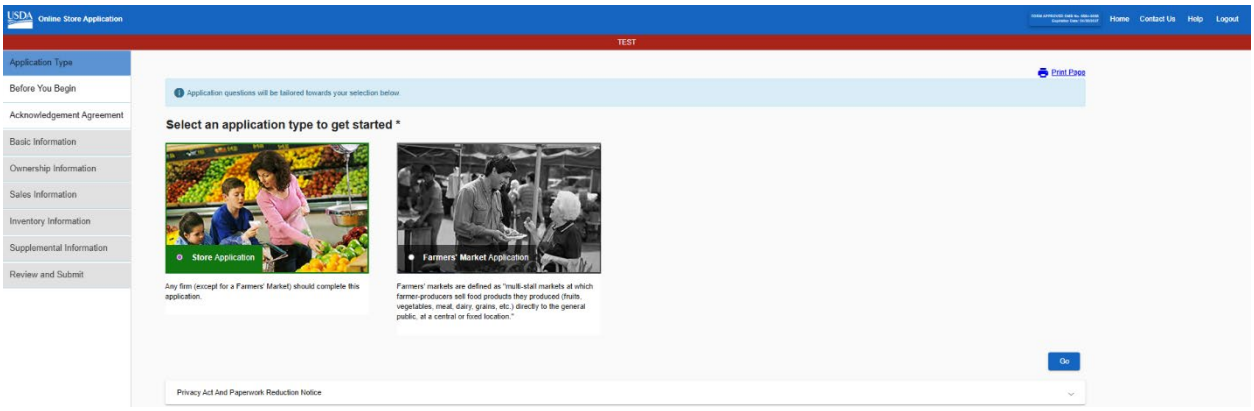
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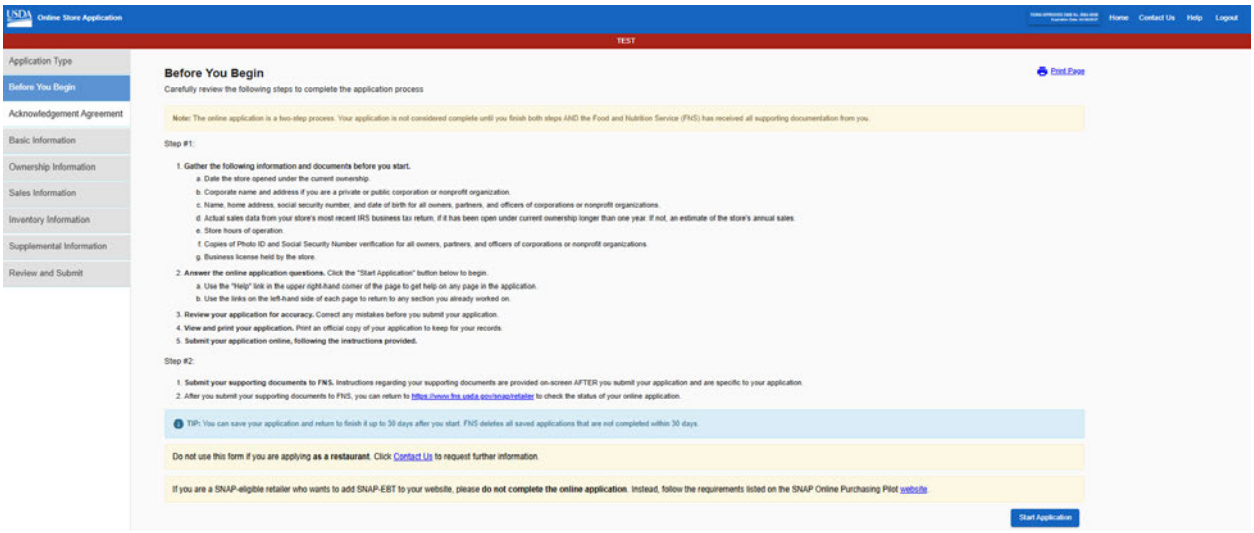
Application questions will be tailored towards your selection below.
Select an application type to get started *
Store Application
Any firm (except for a Farmers' Market) should complete this application.
Farmers' Market Application
Farmers' markets are defined as "multi-stall markets at which farmer-producers sell food products they produced (fruits, vegetables, meat, dairy, grains, etc.) directly to the general public, at a central or fixed location."
