

Semi-annual Progress Report

The Programmatic Report is required on a semi-annual basis and must be submitted on the View Terms Tracking Details page in eRA Commons no later than 30 calendar days after each semi-annual submission (e.g. report should entail a summary of activities occurring within each specific semi-annual submission).

The Semi-annual Programmatic Report must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this budget period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

SAMHSA 988 Tribal Response Grant Program Semi-Annual Report Template

Grant information	
Award Number	Add your grant number
Project Title	Add project title here
Tribe/Organization	Your tribe/organization name
Project Period	MM-DD-YY to MM-DD-YY
Reporting period	Month, Year, and Month, Year

Note- Please remove highlights before submitting – those are there to indicate where you need to input information and/or directions for submission. Please email your report to your GPO.

Please include detailed analysis for each of the sections below – do not leave any blank. Please also ensure you cover all goals and objectives you identified in the Project Narrative of your application. Are you reaching your outcomes? If not, what adjustments are you proposing?

1. Please provide data and progress for performance measures as reflected in your application regarding goals and evaluation activities.

[statement here]

2. Please provide a summary of key program accomplishments to-date.

[statement here]

3. Please provide a description of the changes, if any, that were made to the project that differ from the application for this budget period.

[statement here]

4. Please provide a description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

[statement here]