

Implementation Study Analysis Plan Template for HMRE Award Recipients

Month, Day, Year

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this collection is 0970-0531; this number is valid through 9/30/2025. Public reporting burden for this collection of information is estimated to average 4 hours, including the time for reviewing instructions, gathering and maintaining the data needed, reviewing the collection of information, and revising it. This collection of information is voluntary for individuals, but the information is required from HMRE Award Recipients.

This page has been left blank for double-sided copying.

Implementation Study Analysis Plan: “The Evaluation of [Intervention Name] in [Geographic Area]”

A. HMRE award recipient

HMRE award recipient: [Name and location; ex. ABC Organization, Princeton, NJ]

Project lead: [Name of project lead]

Email address: [Insert email address]

B. Evaluator

Evaluator’s organization: [Name and location; ex. XYZ Organization, Washington, DC]

Evaluator lead: [Name of evaluator lead]

Email address: [Insert email address]

Implementation Study Analysis Plan

The Evaluation of [Intervention Name] in [Geographic Area]

A. Research questions

This section presents the research questions that will be examined to understand the implementation of [Intervention Name].

[Start writing here.]

[Modify Table 1 to reflect your plan. See instructions for examples of how to complete your tables.]

Table 1. Examples of research questions for each implementation element and study group

Implementation element	Research question
Intervention group questions	
Control or comparison group questions	

B. Data sources

This section describes the data sources used to address the implementation study research questions.

[Start writing here.]

[Modify Table 2 to reflect your plan. See instructions for examples of how to complete your tables.]

Table 2. Examples of data for addressing the research questions

Implementation element	Research question	Data source	Timing and frequency of data collection	Party responsible for data collection

Note: We use the word “clients” in this table for simplicity. These research questions should be adapted by replacing the term “clients” and specifying “intervention group members” and “control or comparison group members” to address the research questions posed in Table 1, separately by group.

C. Analysis approach

This section lays out plans for constructing measures to address the implementation study

research questions.

[Start writing here.]

[Modify Table 3 to reflect your plan. See instructions for examples of how to complete your tables.]

Table 3. Examples of measures for addressing the research questions

Implementa tion element	Research question	Measures

Note: Please adapt the questions to measure the intervention services received by the intervention group and alternative services and services similar to the intervention received by the control or comparison group during the evaluation period (enrollment through the final follow-up interview), based on the data you have collected through surveys and nFORM.