpose:

This spreadsheet template was designed by the U.S. EPA to facilitate semiannual deviation reporting for Other Solid Waste Standards of Performance for Other Solid Waste Incineration Units and 40 CFR part 60, subpart FFFF Emission Guidelines and Compliance Times for §60.2958 and §60.3053.

Electronic reporting:

Electronic submission of Compliance Reports through the EPA's Compliance and Emissions Data Reporting Interface (CEDRI) through the EPA's Central Data Exchange (<https://cdx.epa.gov>).

Confidential Business Information:

Do not submit confidential business information (CBI) to EPA via CEDRI. EPA will make all the information submitted through you. All CBI claims must be asserted at the time of submission. Anything submitted using CEDRI cannot later be claimed to be entitled to confidential treatment, and EPA is required to make emissions data available to the public. Thus, emissions data submitted through CEDRI will be made available to the public.

Although we do not expect persons to assert a claim of CBI, if persons wish to assert a CBI claim for some of the information omitted via CEDRI and submit a complete report, including any information claimed to be CBI, to EPA. The preferred method is to use file attachments, File Transfer Protocol, or other online file sharing services. Electronic submissions must be transmitted directly to the attention of the Hazardous Organic Chemical Manufacturing Sector Lead. If assistance is needed with submitting large files and if you do not have your own file sharing service, please email oaqpscbi@epa.gov to request a file transfer link. If you do not have a file sharing service, you may mail the information through the postal service to the following address:

OAQPS Document Control Officer (C404-02)
OAQPS, U.S. Environmental Protection Agency
Attn: Other Solid Waste Incineration Units Sector Lead
109 T.W. Alexander Drive
P.O. Box 12055
Research Triangle Park, North Carolina 27711



The mailed CBI material should be double wrapped and clearly marked. Any CBI markings should not show through the wrapping. Information not marked as CBI may be authorized for public release without prior notice. Information marked as CBI is set forth in 40 CFR part 2.

Using this Template:

The CEDRI spreadsheet template upload feature allows you to submit data in a single report for a single site or multiple sites entered into the worksheet labeled "Company_Information" in this Excel workbook. Each row in the "Company_Information" worksheet will be used to match the information on each tab to the appropriate site.

IMPORTANT: The final CEDRI upload file must be a single ZIP file, which must include this Excel workbook and any related information file found in the "Company Information" worksheet).

For each site record found in the "Company_Information" worksheet, you may reference a single file attachment that includes your report, the uploaded files may be in any format (e.g., zip, docx, PDF). If you would like to include an Excel file(s) as an attachment to the master ZIP file that will be uploaded into CEDRI.

For example, the file "2019Report.zip" uploaded into CEDRI may contain 2 files:

1. Completed_annual_reporting_spreadsheet_2019.xlsx
2. Attachments.zip

The "Attachments.zip" file could contain as many attachments of any format (xlsx, xls, docx, pdf, zip, etc.) as needed. If you only have one file to attach, you do not need to zip it unless it is an Excel file (.xlsx, .xls).

Template Navigation and Tabs to Complete:

Gray Tab: The gray tab (Company_Information) contains general information, most of which is likely to be unchanged from the template.

Blue Tab: The blue tabs (Deviations, Malfunctions, Bypasses, and Operators) contain information that may apply to any OSWI unit.

Green Tab: The green tab (CMS_Downtime) only applies to OSWI units that have continuous monitoring systems that were installed after 1/1/2012.

Orange Tab: The orange tab (Waste_Profile) only applies to small OSWI units complying with the continuous compliance requirements for waste profile requirement.

Within the tabs, example rows are colored light orange (rows 14 through 23), and the XML tag row (row 13) is colored green.

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

In each report required under § 60.2957 and § 60.3052, you must include the company name and address and the beginning and ending dates for the reporting period.

Note: The Company Record No. will automatically generate if you do not enter one.

SITE INFORMATION						
Company Record No. (Field value will automatically generate if a value is not entered.)	Company Name (§60.2958, §60.3053)	Address (§60.2958, §60.3053)	Address 2	City (§60.2958, §60.3053)	County (§60.2958, §60.3053)	State Abbreviation (§60.2958, §60.3053) (Select from dropdown)
RecordId	CompanyName	AddressLine1	AddressLine2	CityName	CountyName	StateName
e.g.: 1	e.g.: ABC Company	e.g.: 123 Main Street	e.g.: Suite 100	e.g.: Brooklyn	e.g.: Kings	e.g.: NY

Zip Code (§60.2958, §60.3053)	Responsible Agency Facility ID (State Facility Identifier)	REPORTING PERIOD		ADDITIONAL INFORMATION	
		Beginning Date of Reporting Period (§60.2958, §60.3053)	Ending Date of Reporting Period (§60.2958, §60.3053)	Please enter any additional information.	Enter associated file name reference.
ZIPCode	StateFacID	PeriodStartDate	PeriodEndDate	AddInfo	AddFile
e.g.: 11221	e.g.: 9145555555	e.g.: 01/01/20	e.g.: 06/30/20	e.g.:	e.g.: addlinfo.zip

