

SUPPORTING STATEMENT – PART B

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

1. Description of the Activity

Respondents for the survey are generated from a sampling of reports transmitted by investigators and sources are selected for each investigator based on quality and integrity requirements. Respondents from the OIG specific survey are selected by surveying all sources for an investigator in question for a select period of time established by the OIG. Investigative Interview Surveys are then mailed to those individuals when there is alleged misconduct involving the referenced investigator. During FY21, OIG sent approximately 1,627 re-contact letters. OIG anticipates an increase in the number of letters for future fiscal years. The chart below reflects total letters processed during FY20-FY24 and excludes letters sent by OIG.

	FY20*	FY21	FY22	FY23	FY24	AVG
Letters Sent	142,795	109,732	106,183	164,452	186,342	141,900
Letters Returned	35,823	34,084	27,396	36,922	37,518	34,348
Return Percentage	25%	31%	26%	22%	20%	24%

* Program affected by COVID shutdowns

2. Procedures for the Collection of Information

- a. Statistical methodologies for stratification and sample selection:

Selection of respondents is random and done automatically within Quality Recontact Database. As stated above, in specific surveys conducted by the OIG all sources within a period of time selected by the OIG are surveyed.

- b. Estimation procedures;

Not applicable

- c. Degree of accuracy needed for the Purpose discussed in the justification;

Not applicable

- d. Unusual problems requiring specialized sampling procedures; and

Not applicable

- e. Use of periodic or cyclical data collections to reduce respondent burden.

In the future, a goal to transition to an electronic version of delivery and response would reduce the burden on the respondents. Use of business reply envelopes is currently in use to reduce the burden time of respondent.

3. Maximization of Response Rates, Non-response, and Reliability

Use possible electronic delivery and responses to maximize response rate. The OIG reviews address of sources, provided by the investigator, for accuracy and makes any necessary corrections to maximize response rates. DCSA OIG will telephonically contact a percentage of individuals mailed an IIS that do not respond when those IISs are mailed by DCSA OIG in follow up to alleged misconduct by Federal or contract investigative staff. The number of telephonic contacts varies based on the amount of work completed by the investigator. OIG does not utilize a script for the phone calls.

4. Tests of Procedures

Not applicable.

5. Statistical Consultation and Information Analysis

Not applicable.

b. Provide name and organization of person(s) who will actually collect and analyze the collected information.

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