

Recontact Emails Between Interview Rounds – For those with scheduled interviews

Dear [participant's name],

Thank you again for participating in an interview in [Month] to test a U.S. Census Bureau survey. Your feedback was valuable. I'd like to remind you about your upcoming interview scheduled on Month Day, Year at XX:XX am/pm. You will receive \$60 for participating in this interview. I'm looking forward to speaking with you again.

If you have any questions, please do not hesitate to reach out to me.

Thank you again,

[Interviewer]

Interview Reminder Template – Sent a Few Days in Advance of the Interview

Dear [participant's name],

I am looking forward to speaking with you to gather your opinions on a U.S. Census Bureau survey. You are scheduled for an interview on Month Day, Year at XX:XXam/pm. Please use the Teams link that was sent to your email to join. I've also copied it below for your convenience. You will receive \$60 for participating in this interview.

Link:

Your participation last time was very important and helped provide recommendations for improving the survey. If you have any questions, please do not hesitate to reach out to me.

Thank you again,

[Interviewer]