



U.S. Department
of Transportation
Federal Aviation
Administration

INFORMATION FOR APPLICANT

Privacy Act Statement

Privacy Act Statement Privacy Act Statement (5 U.S.C. § 552a(e)(3))

Authority: The authority for collecting this information on FAA 8130-1, Application for Export Certificate of Airworthiness is contained in [49 U.S.C. § 44704](#) as implemented by [14 CFR Part 21](#).

Purpose: The purpose for the collection of this information is to evaluate an applicant's application for an Export Certificate of Airworthiness.

Routine Uses: In accordance with the Privacy Act System of Records Notice (SORN), [DOT/FAA 801, Aircraft Registration System](#), 88 FR 53951 - August 9, 2023 will be routinely disclosed:

- To the public (including government entities, title companies, financial institutions, international organizations, and others), when permitted, information, including aircraft owner's name, address, United States Registration Number, aircraft type, legal documents related to title or financing of an aircraft and ADB-S summary reports, in order to facilitate aviation safety, security, and commerce. Emails and telephone numbers of small unmanned aircraft system (sUAS) owners registered under 14 CFR part 48 will not be disclosed to the Public pursuant to this Routine Use.
- To law enforcement, when necessary and relevant to an FAA enforcement activity.
- To government agencies, whether Federal, State, Tribal, local or foreign, information necessary or relevant to an investigation of a violation or potential violation of law, whether civil, criminal, or regulatory, that the agency is charged with investigating or enforcing; as well as, to government agencies, whether Federal, State, or local responsible for threat detection in connection with critical infrastructure protection.

However, the three routine uses above are only some, but not all, of the published routine uses that are listed in SORN [DOT/FAA 801, Aircraft Registration System](#). Other general routine uses noted in the SORN may be applicable as well.

Disclosure: Submission of this information is voluntary; however, incomplete submission may result in delay or denial of your request.

Paperwork Reduction Act Burden Statement: A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0552. Public reporting for this collection of information is estimated to be approximately 12 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. All responses to this collection of information are required to obtain or retain benefits per 14 CFR Part 21. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524

REMOVE THIS INSTRUCTION PAGE BEFORE SUBMITTING THIS FORM

Instructions for Completing FAA 8120-11, Suspected Unapproved Parts Report

1. Record the date the part was discovered.
2. Record the part name (or a description of the part).
3. Record the part number or identification number of the part.
4. Record the serial number on the part, if applicable.
5. Record the quantity of parts.
6. Record the assembly name and assembly number (where the part was or could be installed).

Record additional part numbers on page 3 or on a blank sheet of paper with the same information. Example:

Part Name: **Strut** | Part Number: **1234** | Serial Number: **678** | Quantity: **1** | Assembly Name: **Main Landing Gear** | Assembly Number: **56789X**

7. Record the type of aircraft the part was (or could be) installed on.
8. Record the complete name and address of the company or person who produced, repaired, and/or sold the part. Do not list a P.O. Box address unless a street address is not available.

Check the box that describes the company or person and provide the certificate number, if known.

Air Carrier - An FAA-certificated company or person who undertakes directly by lease, or other arrangement, to engage in air transportation.	Supplier - A company or person who furnishes aircraft parts or related services, at any tier, to the producer of a product or part thereof.
Mechanic - A person holding an FAA mechanic certificate with airframe and/or powerplant ratings.	Production Approval Holder - A company or person holding one of the following four types of FAA production approvals: production certificate, approved production inspection system, parts manufacturer approval, or technical standard order authorization.
Repair Station - An FAA-certificated repair station.	Manufacturer - The original equipment manufacturer (OEM.)
Distributor - A broker, dealer, reseller or other person or agency engaged in the sale of parts.	Other - Record other type of business.
Owner/Operator - The owner or operator of an aircraft.	Unknown

