V2.1

# OD2A: LOCAL F

## Instructions

**Note: This tool is best viewed in the desktop version of Microsoft Exce**
This reporting tool was designed for OD2A: LOCAL programs to support
organized into 8 distinct tabs that are named by the performance meas
primary unit of measure and disaggregates. Within this tool some cells
questions that align to each performance measure will be entered into

After completing each required tab of this tool, please save your file usi
Partners Portal: *OD2ALOCAL Reporting Template_Jurisdiction_Submissi*

**Partner's Portal**
Any contextual questions/data qualtiy questions that align to each perf
measure, this measure will be reported in Partner's Portal.

**Technical Guidance**
Please see the Indicator Reference Sheets and glossary of the technical
additional details about the reporting process, refer to the technical gu

Feel free to reach out to your Evaluation Science Officer, if you have ad

Select your jurisdiction

Select reporting period

## Data Entry Instructions

| Variable/Disaggregate |
| --- |
| Jurisdiction |
| Reporting_Period |
| **HE_Activities** |
| Total_HE_Activities |

| |
|---|
| HE_Clinical_Settings |
| HE_HR_Settings |
| HE_Public_Safety_Settings |
| HE_Other_Settings |
| **HR_Encounters** |
| Total_HR_Encounters |
| Encounters_with_Drug_Checking |
| *Encounters_with_People_High_Risk* |
| ZipCode_By_HR_Service_Site |
| Num_Encounters_ZipCode |
| **HR_Naloxone** |
| Total_Naloxone_Distributed |
| Type_of_Organization |
| Num_Doses_Distributed |

| |
|---|
| ZipCode_By_Nal_Distribution_Site |
| Num_Doses_Distributed_ZipCode |
| **LTC_Navigator_Hours** |
| Total_Navigator_Hours |
| Navigator_Hours_Clinical |
| Navigator_Hours_HR |
| Navigator_Hours_Public_Safety |
| Navigator_Hours_Other |
| **LTC_Referrals** |
| Total_Referrals |
| Race_Ethnicity |
| Ref_MOUD |
| Ref_Behavioral_Trt |
| Ref_to_HR |

| |
|---|
| Total_Ref_Race_Ethnicity |
| **HS_Training** |
| Total_Percentage_Trained |
| Specialty |
| Num_Trained |
| Num_Eligible |
| Percent_Clinician_Trained |
| **HS_SUD_Protocols** |
| Total_Health_Settings |
| Num_Settings_SUD_Treatment |
| Num_Settings_SUD_Referrals |

CDC estimates the average public reporting burden for this collection o
instructions, searching existing data/information sources, gathering and
agency may not conduct or sponsor, and a person is not required to res
regarding this burden estimate or any other aspect of this collection of
Office, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: P

# Performance Measures Reporting Tool

el.
: data collection, as well as reporting on required performance measures for evaluation to CDC. The tool is
sure labels provided in the Indicator Reference Sheets. Specifically, these tabs will capture data on the
will appear gray to indicate that no additional data entry is needed. Any contextual questions/data quality
Partner's Portal.

ing the following naming convention before uploading the Excel file to the Performance Measures section of
*on Date*

ormance measure will be entered into Partner's Portal. Due to the qualitative nature of the HE_Impact

guidance for definitions that have been developed to help operationalize each performance measure. For
idance.

ditional questions about using this tool.

| Reporting Specifications |
| --- |
| This field will be prepopulated for all rows of data based on the selection made in the drop-down above from 'Select your jurisdiction' from the Start Here tab. The cells will appear gray to indicate that no additional data entry is needed. |
| This field will be prepopulated for all rows of data based on the selection made above in the drop-down for 'Select reporting period' from the Start Here tab (See technical guidance for reporting timeline table.) The cells will appear gray to indicate that no additional data entry is needed. |
| |
| This is a formula field that will generate a total count of the number of health impact overdose prevention interventions focused on disproportionately affected populations that occurred in a clinical, harm reduction, public safety, or other settings during the designated reporting period once the disaggregates below are entered into the appropriate fields. |

