

## Domestic Victims of Human Trafficking (DVHT) Performance Indicators

*The Domestic Victims of Human Trafficking (DVHT) Program is inclusive of two distinct programs: the Domestic Victims of Human Trafficking and Services Outreach Program (DVHT-SO) and the Victims of Human Trafficking in Native Communities Demonstration Program (VHT-NC). The data collection instruments are intended to collect information for both DVHT programs.*

*DVHT award recipients must provide the following program performance indicator data to OTIP on a quarterly and annual basis, as indicated. Award recipients will be provided with the following information when requesting data. Estimated time per response will be updated on each form to reflect the time estimated for that form (time estimates for each form are provided in the subheading titles throughout):*

### PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN:

The purpose of this information collection is to gather data on the grant program to assess program performance, inform evaluation efforts, tailor technical assistance for recipients, respond to inquiries from stakeholders, and inform policy and program development. Public reporting burden for this collection of information is estimated to average XX hours per grant recipient, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This collection of information is required to retain a benefit (22 U.S.C. 7105, Trafficking Victims Protection Act). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0542 and the expiration date is XX/XX/XXXX. If you have any comments on this collection of information, please contact Vera Soto, Office on Trafficking in Persons, by email at [Vera.Soto@acf.hhs.gov](mailto:Vera.Soto@acf.hhs.gov).

## Quarterly Reports

***Client Services – Client Characteristics and Program Entry (Public reporting burden for this collection of information is estimated to average 0.75 hours per grant recipient)***

- Intake Date
- Referral Date
- Referral Source
  - Child Protective Services/Child Welfare
  - Court
  - District Attorney/State's Attorney/Victim Services
  - Defense Attorney/Public Defender/Legal Aid
  - Domestic Violence Agency/Shelter
  - Educator/Teacher/School
  - Employer
  - Family Member/Guardian
  - Friend/Peer/Acquaintance
  - Health Care Provider
  - Housing Assistance Agency/Shelter
  - Juvenile Justice
  - Law Enforcement
  - National Human Trafficking Hotline (NHTH)
  - Other National Hotline

- Psychiatric Treatment Facility
  - State/Local Hotline
  - Religious Organization
  - Self
  - Other (specify)
- Type of Trafficking
  - Sex
  - Labor
  - Sex and Labor
  - Unknown
- Does the client have family members receiving services from grant recipient?
  - Yes
  - No
- Grant Eligibility Status
  - U.S. Citizen/Lawful Permanent Resident
- Location Age
- Sex
  - Male
  - Female
  - Not Reported
- Does the client have a disability?
  - Ambulatory Difficulty
  - Cognitive Difficulty
  - Hearing Difficulty
  - Self-Care Difficulty
  - Vision Difficulty
- Race/Ethnicity
  - American Indian or Alaska Native
  - Asian
  - Black or African American
  - Hispanic or Latino
  - Middle Eastern or North African
  - Native Hawaiian or Other Pacific Islander
  - White
  - Unknown
- Living Situation at Intake
  - Emergency Housing
  - Institutional Housing
  - No Housing/Place not meant for habitation
  - Permanent Housing
  - Transitional Housing
  - Unknown
- If client is a minor, are they enrolled in school?
  - Yes
  - No
- Location of Services
  - State/Territory
  - Remote
- Location of Trafficking

- State/Territory
  - Country
- Exploitation Industry/Venue
  - Agriculture/Field Labor
  - Auto-Mechanic/Auto-Shop/Car Repair
  - Arts/Entertainment
  - Bar/Cantina/Nightclub
  - Begging/Peddling
  - Carnival
  - Carpentry/Woodworking
  - Cobbling
  - Commercial Cleaning
  - Commercial Sex
  - Construction
  - Domestic Work
  - Elder Care
  - Escort Services
  - Factories/Manufacturing
  - Fishing
  - Forced Criminal Activities
  - Forestry/Logging
  - Garment/Textiles
  - Herding/Livestock
  - Health/Beauty
  - Health Care
  - Herding Livestock/Animal Husbandry
  - Hotel/Hospitality
  - Illicit Massage/Health
  - Landscaping
  - Mining/Quarrying
  - Other (specify)
  - Personal Sexual Servitude
  - Production of Child Sexual Abuse Material (CSAM)
  - Recreation/Sports
  - Religious Institution
  - Restaurant/Food Service
  - Retail Sales
  - Stripping/Dancing
  - Transportation
  - Traveling Sales Crew
  - Waste Management/Recycling
  - Not Reported
- Commercial Sex Venue
  - Commercial Space-Based
  - Institution-Based
  - Technology-Based
  - Outdoor/Street-Based
  - Residence-Based

- Not Reported

***Client Services – Barriers to Service Delivery (Public reporting burden for this collection of information is estimated to average 0.167 hours per grant recipient)***

