OMB # 0925-0767
Exp., Date 01/31/2024

Path to Excellence and Innovation Initiative
University Application

The Path to Excellence and Innovation Initiative is designed to assist Historically Black Colleges and Universities in competing for, securing, and managing contracts with the National Institutes of Health. This will be accomplished by strengthening HBCUs' contracting infrastructure and improving collaboration with business partners.

The Applicant		
University Name:		
University Address:		
Application submitted by:		
Title:		
Email:		
Telephone number:		
Are you authorized to commit the university to a contract:	No	
Alternate Point of Contact:		
Title:		
Email:		
Telephone number:		
Eligibility		
Past Performance	Within the past five years, has this university performed as either a prime or a subcontractor on a federal contract? No	
	Provide one contract or subcontract Agency:	
	Contract Number:	
Organizational Capabilities	Please select one or more capabilities that are related to the NIH mission from the list below. https://www.nih.gov/about-nih/what-we-do/mission-goals Biomedical Research and Development Information Technology Business and Professional Support Services Public Health Outreach/Communications and Research Laboratory Services/Products Construction Services	
NIH Centers	Identify 2 or 3 NIH Institutes and/or Centers with contracts this university will pursue . Enter in the boxes below. https://www.nih.gov/institutes-nih/list-nih-institutes-centers-offices	
Institute or Center 1	Institute or Center 2	Institute or Center 3

Management Support	Federal contracting must be indicated as a strategic priority in an official university document (i.e. letter from President or President's designee) or strategic plan (*preferred*).
Willingness to subcontract	Subcontract means any contract, as defined in FAR subpart 2.1, entered into by a subcontractor to furnish supplies or services for performance of the prime contract or a subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders. FAR 52.244-2 Is this university willing to subcontract for the first 3 to 5 opportunities pursued with a designated PEI business partner? No

Readiness Assessment	
Capability Statement	Does this university have a capability statement?
Infrastructure	Which positions are currently in place on your contracts team? Select all that apply. Business Development Contracts Manager Proposal/Technical Writer Cost Accounting Manager Administrative Support

Commitment

Acceptance into the PEI program will require a commitment to participate in training and various activities to obtain the knowledge and resources necessary to successfully compete for, secure, and manage contracts from the National Institutes of Health.

By checking the box below you are acknowledging that this HBCU is prepared to make a commitment to the following:

☐	Devote a minimum of 10 hours per month to PEI activities
☐	Willing to participate in all PEI webinars/trainings (hosted on a monthly basis & as needed)
☐	Selection of a Business Partner within 1 month of acceptance
☐	Create a joint capability statement with selected Business Partner
☐	Work with Business Partner to create a PEI Business Development Strategy
☐	Meet at least twice monthly with Business Partner
☐	Participate in 3 NIH capability briefings annually
☐	Pursue opportunities identified from the PEI database
☐	Willing to respond to 4 Sources Sought or Solicitations
☐	Willing to request debriefings for any Solicitations not won
☐	Willing to complete monthly, quarterly, & annual PEI evaluations

Supporting Documents Checklist

Please submit these documents along with the university's application to the PEI program.

	Capability Statement
	Official University Document Indicating Contracting as a Strategic Priority

Submission Deadline: Insert Date Here

Email completed application and supporting documents to: PEI@nih.gov
For questions about the program, contact: the NIH Small Business Programs Office: 301-451-3861

Burden Statement

Public reporting burden for this collection of information is estimated to average 45 minutes per contract or grant entered, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0767*). Do not return the completed form to this address.