| |
|---|
| Enter a whole number for the health impact overdose prevention activities that occurred in a health/clinical setting. |
| Enter a whole number for the health impact overdose prevention activities that occurred in a harm reduction setting. |
| Enter a whole number for the health impact overdose prevention activities that occurred in a public safety setting. |
| Enter a whole number that reflects the health impact overdose prevention activities that occurred in any setting outside of clinical, harm reduction, and public safety. |
| |
| This is a formula field that will generate a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at OD2A: LOCAL funded organizations during the designated reporting period once the data are entered by zip code into the appropriate fields. Note the total is calculated from the data entered by zip code, not the encounters with drug checking disaggregates. |
| Enter a whole number for service encounters where drug checking occurred. |
| *This disaggregate is optional. If chosen, enter a whole number for service encounters with people at highest risk of overdose and/or with populations disproportionately affected by overdose.* |
| Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are provided in person, use the brick-and-mortar location zip code. For services provided via phone or mail, use the address of the brick-and-mortar location. For mobile-based outreach services, use the zip code of where the outreach encounter happened. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in the designated cell for “unknown” within the reporting tool. |
| Enter a whole number for total number of service encounters for each zip code provided. When the zip code is "unknown" total the remaining encounters and enter a whole number. |
| |
| This is a formula field that will generate a total count of doses of naloxone that were distributed by OD2A-funded organizations during the designated reporting period once the disaggregates below are entered into the appropriate fields. |
| This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 in the adjacent row. |
| Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization. |

| |
|---|
| Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip code is unknown, provide the total in the adjacent cell. For any distribution site where zip codes are unknown, provide the total number of doses distributed across locations with unknown zip codes in the designated cell for “unknown” within the reporting tool. |
| Enter a whole number for the count of pre-measured naloxone doses distributed for each zip code. When the zip code is "unknown" total the remaining doses distributed and enter a whole number. |
| |
| This is a formula field that will generate a total count of hours navigators spent linking PWUD to care and/or harm reduction services via warm handoffs once the disaggregates below are entered into the appropriate fields. |
| Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings. |
| Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings. |
| Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings. |
| Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings. |
| |
| This is a formula field that will generate a total count for all referrals to MOUD, behavioral health treatment only (without MOUD), and harm reduction services. |
| This variable has been pre-selected. If data are not available for a particular race and ethnicity, enter 0 for all variables in the adjacent row. Note: when the race  ethnicity is marked unknown, this also includes if an individual preferred not to answer. |
| Enter a whole number for all referrals to MOUD for each race and ethnicity with available data. |
| Enter a whole number for all referrals to behavioral health treatment only (without MOUD) for each race and ethnicity with available data. |
| Enter a whole number for all referrals to harm reduction services for each race and ethnicity with available data. |

| |
|---|
| This is a formula field that will generate a total count for all referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services by each race and ethnicity. |
| |
| This is a formula field that will generate a percentage of clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain once the numerator and denominator are entered into the appropriate fields for each specialty. |
| This variable has been pre-selected. If data are not available for a particular specialty, enter 0 for all variables in the adjacent row. |
| Enter a numerator for the unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain for each specialty. |
| Enter a denominator for all eligible individuals who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain for each specialty. |
| This is a formula field that will generate a percentage of clinicians trained for each specialty once the numerator (Num_Trained) and denominator (Num_Eligible) are entered into the appropriate fields. |
| |
| Enter the total count of health settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment and/or referrals. Note this will be the number of unique health settings, regardless of whether they have just one or both types of protocols/policies. |
| Enter a whole number for the health settings where protocols or policies have been implemented/improved for evidence-based SUD treatment. |
| Enter a whole number for the health settings where protocols or policies have been implemented/improved for evidence-based SUD referrals. |

f information as 35 hours annually per response from each recipient, including the time for reviewing
d maintaining the data/information needed, and completing and reviewing the collection of information. An
spond to a collection of information unless it displays a currently valid OMB control number. Send comments
information, including suggestions for reducing this burden to CDC/ATSDR Information Collection Review
RA (0920-1282)

Form approved:
OMB Control Number: 0920-1282
Expiration date: 06/30/2026

## ber of health impact overdose prevention interventions focused on disproportionately affected populations emented with OD2A funding

**Entry Instructions**

**HE_Activities:** This is a formula field that will generate a total count of health impact overdose prevention interventions focused on disproportionately affected tions that occurred in a clinical, harm reduction, public safety, or other settings during the designated reporting period once the disaggregates below are d into the appropriate fields.
**nical_Settings**: Enter a whole number that reflects the health impact overdose prevention activities that occurred in a clinical setting.
**_Settings:** Enter a whole number that reflects the health impact overdose prevention activities that occurred in a harm reduction setting.
**blic_Safety_Settings:** Enter a whole number that reflects the health impact overdose prevention activities that occurred in a public safety setting.
**her_Settings:** Enter a whole number that reflects the health impact overdose prevention activities that occurred in any setting outside of clinical, harm ion, and public safety.

note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not hese cells null or blank to ensure these cells are not mischaracterized as missing data.