Go
Privacy Act And Paperwork Reduction Notice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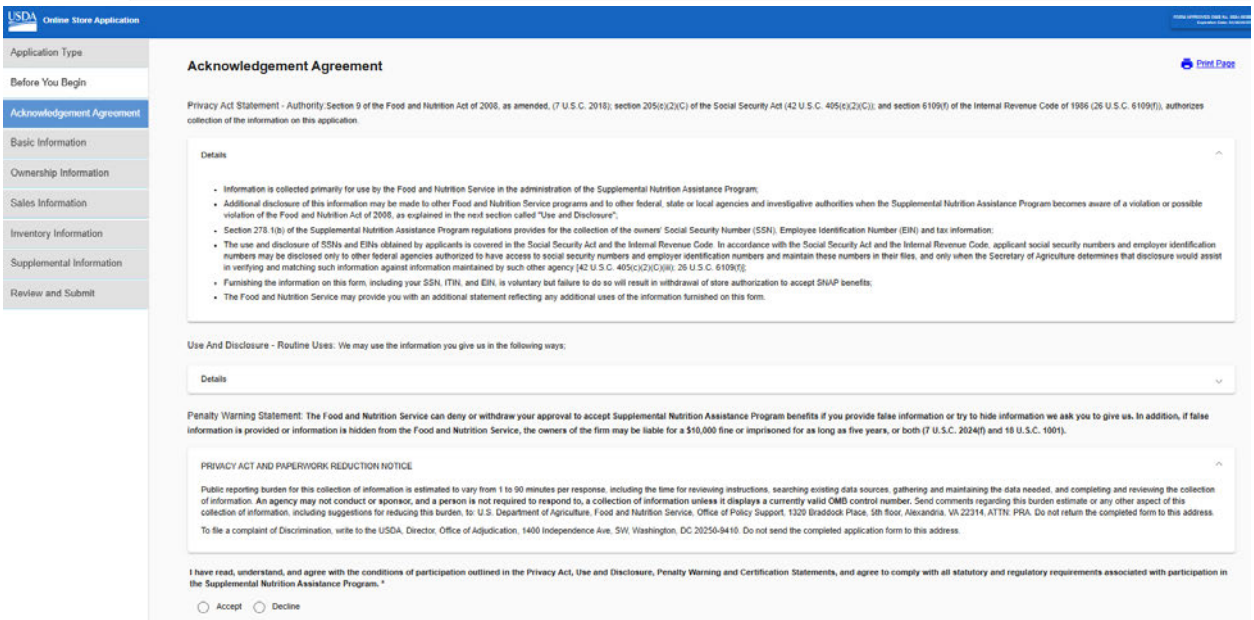
Carefully review the following steps to complete the application process
Note: The online application is a two-step process. Your application is not considered complete until you finish both steps AND the Food and Nutrition Service (FNS) has received all supporting documentation from you.
Step #1:
1. Gather the following information and documents before you start.
a. Date the store opened under the current ownership.
b. Corporate name and address if you are a private or public corporation or nonprofit organization.
c. Name, home address, social security number, and date of birth for all owners, partners, and officers of corporations or nonprofit organizations.
d. Actual sales data from your store's most recent IRS business tax return, if it has been open under current ownership longer than one year. If not, an estimate of the store's annual sales.
e. Store hours of operation.
f. Copies of Photo ID and Social Security Number verification for all owners, partners, and officers of corporations or nonprofit organizations.
g. Business license held by the store.
2. Answer the online application questions. Click the "Start Application" button below to begin.
a. Use the "Help" link in the upper right-hand corner of the page to get help on any page in the application.
b. Use the links on the left-hand side of each page to return to any section you already worked on.
3. Review your application for accuracy. Correct any mistakes before you submit your application.
4. View and print your application. Print an official copy of your application to keep for your records.
5. Submit your application online, following the instructions provided.
Step #2:
1. Submit your supporting documents to FNS. Instructions regarding your supporting documents are provided on-screen AFTER you submit your application and are specific to your application.
2. After you submit your supporting documents to FNS, you can return to https://www.fns.usda.gov/snap/retailer to check the status of your online application.
TIP: You can save your application and return to finish it up to 30 days after you start. FNS deletes all saved applications that are not completed within 30 days.
Do not use this form if you are applying as a restaurant. Click Contact Us to request further information.
If you are a SNAP-eligible retailer who wants to add SNAP-EBT to your website, please do not complete the online application. Instead, follow the requirements listed on the SNAP Online Purchasing Pilot website.