9. Record a brief narrative stating why you believe the part is not approved. Include a description of the part (improper configuration, suspect marking, different material, etc.), where it was obtained, and what type of documentation was supplied with it.
10. Record the complete name and address of the location where the part was found. Check the appropriate block to reflect the affiliation of the company or person who discovered the part.
11. Record the date the FAA 8120-11 is being submitted.
12. Check this box if you request anonymity (do not wish to provide your identity), and do not complete 13 or 14.
13. Record your name, address and phone number, if desired. This information will enable the FAA to contact you for additional information, if necessary.
14. Check this box if you request confidentiality of your personal information recorded in block 13.
15. Check this box if you have provided additional information (photos, invoices, certification statements, etc.) **Forward the completed FAA 8120-11, Suspected Unapproved Parts Report, to:**

**Federal Aviation Administration
Office of Audit and Evaluation, Aviation Safety Hotline, Rm 911
800 Independence Avenue, SW, Washington, DC 20591**

An electronic copy of FAA 8120-11, Suspected Unapproved Parts Report, is available on the FAA website at <http://www.faa.gov/aircraft/safety/programs/sups>. You may complete the electronic FAA 8120-11 and send it to the Aviation Safety Hotline email: 9-AWA-AVS-AAI-SafetyHotline@faa.gov. The Hotline phone number is (800) 255-1111 or (866) 835-5322.

Privacy Act and Paperwork Reduction Act Statement:

An agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a currently valid OMB control number. The OMB control number for this form is 2120-0552. This information is collected by the FAA, under the authority of 49 USC 44701. The information will be used to support SUP investigations and management reports. Submission of this information is voluntary, with questions limited to reduce any burden on the reporter. Completion of this form is estimated to take less than 9 minutes. Information collected is not available elsewhere and necessary to support the FAA's commitment to promote safety. Information is routinely shared with law enforcement agencies for use in civil and criminal investigations. Information developed from this form is covered under the Privacy Act system of records DOT/FAA 52 and the routine uses of that system will apply. A reporter may request confidentiality of personal information to the extent permitted by the Freedom of Information Act (5 USC 552) and the Privacy Act (5 USC 552a). Comments concerning the accuracy of this burden and suggestions for reducing the burden should be directed to the FAA at: 800 Independence Ave, SW, Washington DC 20591, Attn: Information Collection Clearance Officer, AIO-20



SUSPECTED UNAPPROVED PARTS REPORT

Refer to page ii for instructions on how to complete this form.

1. Date the Part Was Discovered:		2. Part Name:	
3. Part Number:		4. Part Serial Number:	
5. Quantity:	6. Assembly Name and Number: Name: Number:	7. Aircraft Make & Model: Make: Model:	
8. Name, Address, and Description of the Company or Person Who Supplied or Repaired the Part:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Supplied or Repaired the Part:			
☐ Air Carrier – Certificate #		☐ Supplier	
☐ Mechanic – Certificate #		☐ Production Approval Holder	
☐ Repair Station – Certificate #		☐ Manufacturer	
☐ Distributor		☐ Other	
☐ Owner/Operator		☐ Unknown	
9. Description of the Issue: (attach additional sheet if necessary)			
10. Name and Address of (the Company or Person) Where the Part Was Discovered:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Discovered the Part:			
☐ Air Carrier - Certificate #		☐ FAA Inspector	
☐ Mechanic - Certificate #		☐ DOT/Office of Inspector General	
☐ Repair Station - Certificate #		☐ Defense Criminal Investigation Service	
☐ Distributor		☐ Other Government Agency	
☐ Supplier		☐ Foreign Civil Aviation Authority	
☐ Production Approval Holder		☐ Owner/Operator	
☐ Unknown		☐ Other	
11. Date of This Report:			
12. ☐ Check this box if you request anonymity - <i>Do not complete block 13.</i>			
13. Name and Address of the Reporter:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
14. ☐ Check this box if you request confidentiality.			
15. ☐ Check this box if you have attached additional information.			

FAA 8120-11, Suspected Unapproved Parts Report

Continuation Sheet Page () of ()

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