| Total_HE_Activities | 0 |
|---|---|

| | | DISAGGREGATES | | | |
|---|---|---|---|---|---|
| | | Required | Required | Required | Required |
| **Jurisdiction** | **Reporting_Period** | **HE_Clinical_Settings** | **HE_HR_Settings** | **HE_Public_Safety_Settings** | **HE_Other_Settings** |
| 0 | 0 | | | | |

## r of harm reduction service encounters at organizations funded or supported by OD2A

**y Instructions**

**Encounters:** This is a formula field that will generate a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at OD2A: LOCAL funded ons during the designated reporting period once the data are entered by zip code into the appropriate fields. Note the total is calculated from the data entered by zip code, not the encounters checking disaggregates.
**s_with_Drug_Checking:** Enter a whole number for service encounters where drug checking occurred.
***s_with_People_High_Risk:*** *This disaggregate is optional. If chosen, enter a whole number for service encounters with people at highest risk of overdose and/or with populations ionately affected by overdose.*
**By_HR_Service_Site:** Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are n person, use the brick-and-mortar location zip code. For services provided via phone or mail, use the address of the brick-and-mortar location. For mobile-based outreach services, use the zip here the outreach encounter happened. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in ated cell for "unknown" within the reporting tool.
**ounters_ZipCode**: Enter a whole number for service encounters for each zip code provided. When the zip code is "unknown" total the remaining encounters and enter a whole number.

e that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure are not mischaracterized as missing data.

| Total_HR_Encounters | 0 |
|---|---|

| | | DISAGGREGATES | |
|---|---|---|---|
| | | Required | *Optional* |
| **Jurisdiction** | **Reporting_Period** | **Encounters_with_Drug_Checking** | ***Encounters_with_People_High_Risk*** |
| 0 | 0 | | |

## naloxone doses distributed by OD2A-funded or supported organizations

**structions**

**e_Distributed:** This is a formula field that will generate a total count of doses of naloxone that were distributed by OD2A-funded or supported organizat
orting period once the disaggregates below are entered into the appropriate fields.
**nization:** This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 in the adjacent row.
**istributed**: Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization.
**istribution_Site:** Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip c
al in the adjacent cell. For any distribution site where zip codes are unknown, provide the total number of doses distributed across locations with unkno
for "unknown" within the reporting tool.
**istributed_ZipCode:** Enter a whole number for the count of pre-measured naloxone doses distributed to each zip code. When the zip code is "unknown"
d enter a whole number.

at CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leav
e these cells are not mischaracterized as missing data.

| Total_Naloxone_Distributed | 0 |
|---|---|

| | | DISAGGREGATES | |
|---|---|---|---|
| | | Required | Required |
| Jurisdiction | Reporting_Period | Type_of_Organization | Num_Doses_Distributed |
| 0 | 0 | Syringe Service Programs | |
| 0 | 0 | Community-based organizations | |
| 0 | 0 | Senior care organizations | |
| 0 | 0 | Faith-based organizations | |
| 0 | 0 | Emergency Department/Urgent Care | |
| 0 | 0 | Other healthcare organizations | |
| 0 | 0 | Police departments | |
| 0 | 0 | Jails/Prisons | |
| 0 | 0 | Colleges/Universities | |
| 0 | 0 | Secondary education | |

| | | | |
|---|---|---|---|
| 0 | 0 | Health Department | |
| 0 | 0 | Other | |

## ıber of hours navigators spent on linkage to care and harm reduction services via warm handoffs

**Entry Instructions**

**Navigator_Hours:** This is a formula field that will generate a total count of hours navigators spent linking PWUD to care and/or harm reduction services via warm handoffs once the disaggregates are entered into the appropriate fields.
**ator_Hours_Clinical:** Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings.
**ator_Hours_HR:** Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings.
**ator_Hours_Public_Safety:** Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings.
**ator_Hours_Other:** Enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings.

note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure cells are not mischaracterized as missing data.

| Total_Navigator_Hours | 0 |
|---|---|

| | | DISAGGREGATES | | | |
|---|---|---|---|---|---|
| | | Required | Required | Required | Required |
| Jurisdiction | Reporting_Period | Navigator_Hours_Clinical | Navigator_Hours_HR | Navigator_Hours_Public_Safety | Navigator_Hours_Other |
| 0 | 0 | | | | |

