IC Instrument Information

A few important things to note:

- The IAF aims to make the experience of taking a grantee perception survey as easy and low-burden as possible for its grantees. The online survey will be available in multiple languages, the survey period will span five weeks, and the contractor will make available a PDF of all survey questions so that respondents can aggregate responses before entering them online. Please pages 2-21 of this document for a list of these questions. Respondents will be able to save their responses and return to their survey later, and the contractor will have two staff members available to help respondents with any questions that arise during the survey period. In addition, the contractor will collect optional feedback from survey respondents so that the IAF can make improvements to future grantee perception surveys.
- The IAF has not yet contracted a contractor to carry out the survey. While we expect the survey
 to look like very similar to what you see in the following pages, some formatting and wording
 may change slightly. This will not constitute a significant change in the ICR.
- The survey is divided into two main components:
 - Pages 2-17 include questions that are standard questions asked of grantees from all participating funders. The IAF will be able to compare how they perform against others on these questions.
 - Pages 18-21 include custom questions that are of strategic importance to the IAF but which grantees from other funders may not be asked.

Inter-American Foundation

IAF 2023 Grantee Perception Survey

Confidentiality Policy:

[Contractor] has surveyed more than [#] grantees of over [#] foundations and always treats responses as **completely confidential**:

- We **do not** report or share individual results or identifying characteristics with the Inter-American Foundation.
- We **will not** share the names of grantees that did or did not respond to the survey with the Inter-American Foundation.
- We only report average results to funders. Your response will be averaged with other responses to protect the identity of all individual respondents.
- We read all written comments submitted by grantees and work to remove any potentially identifying details. We then share the anonymized comments with the Inter-American Foundaton. We do **not** ever identify respondents, so please be candid.

If you'd like to learn more about how [Contractor] shares results with funders and how funders use it to improve their work, [Contractor adds link to further information]

Please respond online by [DUE DATE]

Please respond to as many questions as possible. Previous respondents have found that this survey takes approximately 30 minutes to complete.

Your response is very important and will help the Foundation improve its ability to work with grantees.

Please feel free to contact [Name] at [Contractor] with any questions:

Toll Free: [Contractor Support Staff Phone]

Email: [Contractor Email]

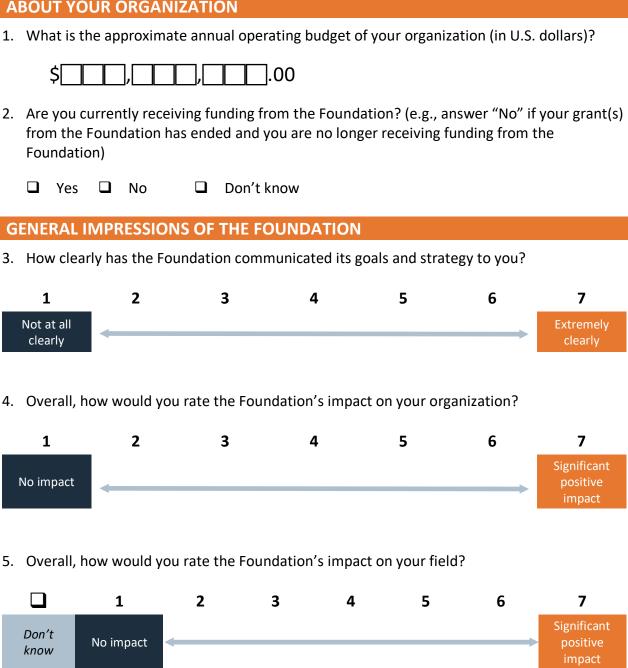
Thank you for your participation in this study.

[Contractor Website]

INTER-AMERICAN FOUNDATION – SURVEY INTRODUCTION

Please choose a recent grant from the Inter-American Foundation (referred to as "the Foundation") to keep in mind when answering the survey. Choose a grant you know well. If your organization received other grants from the Foundation for which you were not the main contact, other members of your organization may have been asked to fill out the survey for those separate grants.