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

For any pollutant or operating parameter that deviated from the emission limitations, operating limits or other requirement specified in this subpart, or for each CMS that experienced downtime or was out of control, include the items de you must also include the items described in paragraphs (h) and (i) of § 60.2958 or § 60.3053. You must identify the very small municipal waste combustion unit or institutional waste incineration unit with capacity less than or equal to 10

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	Emission Limit, Operating Parameter, or Other Requirement Deviated From (§60.2958(a), §60.2958(i), §60.3053(a), §60.3053(i))	CMS Associated with the Deviation, if applicable (§60.2958, §60.3053)	Start Date of Deviation (§60.2958(a), §60.2958(b), §60.2949(e), §60.2958(i), §60.3053(a), §60.3053(b), §60.3046(e), §60.3053(i))	Start Time of Deviation (§60.2958(a), §60.2958(b), §60.2949(e), §60.2958(i), §60.3053(a), §60.3053(b), §60.3046(e), §60.3053(i))	Duration of Deviation (hours) (§60.2958(a), §60.2958(b), §60.2949(e), §60.2958(i), §60.3053(a), §60.3053(b), §60.3046(e), §60.3053(i))
RecordId	UnitId	DeviationFrom	DeviationCms	DeviationStartDate	DeviationStartTime	DeviationDuration
e.g.: 1	e.g.: Incinerator 1	e.g.: wet scrubber pH	e.g.: pH monitor ABC	e.g.: 04/20/22	e.g.: 09:00 AM	e.g.: 1

scribed in § 60.2958 or § 60.3053 (a)-(g), as applicable. If you are complying with the continuous compliance requirements in § 60.2932(d) or § 60.3033(d), tons per day, and as applicable, the CMS, associated with the information required in § 60.2958 or § 60.3053 (a)-(i) in your deviation report.

All 12-Hour Rolling Average Value of CO Corrected to 7% Oxygen; 3-Hour Rolling Average Value of Operating Parameter; or Total Daily Charge Rate During Deviation (§60.2958(b), §60.2949(b)(9), §60.3053(b), §60.3046(b)(9))	Description of Deviation (§60.2958(b), §60.2949(e), §60.3053(b), §60.3046(e))	Cause of or Reason for Deviation (§60.2958(b), §60.2958(c), §60.2949(e), §60.2958(i), §60.3053(b), §60.3053(c), §60.3046(e), §60.3053(i))	Corrective Action Taken (§60.2958(b), §60.2958(c), §60.2949(e), §60.3053(b), §60.3053(c), §60.3046(e))
DeviationValues	DeviationDescription	DeviationCause	DeviationAction
e.g.: 6.2	e.g.: pH was lower than the minimum limit.	e.g.: Caustic flow to the scrubber was plugged.	e.g.: Caustic line was flushed and caustic flow resumed.

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

(c) Records of the start date and time and duration in hours of each malfunction of operation (i.e., process equipment) or the air pollution control and monitoring equipment and description of the malfunction.

(d) Records of actions taken during periods of malfunction to minimize emissions in accordance with § 60.11(d), including corrective actions to restore malfunctioning process and air pollution control and monitoring equipment to its normal or usual manner of operation.

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	CMS Associated with the Malfunction, if applicable (§60.2958, §60.3053)	Start Date of Malfunction (§60.2958(b), §60.2949(c), §60.3053(b), §60.3046(c))	Start Time of Malfunction (§60.2958(b), §60.2949(c), §60.3053(b), §60.3046(c))	Duration of Malfunction (hours) (§60.2958(b), §60.2949(c), §60.3053(b), §60.3046(c))	Description of Malfunction (§60.2958(b), §60.2949(c), §60.3053(b), §60.3046(c))	Actions Taken During Malfunction to Minimize Emissions in Accordance with §60.11(d) (§60.2958(b), §60.2949(d), §60.3053(b), §60.3046(d))
RecordId	UnitId	MalfunctionCms	MalfunctionStartDate	MalfunctionStartTime	MalfunctionDuration	MalfunctionDescription	MalfunctionAction
e.g.: 1	e.g.: Incinerator 1	e.g.:	e.g.: 04/20/22	e.g.: 09:00 AM	e.g.: 10	e.g.: Fabric filter caught fire.	e.g.: Incinerator was shut down at completion of batch and was not restarted until fabric filter was replaced.

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

(f) The start date, start time, and duration in hours of any bypass of the control device and your corrective actions.

