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Expiration Date: xx/xx/xxxx

U.S. Environmental Protection Agency Stratospheric Ozone Protection Program

Class I Process Agent Annual Report (Sec 82.13)

Version 1.0

Last Updated: September 2024



Proceed to Section 1

Instructions

Complete and submit a Class I ODS Process Agent Annual Report if your company uses regulated Class I ODS as process agents regularly. Please provide information for only one facility per reporting form.

Complete this form by filling in the data fields that are highlighted in **blue**. Guidance on how to complete individual data fields are provided in comment bubbles. Use the arrows to navigate between the tabs. Once completed, use the 'prepare submission' button in Section 3 to generate your CSV file.

Copying and Pasting Data: If data are pasted into this reporting form from another spreadsheet, the formatting of specific cells must be consistent with the requirements of the form in order to be accepted into EPA's ODS Tracking System. Refer to the Reference List to identify the valid naming scheme for s

Report Submission: This Excel file, the generated CSV file, and all supporting attachments should be submitted to EPA through the Central Data Exchange (CDX). Refer to EPA's website for additional information on form submission:

<https://www.epa.gov/ods-phaseout/ods-recordkeeping-and-reporting>

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. XXXX-XXXX). Responses to this collection of information are mandatory (40 CFR 82.13). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The number and expiration date are displayed in the upper right corner of the form. The public reporting and recordkeeping burden for this collection of information is estimated to be X hours per response. Send comments on the Agency's need this formation, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden including through the use of automated collection techniques to the Director, Regulatory Support Division, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

EPA Form #5900-655

U.S. Environmental Protection Agency

Class I Process Agent Annual Report

Date Prepared:

12/28/2025

Instructions

Proceed to Section 2

Section 1: Report Identification Information

Complete all fields below for each facility in which the process agent was used. No fields may be left blank.

Company Name:	
Submission Type:	
Reporting Year:	
Facility Name:	
Facility Address:	
Facility Start Up Date:	
Plant Start Up Date(s):	

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Facility Name:

Reporting Period:

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Proceed to Section 3

Section 2: Class II Substance Use Information

Complete all fields below for each **process agent use** of a Class I controlled substance. No fields may be left blank.

If copying and pasting data into the table, please refer to the Reference List and the accompanying instructions.

	Name	Purpose	Final Products Manufactured	Obtained
ODS Substance (1)				
ODS Substance (2)				
ODS Substance (3)				

	Name	Amount Used	Final Product Manufactured (1)	Amount of Final Product (1) Produced
ODS Substance (1)				
ODS Substance (2)				
ODS Substance (3)				

Amount Used (kg)	Recycled for continued use in same process agent application in the same facility?	If not recycled, substance was ultimately:	Total Air Emissions (kg)	Fugitive Air Emissions (kg)
Final Product Manufactured (2)	Amount of Final Product (2) Produced	Name of Byproduct (1)	Amount of Byproduct (1) Produced	Name of Byproduct (2)

Stack Point Air Emissions (kg)

Amount of Byproduct (2) Produced

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Facility Name:

Reporting Period:

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Prepare Submission

Section 3: Substance Use Mitigation

Complete all fields below for each process agent use of a Class I controlled substance.

Description of technologies used or actions taken to minimize use or emissions of Class I controlled substances, including estimated emissions reductions:

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Reference List

Copying and Pasting Data: If data are pasted into this reporting form from another spreadsheet, the formatting of specific cells must be consistent with the requirements of the form in order to be accepted into EPA's ODS tracking system. When copying and pasting data into the form, please ensure consistency with the formatting of the list below.

Chemical Name List: The table below lists the valid chemical names that may be used when entering data into Section 2 and Section 3 of this form.

Chemical Name				
CFC-12	CFC-114	CFC-214	Halon 1211	CH3CCl3
CFC-13	CFC-115	CFC-215	Halon 1301	HBFCs
CFC-111	CFC-211	CFC-216	Halon 2402	
CFC-112	CFC-212	CFC-217	CBM	
CFC-113	CFC-213	Halon 1202	CCL4	



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[illegible]

ODS obtained by	ODS recycled?
obtained as virgin	yes
obtained as used	no
produced by the entity	
purchased from a US producer	
imported	
reclaimed by the entity from a different use	
reclaimed by another entity	

ODS disposal
transformed
reused or recycled for use in a different process agent application
destroyed by approved destruction technologies