ABOUT YOUR ORGANIZATION



6. Overall, how would you rate the Foundation's impact on your local community?



ABOUT YOUR FUNDING

8.

7.	Describe the recent	grant from the	Foundation	about which y	ou are responding.
		0			

De	scribe the recent grant from the Foundation about which you are responding.
a.	Was the funding you received restricted to a specific use?
	Yes, this funding was restricted to a specific use (e.g. supported a specific
	 program, project, capital need, etc.) No, this funding was not restricted to a specific use (i.e. general operating, core support)
b.	Total number of years of approved funding for this grant: years + months
c.	Total funding committed in U.S. dollars for this grant: (Please include the full multi-year value committed for this grant)
\$.00
	hich of the following best describes the pattern of your organization's funding ationship with the Foundation? (Please check only one)
	This is the first grant my organization has received from the Foundation My organization has received consistent funding from the Foundation in the past My organization has received inconsistent funding from the Foundation in the past Don't know

GRANT SELECTION 9. Did you submit a proposal to the Foundation for this grant? ☐ Yes ■ No (skip to question 12) ☐ Don't know (skip to question 12) 10. As you developed your grant proposal, how much pressure did you feel to modify your organization's priorities in order to create a grant proposal that was likely to receive funding? 1 2 6 7 3 5 Significant No pressure pressure 11. How much time elapsed from the submission of the grant proposal to clear commitment of funding? ☐ Less than 3 months ☐ 4 months – 6 months ☐ 7 months – 12 months ☐ More than 12 months ☐ Don't know 12. How helpful was participating in the Foundation's selection process in strengthening the organization/program funded by the grant?

4

5

7

6

1

Not at all helpful

2

3

GRANT REPORTING AND EVALUATION

13. Have you participated in a reporting or evaluation process related to your grant from the Foundation?

When answering this question please consider the following definitions:

- "Reporting" The Foundation's standard oversight, monitoring, and grant reporting.
- "Evaluation" formal activities *beyond reporting* undertaken by the Foundation to assess or learn about a grant, a program, or the Foundation's efforts.

Pleas	se check only one :
□ v	Ve have participated in a reporting process only
V	Ve have participated in an evaluation process only (skip to question 16)
☐ V	Ve have participated in both a reporting and an evaluation process
	Ve have participated in neither a reporting nor an evaluation process (skip to question 9 on next page)
	on't know (skip to question 19 on next page)
	ny point have you had a substantive discussion with the Foundation about the report(s) or your colleagues submitted as part of the reporting process ?
☐ Y	'es
	lo
	Oon't know

15. To what extent was the Foundation's reporting process:

	Not at all	←				→	o a extent	Don't know/N/A
Straightforward	1	2	3	4	5	6	7	
Adaptable, if necessary, to fit your circumstances	1	2	3	4	5	6	7	
Relevant, with questions and measures pertinent to the work funded by this grant	1	2	3	4	5	6	7	
A helpful opportunity for you to reflect and learn	1	2	3	4	5	6	7	

Only for respondents that indicate participating in an evaluation process.

•	16. Wł	no was primarily responsible for carrying out the evaluation ? (Please check only one)
		Evaluation staff at the Foundation
		Evaluation staff at your organization
		External evaluator, chosen by the Foundation
		External evaluator, chosen by your organization
		Don't know

17. To what extent did the **evaluation**:

	Not at all	•				→	To a at extent	Don't know/N/A
Incorporate input from your organization in the design of the evaluation	1	2	3	4	5	6	7	
Result in your organization making changes to the work that was evaluated	1	2	3	4	5	6	7	
Generate information that you believe will be useful for other organizations	1	2	3	4	5	6	7	