Start Application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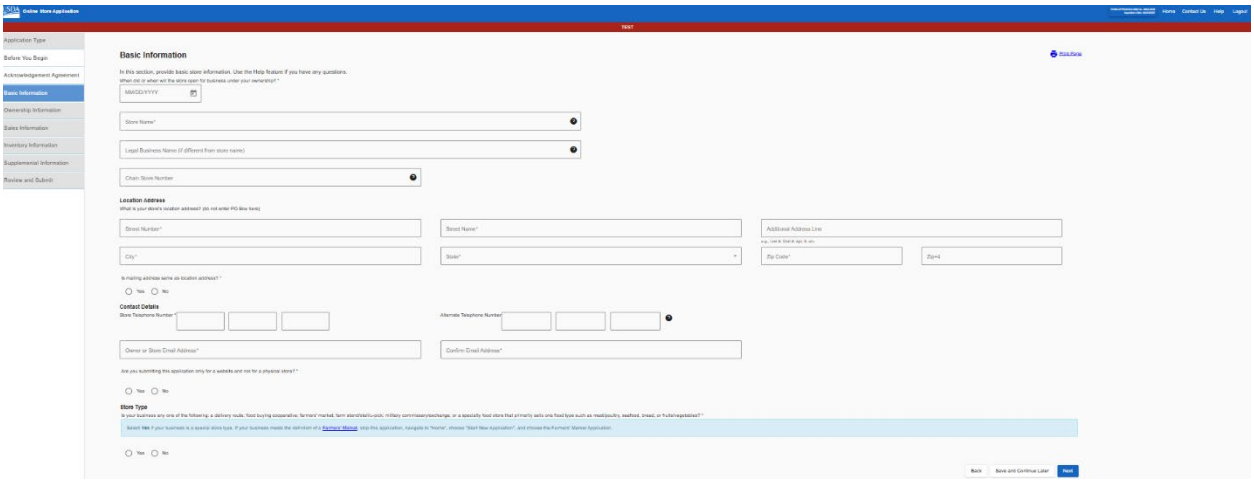
Privacy Act Statement - Authority: Section 9 of the Food and Nutrition Act of 2008, as amended, (7 U.S.C. 2018); section 205(c)(2)(C) of the Social Security Act (42 U.S.C. 405(c)(2)(C)); and section 6109(f) of the Internal Revenue Code of 1986 (26 U.S.C. 6109(f)), authorizes collection of the information on this application.
Details
Information is collected primarily for use by the Food and Nutrition Service in the administration of the Supplemental Nutrition Assistance Program;
Additional disclosure of this information may be made to other Food and Nutrition Service programs and to other federal, state or local agencies and investigative authorities when the Supplemental Nutrition Assistance Program becomes aware of a violation or possible violation of the Food and Nutrition Act of 2008, as explained in the next section called "Use and Disclosure";
Section 278.1(b) of the Supplemental Nutrition Assistance Program regulations provides for the collection of the owners' Social Security Number (SSN), Employee Identification Number (EIN) and tax information;
The use and disclosure of SSNs and EINs obtained by applicants is covered in the Social Security Act and the Internal Revenue Code. In accordance with the Social Security Act and the Internal Revenue Code, applicant social security numbers and employer identification numbers may be disclosed only to other federal agencies authorized to have access to social security numbers and employer identification numbers and maintain these numbers in their files, and only when the Secretary of Agriculture determines that disclosure would assist in verifying and matching such information against information maintained by such other agency [42 U.S.C. 405(c)(2)(C)(iii); 26 U.S.C. 6109(f)];
Furnishing the information on this form, including your SSN, ITIN, and EIN, is voluntary but failure to do so will result in withdrawal of store authorization to accept SNAP benefits;
The Food and Nutrition Service may provide you with an additional statement reflecting any additional uses of the information furnished on this form.
Use And Disclosure - Routine Uses: We may use the information you give us in the following ways:
Details
Penalty Warning Statement: The Food and Nutrition Service can deny or withdraw your approval to accept Supplemental Nutrition Assistance Program benefits if you provide false information or try to hide information we ask you to give us. In addition, if false information is provided or information is hidden from the Food and Nutrition Service, the owners of the firm may be liable for a $10,000 fine or imprisoned for as long as five years, or both (7 U.S.C. 2024(f) and 18 U.S.C. 1001).
