

# Conference Survey

*Update for FY 26*

The Training and Information Services Branch is in the process of updating conference surveys that are distributed to the public. This update is being initiated for two primary reasons: 1) The Office of Management and Budget (OMB) control number 1845-0045 is set to expire on December 31, 2025; and 2) To enhance the quality of data collection by incorporating revised language that is more user-friendly and customer-focused. Please note that the length of the surveys and the overall types of questions will remain unchanged.

## Table of Changes

Please note that asterisks indicate branching questions that will either open a required text box or navigate the end of the survey.

Conferences	
Current Question 1	Proposed New Question 1
<p><b>Multiple-Choice - required</b></p> <p>Did you attend the <i>Name of Conference Session</i> session?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No*</li> </ul> <p>*Moves to end of survey</p>	<p><b>Multiple-Choice - required</b></p> <p>Did you attend the <i>Name of Conference Session</i> session?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No*</li> </ul> <p>*Moves to end of survey</p> <p>Note: No change</p>

Current Question 2	Proposed New Question 2
<p><b>Drop-Down Menu - required</b></p> <p>In what U.S. state (or what country, if outside the U.S.) is your school located?</p> <p>Currently, there is a drop-down list with all 5 states, US territories, and an other option for other countries</p>	<p><b>Drop-Down Menu - required</b></p> <p>In which U.S. state is your school located? If your school is outside the United States, please select 'Other' and specify the country.</p> <p>-Keep the dropdown menu as is</p>
Current Question 3	Proposed Question 3
<p><b>Multiple-Choice - required</b></p> <p>How many years of <i>Title IV</i> experience do you have?</p> <ul style="list-style-type: none"> <li>• Less than 2 years</li> <li>• 2-5 years</li> <li>• 6-10 years</li> <li>• More than 10 years</li> </ul>	<p><b>Multiple-Choice - required</b></p> <p>How many years of experience do you have working with <i>Title IV</i> federal student aid programs?</p> <ul style="list-style-type: none"> <li>• Fewer than 2 years</li> <li>• 2-5 years</li> <li>• 6-10 years</li> <li>• More than 10 years</li> <li>• I am not with a school or servicer</li> </ul>
Current Question 4	Proposed Question 4
<p><b>Multiple-Choice - required</b></p> <p>Did the training materials (presentation slides, etc.) for the webinar enhance your understanding of the topic?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No*</li> </ul> <p>*Please let us know what can be improved.</p>	<p><b>Multiple-Choice - required</b></p> <p>To what extent did the training materials (e.g., presentation slides, handouts, or visuals) enhance your understanding of the webinar topic?</p> <ul style="list-style-type: none"> <li>• Significantly enhanced my understanding</li> <li>• Somewhat enhanced my understanding</li> <li>• My understanding remained the same</li> <li>• Confused me or decreased my</li> </ul>

	<p>understanding*</p> <p>*Please let us know what can be improved.</p>
<b>Current Question 5</b>	<b>Proposed Question 5</b>
<p><b>Multiple-Choice - required</b></p> <p>How effective was the organization and delivery of the session in helping you to understand the subject matter?</p> <ul style="list-style-type: none"> <li>• Extremely effective</li> <li>• Very effective</li> <li>• Somewhat effective</li> <li>• Not so effective*</li> <li>• Not at all effective*</li> </ul> <p>*Please let us know what can be improved.</p>	<p><b>Multiple-Choice - required</b></p> <p>How effective was the session’s organization and delivery in helping you understand the content?</p> <ul style="list-style-type: none"> <li>• Extremely effective</li> <li>• Very effective</li> <li>• Moderately effective</li> <li>• Slightly effective*</li> <li>• Not at all effective*</li> </ul> <p>*Please let us know what can be improved.</p>
<b>Current Question 6</b>	<b>Proposed Question 6</b>
<p><b>Multiple-Choice - required</b></p> <p>Were the answers from the Q&amp;A clearly articulated?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No*</li> <li>• There was no Q&amp;A / I did not attend the Q&amp;A portion</li> </ul> <p>*Please let us know what can be improved.</p>	<p><b>Multiple-Choice - required</b></p> <p>How clearly were the responses communicated during the Q&amp;A portion of the session?</p> <ul style="list-style-type: none"> <li>• Very clearly</li> <li>• Somewhat clearly</li> <li>• Not clearly*</li> <li>• I did not attend the Q&amp;A portion / There was no Q&amp;A offered during the session</li> </ul> <p>*Please let us know what can be improved.</p>
<b>Current Question 7</b>	<b>Proposed Question 7</b>

**Multiple-Select - required**

Which words or phrases best describe your overall impression of the session? Select all that apply:

- Helpful
- Engaging
- Informative
- Well Organized
- Worthwhile
- Applicable to My Work
- Repetitive
- Not Helpful
- Boring
- Overwhelming
- Not Enough Information
- Confusing
- Other \_\_\_\_\_

**Multiple-Select - required**

Which of the following words or phrases best describe your overall impression of the conference session? Select all that apply.

- Clear and easy to follow
- Helpful and practical
- Engaging and interactive
- Informative and well-paced
- Well-organized
- Relevant to my work
- Provided valuable resources or examples
- Too repetitive
- Not enough detail or depth
- Difficult to follow
- Overwhelming or too fast-paced
- Lacked engagement
- Not applicable to my role
- Too much time spent on basic information
- Other comments\_\_\_\_\_

**Current Question 8**

**Proposed Question 8**

**Multiple-Select - required**

Which words or phrases best describe your overall impression of *trainer's name* and his/her delivery? Select all that apply.

- Effective
- Well Prepared
- Engaging
- Professional
- Knowledgeable
- Clear
- Personable
- Ineffective
- Unprepared

**Multiple-Select - required**

Which words or phrases best describe your overall impression of *trainer's name's* delivery? Select all that apply.

- Clear and easy to understand
- Well-prepared and organized
- Knowledgeable about the content
- Engaging and kept my attention
- Approachable and responsive to questions
- Kept appropriate pace for learning
- Used examples or explanations effectively

<input type="checkbox"/> Dry <input type="checkbox"/> Unprofessional <input type="checkbox"/> Unknowledgeable <input type="checkbox"/> Unapproachable <input type="checkbox"/> Other _____	<input type="checkbox"/> Difficult to follow / confusing <input type="checkbox"/> Seemed unprepared or disorganized <input type="checkbox"/> Lacked depth in content knowledge <input type="checkbox"/> Delivery felt dry or monotone <input type="checkbox"/> Spoke too quickly or slowly <input type="checkbox"/> Other comments _____
<b>Current Question 9</b>	<b>Proposed Question 9</b>
<p><b>Text Box - not required</b></p> <p>Please share any additional comments, thoughts, or suggestions for future trainings.</p>	<p><b>Text Box - not required</b></p> <p>Please share any additional feedback about this training experience, including kudos, suggestions for improvement, topics to be covered in the future, or ways we can enhance delivery.</p>