Result in your orga changes to the wo		_	1	2	3	4	5	6	7	
Generate information will be useful for contact the second	-		1	2	3	4	5	6	7	
☐ Yes, the☐ No, the €☐ Don't kn	evaluation's evaluation's evaluation's o	costs we costs we	re full re par e not	y funde tially fu funded	ed by th unded l	ne Fou by the	ndatio Found			
19. How comfor					Founda	ation if	f a prol	olem ar	ises?	
1	2	3	. • • • • • • • • • • • • • • • • • • •	4		5	a pro-	6		7
Not at all comfortable									→	Extremely comfortable
Once evo Yearly or 21. Who most fi	or more ofte ery few mont less often	en ths								
Most fre		ated by y requency	ou by yo	ur prim	nary co	ntact a			ring the	e course of
this grant? Yes No Don't kn				0			•		5 -	

				rom the Fo	undation.	stan spent	on each or t	ne ronowing
a.	Grant pr	oposal c	reation a	nd selectio	n process:			
	_		hours C	R 🗆	Did not occu	r		
b.	Foundati	ion-requi	red grant	monitoring	, reporting, an	d evaluatio	n:	
	-		hours C	R 🗆	Did not occu	r		
				•	ded by differe rn about the F			urces, both
]	1	2	3	4	5	6	7
Usea or resou	no No	ot at all nsistent						Completely consistent
					ndation's proc ne length of yo			
								
26. Ha	_			oundation o	changed in the	past six mo	onths?	
YOUI	R FUND <u>E</u>	R'S IMP	ACT ON	YOUR OR	:GANIZATIO	N AND YO	OUR FIELD	
					assistance, if a			staff or a
				•	sociated with		•	

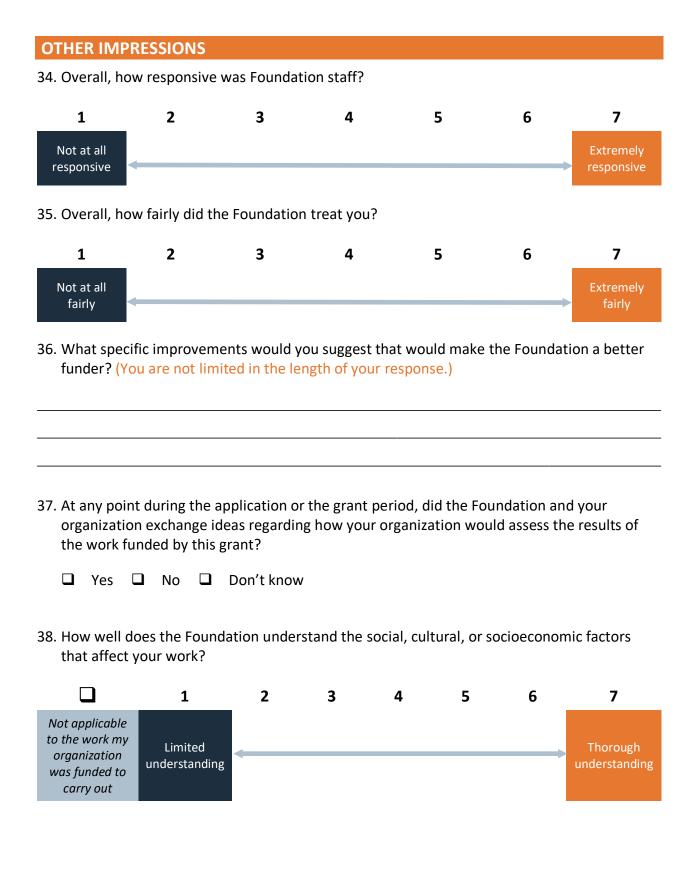
Foundation may or may not provide any of the following types of assistance.

No other assistance was provided.