PRIVACY ACT AND PAPERWORK REDUCTION NOTICE
Public reporting burden for this collection of information is estimated to vary from 1 to 90 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th floor, Alexandria, VA 22314, ATTN: PRA. Do not return the completed form to this address.
To file a complaint of Discrimination, write to the USDA, Director, Office of Adjudication, 1400 Independence Ave, SW, Washington, DC 20250-9410. Do not send the completed application form to this address.
I have read, understand, and agree with the conditions of participation outlined in the Privacy Act, Use and Disclosure, Penalty Warning and Certification Statements, and agree to comply with all statutory and regulatory requirements associated with participation in the Supplemental Nutrition Assistance Program. *
Accept
Decline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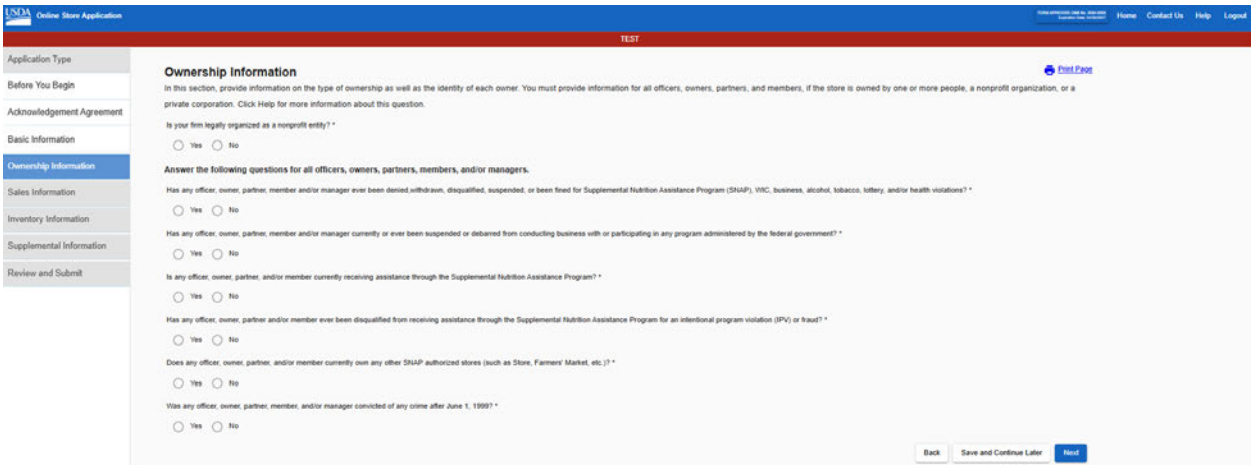
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In this section, provide information on the type of ownership as well as the identity of each owner. You must provide information for all officers, owners, partners, and members, if the store is owned by one or more people, a nonprofit organization, or a private corporation. Click Help for more information about this question.
Is your firm legally organized as a nonprofit entity? *
Yes
No
Answer the following questions for all officers, owners, partners, members, and/or managers.
Has any officer, owner, partner, member and/or manager ever been denied,withdrawn, disqualified, suspended, or been fined for Supplemental Nutrition Assistance Program (SNAP), WIC, business, alcohol, tobacco, lottery, and/or health violations? *
Has any officer, owner, partner, member and/or manager currently or ever been suspended or debarred from conducting business with or participating in any program administered by the federal government? *
Is any officer, owner, partner, and/or member currently receiving assistance through the Supplemental Nutrition Assistance Program? *
Has any officer, owner, partner and/or member ever been disqualified from receiving assistance through the Supplemental Nutrition Assistance Program for an intentional program violation (IPV) or fraud? *
Does any officer, owner, partner, and/or member currently own any other SNAP authorized stores (such as Store, Farmers' Market, etc)? *
Was any officer, owner, partner, member, and/or manager convicted of any crime after June 1, 1999? *
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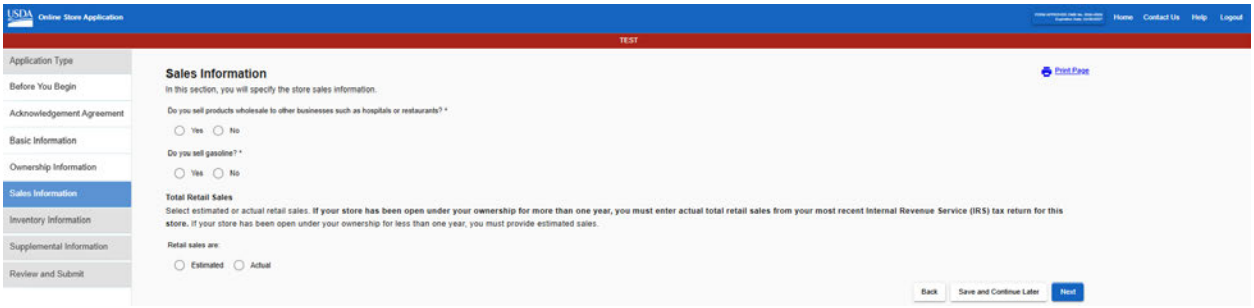
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In this section, you will specify the store sales information.