## ıber of referrals to care and harm reduction services

**Entry Instructions**

**Referrals:** This is a formula field that will generate a total count for all referrals to MOUD, behavioral health treatment only (without MOUD), and harm reduction services.
**Ethnicity:** This variable has been pre-selected. If data are not available for a particular race and ethnicity, enter 0 for all variables in the adjacent row. Note: when the race_ethnicity is marked unknown, this also includes ıdividual preferred not to answer.
**IOUD:** Enter a whole number for all referrals to MOUD for each race and ethnicity with available data.
**ehavioral_Trt:** Enter a whole number for all referrals to behavioral health treatment only (without MOUD) for each race and ethnicity with available data.
**_HR:** Enter a whole number for all referrals to harm reduction services for each race and ethnicity with available data.
**Ref_Race_Ethnicity**: This is a formula field that will generate a total count for all referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services by all races and ethnicities.

note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not aracterized as missing data.

| Total_Referrals | 0 |
|---|---|

| | | | DISAGGREGATES | | | |
|---|---|---|---|---|---|---|
| | | | Required | Required | Required | |
| Jurisdiction | Reporting_Period | Race_Ethnicity | Ref_MOUD | Ref_Behavioral_Trt | Ref_to_HR | Total_Ref_Race_Ethnicity |
| 0 | 0 | American Indian or Alaska Native only | | | | 0 |
| 0 | 0 | Asian only | | | | 0 |
| 0 | 0 | Black or African American only | | | | 0 |
| 0 | 0 | Hispanic or Latino only | | | | 0 |
| 0 | 0 | Middle Eastern or North African only | | | | 0 |
| 0 | 0 | Native Hawaiian or Other Pacific Islander only | | | | 0 |
| 0 | 0 | White only | | | | 0 |
| 0 | 0 | American Indian or Alaska Native and Hispanic or Latino | | | | 0 |
| 0 | 0 | Asian and Hispanic or Latino | | | | 0 |
| 0 | 0 | Black or African American and Hispanic or Latino | | | | 0 |
| 0 | 0 | Middle Eastern or North African | | | | 0 |
| 0 | 0 | Native Hawaiian or Other Pacific Islander and Hispanic or Latino | | | | 0 |
| 0 | 0 | White and Hispanic or Latino | | | | 0 |
| 0 | 0 | Multiracial and/or Multiethnic | | | | 0 |
| 0 | 0 | Unknown | | | | 0 |

## of clinicians who received training on implementing the "2022 CDC Clinical Practice Guideline for Prescribing Opioids for Pain"

**Instructions**

**entage_Trained**: This is a formula field that will generate a percentage of clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for
he numerator and denominator are entered into the appropriate fields for each specialty.
This variable has been pre-selected. If data are not available for a particular specialty, enter 0 for all variables in the adjacent row.
**ed**: Enter a numerator (n) for the unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain for each specialty.
**ble:** Enter a denominator (d) for all eligible individuals who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain for each

**inician_Trained:** This is a formula field that will generate a percentage of clinicians trained for each specialty once the numerator (Num_Trained) and denominator
ble) are entered into the appropriate fields.

e that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or
sure these cells are not mischaracterized as missing data.

| Total_Percentage_Trained | |
|---|---|

| Jurisdiction | Reporting_Period | Specialty | Num_Trained | Num_Eligible | Percent_Clinician_Trained |
|---|---|---|---|---|---|
| 0 | 0 | Primary Care | | | |
| 0 | 0 | Emergency medicine | | | |
| 0 | 0 | Hospitalists | | | |
| 0 | 0 | Surgeons | | | |
| 0 | 0 | OB/GYNs | | | |
| 0 | 0 | Neurologists | | | |
| 0 | 0 | Dentists | | | |
| 0 | 0 | Physical medicine and rehabilitation | | | |
| 0 | 0 | Occupational medicine | | | |
| 0 | 0 | Pharmacists | | | |

## er of health settings implementing or improving protocols and/or policies for evidence-based substance use disorder (SUD) treatm ls

**ry Instructions**

**alth_Settings:** Enter the total count of health settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment and/or referrals. Note ber of unique health settings, regardless of whether they have just one or both types of protocols/policies.
**tings_SUD_Treatment:** Enter a whole number for the health settings where protocols or policies have been implemented/improved for evidence-based SUD treatment.
**tings_SUD_Referrals:** Enter a whole number for the health settings where protocols or policies have been implemented/improved for evidence-based SUD referrals.

te that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers.** If the count is zero, **please enter "0"**—please do not leave these cells null or bl ese cells are not mischaracterized as missing data.

| Total_Health_Settings | |
|---|---|

| | | DISAGGREGATES | |
|---|---|---|---|
| | | Required | Required |
| Jurisdiction | Reporting_Period | Num_Settings_SUD_Treatment | Num_Settings_SUD_Referrals |
| 0 | 0 | | |