MANAGEMENT ASSISTANCE	We received:
General management advice	
Strategic planning	
Financial planning/accounting	
Development of performance measures	
FIELD-RELATED ASSISTANCE	We received:
Encouraged/facilitated collaboration	
Insight and advice on your field	
Introductions to leaders in the field	
Provided research or best practices	
Provided seminars/forums/convenings	
OTHER ASSISTANCE	We received:
Board development/governance assistance	Ш
Board development/governance assistance Information technology assistance	
Information technology assistance	
Information technology assistance Communications/marketing/publicity assistance	
Information technology assistance Communications/marketing/publicity assistance Use of the Foundation's facilities	
Information technology assistance Communications/marketing/publicity assistance Use of the Foundation's facilities Staff/management training	

1 2 5 6 7 3 4 Don't Limited Thorough understanding know 29. How well does the Foundation understand the field in which you work? 1 2 3 4 5 6 7 Limited Regarded as Don't understanding an expert in know of the field 30. How well does the Foundation understand the local community in which you work? 1 2 3 4 5 6 7 Limited Regarded Don't understanding as an expert know of the in the community 31. To what extent has the Foundation advanced the state of knowledge in your field? 2 6 7 1 3 5 Leads the Don't field to new Not at all know thinking and 32. To what extent has the Foundation affected public policy in your field? 6 1 2 3 5 7 Don't influence on Not at all know public policy 33. Please comment on the impact the Foundation is having on your field, community, or organization. (You are not limited in the length of your response.)

28. How well does the Foundation understand your organization's strategy and goals?



39. How aware is the Foundation of the challenges that your organization is facing?



40. Overall, how transparent is the Foundation with your organization?



41. To what extent is the Foundation open to ideas from grantees about its strategy?



In the following questions, we use the term "beneficiaries" to refer to those your organization seeks to serve through the services and/or programs it provides. Beneficiaries are often called end users, clients, or participants.

42. How well does the Foundation understand your intended beneficiaries' needs?



43. To what extent do the Foundation's funding priorities reflect a deep understanding of your intended beneficiaries' needs?



44. To what extent did the Foundation exhibit each of the following during this grant:

	Not at all	•	Som	ewhat		→	To a it extent
Trust in your organization's staff	1	2	3	4	5	6	7
Candor about the Foundation's perspectives on your work	1	2	3	4	5	6	7
Respectful interaction	1	2	3	4	5	6	7
Compassion for those affected by your work	1	2	3	4	5	6	7

٠.	ctiai interaction		-	_	3	7	3	U	,
а	assion for those aff	fected by your	1	2	3	4	5	6	7
p	eve ever request etion, how did your plicable – I have eation ed on what the F ed on what your ed on the results	ou determine ver never request Foundation told organization be organization n	what spot ted supp d your o pelieves needs	ecific s port fro organiza the Fo	upport om the ation to undatio	to ask Found reque	for? (ation t	Check a	all that a
	II do you unders ion's broader ef	fforts?			ork fun				
ı	Limited understanding	2 3	3	4		5		6	7 Thorou
11	IERICAN FOUI	NDATION – A	ADDITI	ONAL	OUES	TION	S		
	1 to be added h				QUEU				
Д	APHICS								
cu	your position? (cutive Director/ er Senior Mana	CEO	nly one	·)					
	ect Director	gement							

Development DirectorOther Development Staff

		Volunteer
48.	Ple	ase select the option that represents how you describe yourself: (Please check only one)
		Male
		Female
		Prefer not to say
49	Δre	e you Hispanic or Latino?
٦٥.		No, not Hispanic or Latino
		Yes, Hispanic or Latino
50.	Wh	nat is your race? Select one or more.
		American Indian or Alaska Native
		Asian
		Black or African American
		Native Hawaiian or Other Pacific Islander
		White

IMPACT OF COVID-19

At this time of uncertainty due to the COVID-19 pandemic, the Inter-American Foundationwants to hear from you. As grantees, you are in a unique position to provide important insight to [Foundation Long] about your challenges, needs, and circumstances at this critical moment.