Do you sell products wholesale to other businesses such as hospitals or restaurants? *
Yes
No
Do you sell gasoline? *
Yes
No
Total Retail Sales
Select estimated or actual retail sales. If your store has been open under your ownership for more than one year, you must enter actual total retail sales from your most recent Internal Revenue Service (IRS) tax return for this store. If your store has been open under your ownership for less than one year, you must provide estimated sales.
Retail sales are:
Estimated
Actual
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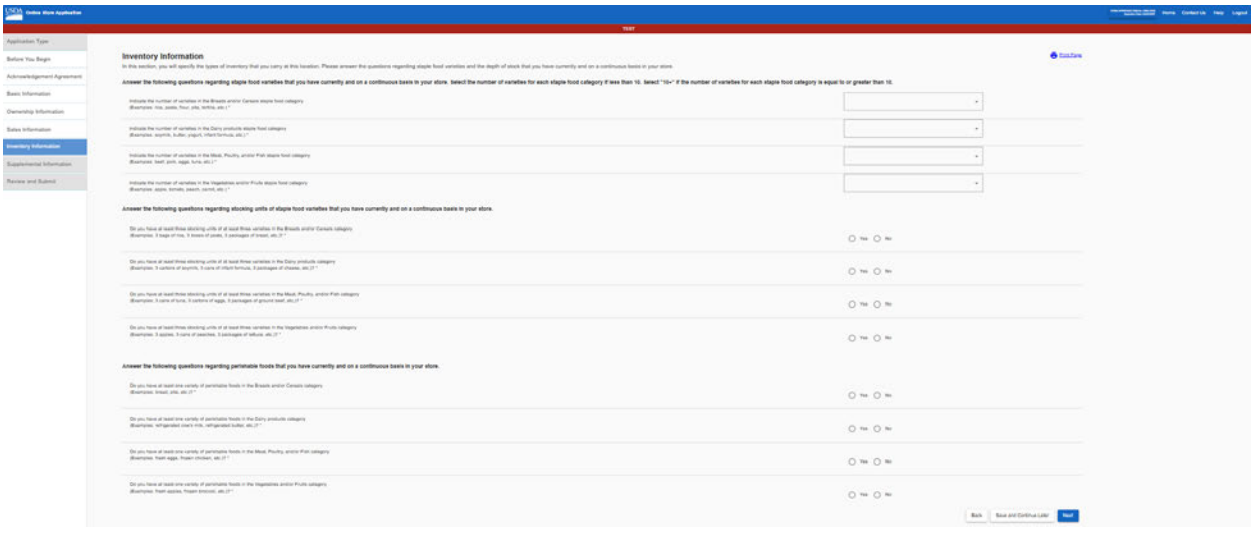
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Answer the following questions regarding stocking units of staple food varieties that you have currently and on a continuous basis in your store.
Answer the following questions regarding perishable foods that you have currently and on a continuous basis in your store.
