



CUI//PRVCY (When filled-in)

DI Form 9004-BLM (Rev. 09/2025)

U.S. Department of the Interior

OMB Control No. 1093-008-BLM

Expires xx/xx/xxxx

INSTRUCTIONS

PALEONTOLOGY LOCALITY RECORD

General: This form is used to document a locality or multiple localities. This form can be used by bureau employees, permitted

- 1. Locality number.** This number is assigned by the bureau and is used to manage all reported sites or localities.
- 2. Field number.** Other numbers assigned to the site. These are normally assigned by the field party when first recording the locality.
- 3. Common name for locality.** This is the name given to paleontological localities for common reference (such as Eolambia 2, etc.).
- 4. Land owner.** Indicate the managing bureau office and administrative unit. Identify the applicable governmental entities (state, federal, private, etc.).
- 5. Location** (Lat/Long or UTM). Preferred format is Latitude/Longitude, NAD83. Include coordinate source and positional accuracy.
- 6. USGS map reference.** If reporting in PLSS (Public Land Survey System) provide Township, Range, Section, and mark the boundary on the map.
- 7. County.** Identify the County in which the locality is found.
- 8. State.** Identify the State in which the locality is found.
- 9. Access.** Provide specific instructions for accessing the locality as appropriate.
- 10. Geologic age.** Include the International Commission on Stratigraphy (ICS) age, or the North American Land Mammal Age (NALMA).
- 11. Geologic unit.** Identify the rock unit if known (formation, member, etc.).
- 12. Paleontological resource categories.** Check all categories that are observed at the locality (including vertebrate fossil, invertebrate fossil, trace fossil non-vertebrate, trace fossil plant).
- 13. Taxa observed.** Identify taxa (family, genus, species, etc.) and elements (humerus, femur, skull fragment, etc.) that are observed.
- 14. Collection and repository.** Identify what was collected and the name of the approved repository where it will be preserved. If not taken directly to the repository identify their interim location (museum, laboratory, office, classroom, evidence locker, etc.).
- 15. Scientific description.** Characterize the locality's geology, lithology, soils, geomorphology, and mineralogy, as appropriate. Indicate the paleontological resource materials were observed, and depth of observed deposits. Indicate approximate quantities of paleontological resources they are found in context (in situ) or are eroded across the surface (float). Include relevant observations or scholarly information.
- 16. Associated records.** Identify what associated records were created during the visit, including reference to field notes, photographs, etc.
- 17. General remarks.** Include information or append records that are important to understanding the resource that are not covered by the project name, number, and client; possible management issues; if this is an update to another record, or other contextual information.
- 18a. Investigator/Collector.** The name(s) of the person(s) who completed the form.
- 18b. Date visited.** Date the locality was visited and recorded.
- 19. Locality condition.** Identify whether the locality is stable and what human caused or natural factors are putting it at risk. Note any damage. Include observations of erosional conditions.
- 20. Permit number.** Indicate the permit number as appropriate.

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IMPORTANT: To ensure your data conforms to the Section 508 of the Rehabilitation Act, as amend

1. Locality Number	2. Field Number	3. Common name for locality	4. Land owner
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led, DO NOT leave any blank cells. Enter N/A.

5. Location	6. USGS map reference	7. County	8. State
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9. Access

10. Geologic Age

11. Geologic Unit

12. Paleontological resource categories	13. Taxa observed	14. Collection and repository
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15. Scientific description	16. Associated records	17. General remarks
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18a. Investigator/Collector	18b. Date visited	19. Locality condition	20. Permit number
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NOTICES**Privacy Act Statement****Authority:** 16 U.S.C. 470aaa.aaa-11, Paleontological Resources Preservation Act of 2009.**Purpose:** The primary use of the records maintained in the system is to manage, protect, and preserve paleontological resources of the Interior. Information will be used to inventory paleontological resources in compliance with 16 U.S.C. 470aaa-1 of the**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, records or information in physical custody of Federally-owned collections of paleontological resources to manage the collections, permitted research, scientific investigations, and other Federal agencies and non-Federal entities as necessary to maintain accurate and complete records for routine uses outlined in the system of records notice INTERIOR/DOI-20, Paleontological Resources Preservation System.**Disclosure:** Providing information is voluntary; however, not providing the requested information may hinder the approval of the**Paperwork Reduction Act Statement**

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501, et seq.), we collect the necessary information, under the response is required to obtain or retain a benefit. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a valid OMB control number. OMB has approved this collection of information and assigned Control No. 1093-0008.

Estimated Burden Statement

We estimate it will take you about 1 hour to complete this form, including time to maintain records, gather information, and estimate or any other aspect of this form to the Departmental Information Collection Clearance Officer, Office of the Chief Information Officer or via email at DOIPRA@ios.doi.gov. Please do not send your completed form to this email address.

Records Disposition

DRS 2.1, Item 6 (Pending NARA Approval) - Historically Significant Resource Management and NAGPRA Records. PERMANENT extended project action (such as a mitigation treatment), or as instructed in the bureau/office records manual. Transfer records for agency business, whichever is later.

End of Notices