1. As a result of the COVID-19 pandemic has your organization experienced – or is it experiencing – any of the following:

	Yes, this has or is happening	No, but I expect this to happen	No, and I don't expect this to happen	Don't know/ N/A
Moved to a virtual working environment at one or more location(s) or facility(ies)				
Shifted staff from other services or projects to COVID-19 management efforts				
Halted or delayed some services or projects				
Added new services or projects to focus on a COVID-19 response				
Reduced staff levels (e.g., conducted layoffs)				
Re-allocated funding from existing services or projects to focus on a COVID-19 response				
Tapped into reserves (e.g., rainy day fund, board designated reserves, etc.)				
Experienced an increase in the demand for your programs and services				
Experienced a decrease in demand for your programs and services				
Experienced a decrease in earned revenue (e.g., fee for service, contracts, etc.)				
Experienced a decrease in contributed revenue (e.g., foundation grants, individual donations, etc.)				
Experienced reduced capacity (e.g., staff or volunteer absences)				

2. So that we can communicate your comments to your funder immediately, we will share all responses to the following question verbatim, rather than read through them to remove any identifying information in your written response. Please consider this as you comment and if you want [Foundation Short] to be able to identify your organization, please use your organization name in your response. Otherwise, we will not connect your response to your or your organization's name when we share comments with the funder.

As a result of COVID-19, what are the biggest challenges facing your organization or those you serve? (You are not limited in the length of your response)

 What are your other funders doing to support impact of COVID-19? (Please only select one or Experienced the following forms of supports: 	your organization's effontion)	orts to respond to the
	Yes	No
Converting restricted grant to unrestricted funding		
Accelerating payment schedules on grants		
Increasing size of current grants		
Providing supplemental grants		
Extending the timeframe of current grant(s) without penalty		
Allowing goals of current grant(s) to shift		
Waiving or making reporting deadlines flexible		
Communicating one-on-one with you about the effect of COVID-19 on your organization		
Providing helpful information about their responses to COVID-19		
Other (please describe):		
4. So that we can communicate your comments to responses to the following question verbatim, any identifying information in your written respond if you want IAF to be able to identify your name in your response. Otherwise, we will not organization's name when we share comments. Please describe how funders can best support your good or your weeks and months. (You are not limited.)	, rather than read throu conse. Please consider to organization, please use connect your response s with the funder. your organization and th	gh them to remove this as you comment your organization to your or your

5. Do any of the following characteristics describe your experience of IAF's response to COVID-19?

[Foundation Short]'s response...

	Strongly disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Strongly agree	N/A
Is clear	1	2	3	4	5	
Is rapid enough to allow the continuation of our most important work	1	2	3	4	5	
Addresses ways in which this crisis can disproportionately affect historically vulnerable or marginalized populations	1	2	3	4	5	
Allows my organization to address the needs of those who are at greater risk as a result of COVID-19	1	2	3	4	5	
Communicates a willingness to hear from my organization	1	2	3	4	5	

INTER-AMERICAN FOUNDATION – BACKGROUND QUESTIONS

Please choose a recent grant from Inter-American Foundation (referred to as "the IAF" and "the Foundation") to keep in mind when answering the survey. Choose a grant you know well. If your organization received other grants from the IAF for which you were not the main contact, other members of your organization may have been asked to fill out the survey for those separate grants.

A.	Which of the following best describes your organization? (Please check only one.)									
	 □ Base group: a grantee organization that is also the beneficiary of the grant □ Grassroots support group: a grantee organization that implements the grant to serve other beneficiaries □ Co-funding partner: a grantee organization or foundation that co-funds grants with the IAF to support other base or grassroots support groups 									
B.	Wł	nat country is your organization based in? (please	sele	ect one)						
		Antigua and Barbuda		Honduras						
		Argentina		Jamaica						
		Barbados		Mexico						
		Belize		Nicaragua						
		Bolivia		Panama						
		Brazil		Paraguay						
		Chile		Peru						
		Colombia		Saint Lucia						
		Costa Rica		Saint Vincent and the Grenadines						
		Dominican Republic		Trinidad and Tobago						
		Ecuador		Uruguay						
		El Salvador		United States						
		Guatemala		Other (please specify):						
		Haiti								

INTER-AMERICAN FOUNDATION – ADDITIONAL QUESTIONS

C. C1. Have you participated in any of the following grantee sharing opportunities? (If "Yes" is selected for any of the options below, please display them in C2. If "No" is selected, do not show in C2, but show them in C3.)