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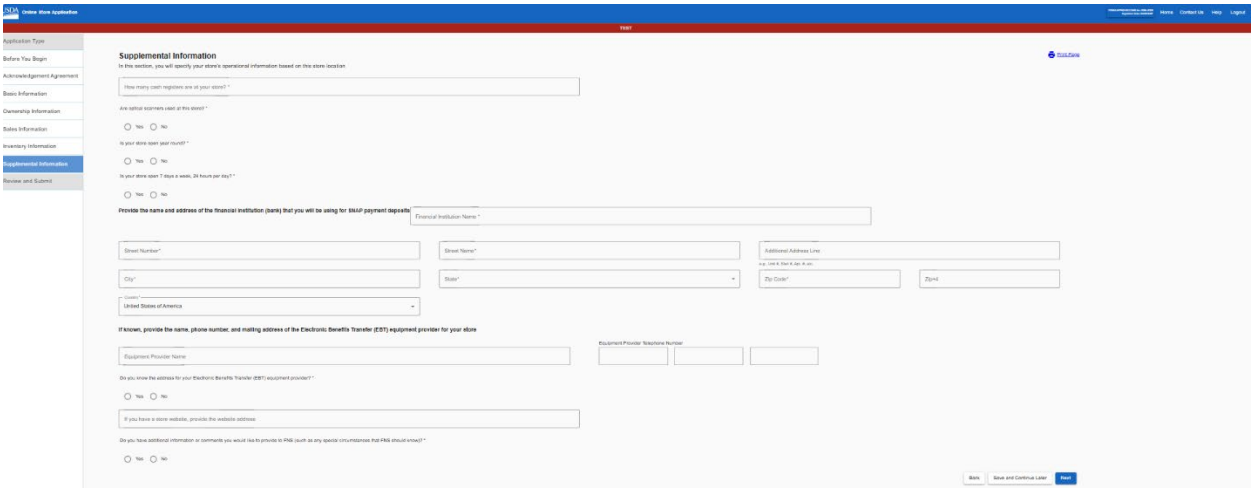
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Provide the name and address of the financial institution (bank) that you will be using for SNAP payment deposits
If known, provide the name, phone number, and mailing address of the Electronic Benefits Transfer (EBT) equipment provider for your store
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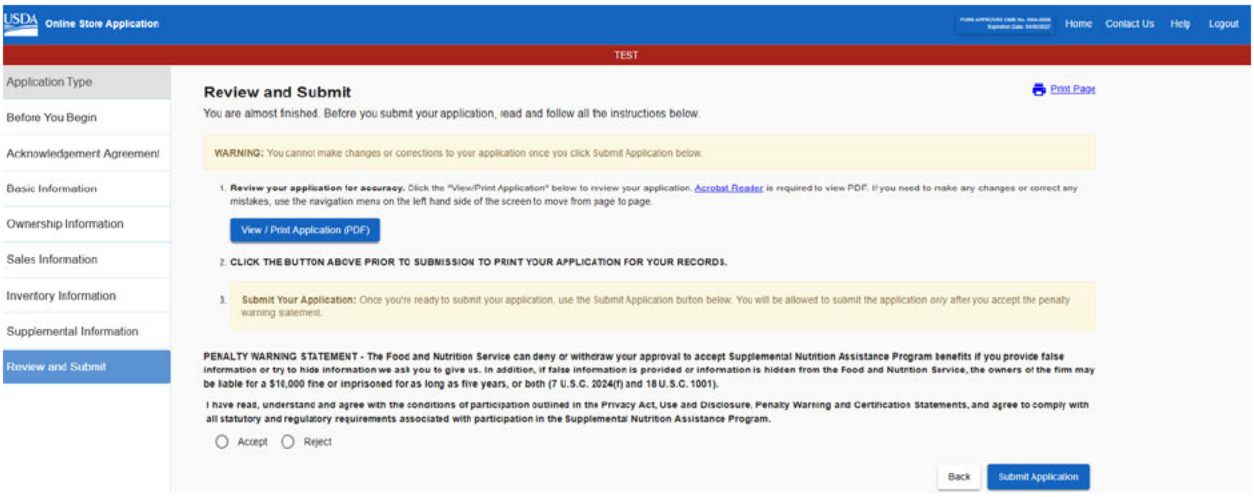
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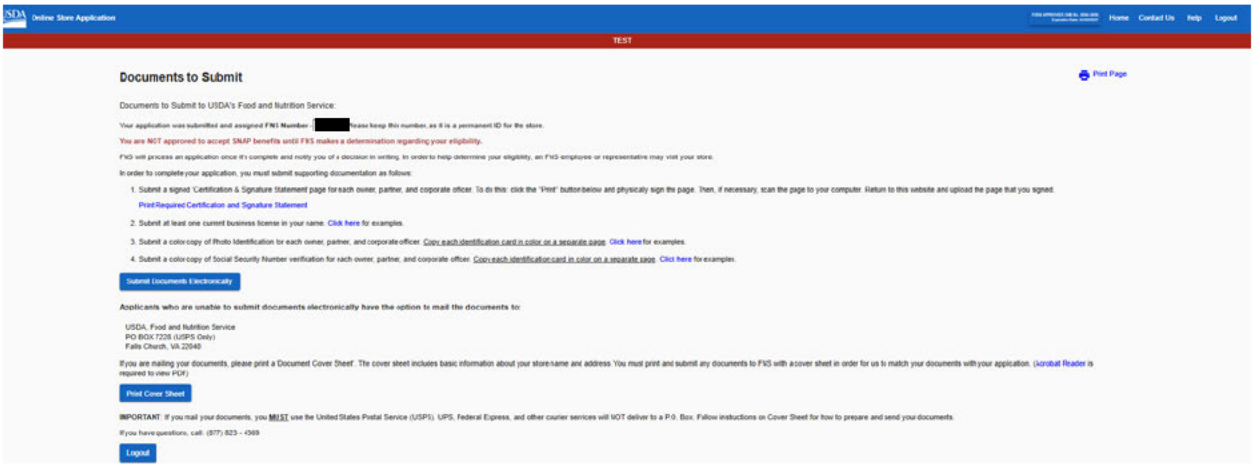
You are almost finished. Before you submit your application, read and follow all the instructions below.