- Feelings of No Support and Isolation
- Ineffective Coordination with Federal Agencies
- Ineffective Coordination with Local Agencies
- Lack of Adequate Funding
- Lack of Adequate Resources
- Lack of Adequate Training
- Lack of Client Cooperation
- Lack of Formal Rules and Regulations
- Lack of Internal Procedures
- Lack of Knowledge of Victims' Rights
- Language Barriers
- Public Health Concerns
- Safety Concerns
- Client Legal Status
- Other (specify)
- None

***Client Services – Client Case Closure (Public reporting burden for this collection of information is estimated to average 0.167 hours per grant recipient)***

- Case Closure Date
- Reason for Case Closure
  - Client relocated
  - Client unable to meet program expectations
  - Determined ineligible for services
  - Incarcerated and out of contact with program
  - Lost contact with client
  - No longer in need of services
  - Time limitations of the program
  - Transfer to another service program
  - Other (specify)
- Living Situation at Case Closure
  - Emergency Housing
  - Institutional Housing
  - No Housing/Place not meant for habitation
  - Permanent Housing
  - Transitional Housing
  - Unknown
- Did the client receive a referral for continued case management services?
  - Yes
  - No

***Client Outreach (Public reporting burden for this collection of information is estimated to average 0.3 hours per grant recipient)***

- Number of public awareness activities conducted
- Number of outreach activities conducted

- Outreach Settings
  - Agricultural Settings
  - Casinos
  - Commercial Establishments
  - Consulates
  - Court-Based Settings
  - Day Labor Settings
  - Detention Settings
  - Digital: Social Media
  - Digital: Other
  - Education Settings
  - Factories
  - Health Care Settings
  - Homeless Encampments
  - Hotel/Hospitality Settings
  - Massage Parlors
  - Shelter Settings
  - Street Settings
  - Strip Clubs
  - Youth Care Settings
  - Other (specify)
- Number of Victims Identified

***Subrecipient Enrollment (Public reporting burden for this collection of information is estimated to average 0.167 hours per grant recipient)***

- Name of Subrecipient Organization
- Location of Subrecipient Organization
  - City
  - State
- Type of Subrecipient Organization
  - Advocacy
  - Behavioral Health
  - Child Welfare
  - Education
  - Employment
  - Faith Based
  - Government
  - Health Care
  - Housing
  - Law Enforcement
  - Legal
  - Other Criminal Justice
  - Private Sector
  - Public Health
  - School (K-12)
  - Service Provider
  - Other (specify)
- Number of Subrecipient Service Sites

- Services Provided by Subrecipient
  - Basic Necessities
  - Case Management
  - Child Care
  - Crisis Intervention
  - Education Assistance
  - Employment Assistance
  - Family Reunification
  - Financial Assistance
  - Healthcare
  - Housing/Shelter Services
  - Interpreter/Translator
  - Legal Advocacy and Services
  - Life Skills
  - Mental/Behavioral Health Services
  - Peer Support/Mentoring
  - Safety Planning Services
  - Substance Use Assessment/Treatment
  - Traditional Healing/Cultural Practices
  - Transportation
  - Victim Advocacy
  - Other (specify)
  - None
  - Unknown
- Enrollment Date
- Exit Date

## **Annual Performance Indicator Report**

***Client Services – Client Service Use and Delivery (Public reporting burden for this collection of information is estimated to average 0.25 hours per grant recipient)***

- Services Received
  - Basic Necessities
  - Case Management
  - Child Care
  - Crisis Intervention
  - Education Assistance
  - Employment Assistance
  - Family Reunification
  - Financial Assistance
  - Healthcare
  - Housing/Shelter Services
  - Interpreter/Translator Services
  - Legal Advocacy and Services
  - Life Skills
  - Mental/Behavioral Health Services
  - Peer Support/Mentoring
  - Safety Planning Services
  - Substance Use Assessment/Treatment
  - Traditional Healing/Cultural Practices
  - Transportation
  - Victim Advocacy
  - Other (specify)
  - None
- Benefits Received
  - Child Care Subsidy
  - Food Benefits (SNAP, WIC, Tribal Commodities)
  - General Assistance
  - Housing Subsidies (Section 8, HUD Vouchers)
  - Medicaid, Medicare, or SCHIP
  - State-specific Health Benefits
  - Social Security Disability (SSI or SSDI)
  - Temporary Assistance for Needy Families
  - Unemployment Insurance
  - Other (specify)
  - None

***Client Service Costs (Public reporting burden for this collection of information is estimated to average 0.75 hours per grant recipient)***

- Total number of clients who received each type of service
- Total dollars spent on each type of service
- Percentage of recipient's budget spent on each type of service
- Total grant recipient budget for project
  - Basic Necessities

- o Case Management
- o Childcare
- o Crisis Intervention
- o Education Assistance
- o Employment Assistance
- o Family Reunification
- o Financial Assistance
- o Healthcare
- o Housing/Shelter Services
- o Interpreter/Translator
- o Legal Advocacy and Services
- o Life Skills
- o Mental/Behavioral Health Services
- o Peer Support and Mentoring
- o Safety Planning Services
- o Substance Use Assessment/Treatment
- o Traditional Healing/Cultural Practices
- o Transportation
- o Victim Advocacy
- o Other