	Yes	No
Grantee exchange within your own country		
Grantee exchange across countries		
Special events involving non-IAF grantees as well as IAF grantees	٥	
Written stories or case studies shared in the IAF journal or website	٥	

C2. Please rate the usefulness of the following grantee sharing opportunities in which you have participated. ($1 = Not \ at \ all \ useful, \ 7 = Extremely \ useful)$

	Not at all useful						Extremely useful
Grantee exchange within your own country	1	2	3	4	5	6	7
Grantee exchange across countries	1	2	3	4	5	6	7
Special events involving non-IAF grantees as well as IAF grantees	1	2	3	4	5	6	7
Written stories or case studies shared in the IAF journal or website	1	2	3	4	5	6	7

C3. How useful would it be for you to participate in the following grantee sharing opportunities? $(1 = Not \ at \ all \ useful, \ 7 = Extremely \ useful)$

	Not at all useful						Extremely useful
Grantee exchange within your own country	1	2	3	4	5	6	7
Grantee exchange across countries	1	2	3	4	5	6	7
Special events involving non-IAF grantees as well as IAF grantees	1	2	3	4	5	6	7
Written stories or case studies shared in the IAF journal or website	1	2	3	4	5	6	7

D. Please rate how strongly you agree or disagree with the following statements according to your experience utilizing the Interim Monitoring Tool (IMT).

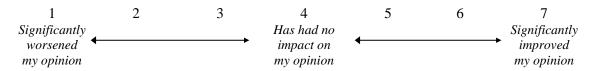
(1 = Strongly disagree, 4 = Neither agree nor disagree, 7 = Strongly agree)

	Strongly disagree			Neither agree nor disagree		Strongly agree	
The IMT is useful for my organization	1	2	3	4	5	6	7
My organization continues to use the IMT for projects other than those funded by the Foundation	1	2	3	4	5	6	7
The information collected by the IMT is useful in understanding whether my organization is achieving the specific results of the work funded by the grant	1	2	3	4	5	6	7
The information collected by the IMT is useful in justifying decisions and activities to local stakeholders	1	2	3	4	5	6	7
The information collected by the IMT is useful in identifying other challenges or opportunities that were not clear beforehand	1	2	3	4	5	6	7
The information collected by the IMT is useful in seeking and obtaining support from other local or international sources	1	2	3	4	5	6	7

E. Please rate the usefulness of the following forms of support the IAF has provided to help you obtain financial or non-financial assistance from other sources. ($1 = Not \ at \ all \ useful$), $7 = Extremely \ useful$)

	N/A – I have not used/received this type of support	Not at all useful						Extremely useful
The IAF's reputation to lend credibility to your efforts		1	2	3	4	5	6	7
Suggested funders you should contact		1	2	3	4	5	6	7
Introductions to other potential funders in person, or via email, letter, or telephone		1	2	3	4	5	6	7
Funded specialized fundraising expertise for your organization as part of the grant		1	2	3	4	5	6	7

F. How has working with the IAF affected your opinion of the United States?



G.		lescribe the biggeries with which y					ment organizations esponse.)
		I am not famil to question 49	•	ner internationa	l development o	organizations	or agencies. (Skip
O	N ISSUE	S RELATED T	O MIGRATI	ON			
H.	your con Yes	untry or outside	your country? to question 49)		ies currently fac	cing migration	n to other places in
I.	Which	destinations best	describe where	e migrants fron	n your communi	ties migrate?	
	☐ Mean The ☐ Oth	newhere else in racico United States er countries (please) 't know					
J.	Please c	heck the reasons	you are aware	of that people	have given for r	migrating: (ple	ease check all that
		Violence Reuniting with f Reuniting with f Lack of econom Other, (please sp Don't know	Camily member(ic opportunity	s) in other cou			
K.		extent, if at all, to migration?	has your relation	onship with the	IAF empowere	d you to addre	ess these issues
Λ	1 Vot at all	2	3	4	5	6	7 To a great extent
L.	Please e	xplain why or w	hy not:				CAICIU