WARNING: You cannot make changes or corrections to your application once you click Submit Application below.
1. Review your application for accuracy. Click the "View/Print Application" below to review your application. Acrobat Reader is required to view PDF. If you need to make any changes or correct any mistakes, use the navigation menu on the left hand side of the screen to move from page to page.
View / Print Application (PDF)
2. CLICK THE BUTTON ABOVE PRIOR TO SUBMISSION TO PRINT YOUR APPLICATION FOR YOUR RECORDS.
3. Submit Your Application: Once you're ready to submit your application, use the Submit Application button below. You will be allowed to submit the application only after you accept the penalty warning statement.
PENALTY WARNING STATEMENT - The Food and Nutrition Service can deny or withdraw your approval to accept Supplemental Nutrition Assistance Program benefits if you provide false information or try to hide information we ask you to give us. In addition, if false information is provided or information is hidden from the Food and Nutrition Service, the owners of the firm may be liable for a $10,000 fine or imprisoned for as long as five years, or both (7 U.S.C. 2024(f) and 18 U.S.C. 1001).
I have read, understand and agree with the conditions of participation outlined in the Privacy Act, Use and Disclosure, Penalty Warning and Certification Statements, and agree to comply with all statutory and regulatory requirements associated with participation in the Supplemental Nutrition Assistance Program.
Accept
Reject
Back
Submit Application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Documents to Submit
Print Page
Documents to Submit to USDA's Food and Nutrition Service:
Your application was submitted and assigned FNS Number: [redacted] Please keep this number, as it is a permanent ID for the store.
You are NOT approved to accept SNAP benefits until FNS makes a determination regarding your eligibility.
FNS will process an application once it's complete and notify you of a decision in writing. In order to help determine your eligibility, an FNS employee or representative may visit your store.
In order to complete your application, you must submit supporting documentation as follows:
1. Submit a signed 'Certification & Signature Statement page for each owner, partner, and corporate officer. To do this: click the "Print" button below and physically sign the page. Then, if necessary, scan the page to your computer. Return to this website and upload the page that you signed.
Print Required Certification and Signature Statement
2. Submit at least one current business license in your name. Click here for examples.
3. Submit a color copy of Photo Identification for each owner, partner, and corporate officer. Copy each identification card in color on a separate page. Click here for examples.
4. Submit a color copy of Social Security Number verification for each owner, partner, and corporate officer. Copy each identification card in color on a separate page. Click here for examples.
Submit Documents Electronically
Applicants who are unable to submit documents electronically have the option to mail the documents to:
USDA, Food and Nutrition Service
PO BOX 7228 (USPS Only)
Falls Church, VA 22040
If you are mailing your documents, please print a Document Cover Sheet. The cover sheet includes basic information about your store name and address. You must print and submit any documents to FNS with a cover sheet in order for us to match your documents with your application. (Acrobat Reader is required to view PDF)
Print Cover Sheet
IMPORTANT: If you mail your documents, you MUST use the United States Postal Service (USPS). UPS, Federal Express, and other courier services will NOT deliver to a P.O. Box. Follow instructions on Cover Sheet for how to prepare and send your documents.
If you have questions, call: (877) 823 - 4369
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