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	Start Date of Control Device Bypass (§60.2958(f), §60.3053(f))	Start Time of Control Device Bypass (§60.2958(f), §60.3053(f))	Duration of Control Device Bypass (hours) (§60.2958(f), §60.3053(f))	Corrective Action Taken (§60.2958(f), §60.3053(f))
RecordId	UnitId	BypassStartDate	BypassStartTime	BypassDuration	BypassAction
e.g.: 1	e.g.: Incinerator 1	e.g.: 04/20/22	e.g.: 1:30 PM	e.g.: 21	e.g.:

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

For each deviation from the requirement to have a qualified operator accessible as required in §60.2911, § 60.3014, or § 60.3020 report the following.

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	Start Date (§60.2958(b), §60.2958(g), §60.2949(e), §60.3053(b), §60.3053(g), §60.3046(e))	Start Time (§60.2958(b), §60.2958(g), §60.2949(e), §60.3053(b), §60.3053(g), §60.3046(e))	Duration (hours) (§60.2958(b), §60.2958(g), §60.2949(e), §60.3053(b), §60.3053(g), §60.3046(e))
RecordId	UnitId	NoOperatorStartDate	NoOperatorStartTime	NoOperatorDuration
e.g.: 1	e.g.: Incinerator 1	e.g.: 04/20/22	e.g.: 1:30 PM	e.g.: 45

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

You must identify the very small municipal waste combustion unit or institutional waste incineration unit with capacity less than or equal to 10 tons per day, and as applicable, the CMS, associated with the unit. (d) For each CMS, the start date, start time, duration in hours, and cause for each instance of monitor downtime (other than downtime associated with zero, span, and other routine calibration checks). (e)

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	Continuous Monitoring System (§60.2958, §60.3053)	CMS Inoperative or Out of Control? (§60.2958(d) or (e), §60.3053(d) or (e)) (Select from dropdown)	Start Date (§60.2958(d) or (e), §60.3053(d) or (e))	Start Time (§60.2958(d) or (e), §60.3053(d) or (e))
RecordId	UnitId	CMSPParameter	DowntimeFlag	DowntimeStartDate	DowntimeStartTime
e.g.: 1	e.g.: Incinerator 1	e.g.: wet scrubber pH monitor	e.g.: inoperative	e.g.: 04/20/22	e.g.: 09:00 AM
e.g.: 1	e.g.: Incinerator 1	e.g.: wet scrubber pH monitor	e.g.: out of control	e.g.: 04/20/22	e.g.: 09:00 AM

the information required in § 60.2958 or § 60.3053 (a)-(i) in your deviation report.

e) For each CMS, the start date, start time, duration in hours, and corrective action taken for each instance that the monitor is out of control.

Duration CMS Inoperative or Out of Control (hours) (§60.2958(d) or (e), §60.3053(d) or (e))	Cause of Downtime (§60.2958(d), §60.3053(d))	Corrective Action Taken for Out of Control Monitor (§60.2958(e), §60.3053(e))
DowntimeDuration	DowntimeCause	DowntimeAction
e.g.: 5	e.g.: loose wire connection caused monitor to stop transmitting data to data acquisition system	e.g.:
e.g.: 5	e.g.:	e.g.: Recalibrated pH monitor

40 CFR Part 60, Subpart EEEE and Subpart FFFF: Other Solid Waste Incineration Units; §60.2958 and §60.3053 Deviation Report Spreadsheet Template

(h) If you are complying with the continuous compliance requirements in §60.2932(d) or §60.3033(d), you must identify each calendar quarter when your waste profile did not meet the requirements in §60.2932(d)(1)(iii) or §60.3033(d)(1)(iii). For each deviation, you must identify each waste category that did not meet the percentage requirements, the established percentage of total waste burned on a mass basis for that waste category in your waste profile, and the actual percentage of total waste burned on a mass basis for that waste category during the calendar quarter.

Note: Company Record No. selections appear once Company(s) are added to Company_Information worksheet. Operating parameter deviations should be noted on the Deviations worksheet.

Company Record No. (Select from dropdown)	OSWI Unit Identification (§60.2958, §60.3053)	Calendar Quarter When Waste Profile Did Not Meet the Requirements in § 60.2932(d)(1)(iii) (§60.2958(h))	Waste Category that Did Not Meet Percentage Requirement (§60.2958(h))	Established Percentage of Total Waste Burned for the Waste Category in Your Waste Profile (%, mass basis) (§60.2958(h))	Actual Percentage of Total Waste Burned for the Waste Category During the Calendar Quarter (%, mass basis) (§60.2958(h))
RecordId	UnitId	ProfileQuarter	ProfileCategory	ProfileEstabPercent	ProfileActualPercent
e.g.: 1	e.g.: Incinerator 1	e.g.: Quarter 1	e.g.: Food Waste	e.g.: 20%	e.g.: 40%

Revision Number	Date	Description
1.00		Initial Release Version