

SMART TRAVELER ENROLLMENT PROGRAM (STEP)

OMB Number 1405-0152,

DS-4024, DS-4024e



Smart Traveler Enrollment Program

A SERVICE OF THE BUREAU OF CONSULAR AFFAIRS
U.S. Department of State



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What is STEP?

The Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals traveling abroad to enroll their trip with the nearest U.S. Embassy or Consulate.

Benefits of Enrolling in STEP

- ☒ Receive important information from the Embassy about safety conditions in your destination country, helping you make informed decisions about your travel plans.
- ☒ Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- ☒ Help family and friends get in touch with you in an emergency.

Stay Informed, Stay Connected, Stay Safe!

Smart Traveler Enrollment Program

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Stay Connected



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24 Hour Consular Emergency Line: U.S. 1.888.407.4747 / Outside the U.S. 1.202.501.4444

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OMB Approval Number: 1405-0152, Expiration Date: 4/30/2015, Estimated Burden: 20 minutes Form Number: DS-4024e Date: 1/2010

Submit Form



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Create Individual Account

* Required fields

If you would like to create an Organization/Group account, please click [here](#).

Privacy Act Information



The U.S. Department of State is committed to ensuring that any personal information received by our overseas U.S. Embassies and Consulates pursuant to the STEP process, whether in person or otherwise, is safeguarded against unauthorized disclosure. The data that you provide the U.S. Department of State is subject to the provisions of the Privacy Act (5 USC 552a). This means that the U.S. Department of State will not disclose the information you provide us in your STEP application to any third parties unless you have given us written authorization to do so, or unless the disclosure is otherwise permitted by the Privacy Act.

AUTHORITY: 22 U.S.C. 2715 and 22 U.S.C. 4802(b).

PURPOSE: To notify U.S. citizens/nationals in the event of a disaster, emergency or other crisis, and for evacuation coordination, the information solicited on this form may be made available as a routine use to appropriate agencies whether federal, state, local, or foreign, to assist the Department in the evacuation or provision of emergency service to U.S. citizens, or for law enforcement purposes. The information is also made available to private U.S. citizens, known as wardens, designated by U.S. Embassies to assist in communicating with the U.S. Citizen community in an emergency.

☐ I have read the terms of the Privacy Act Notice *

Paperwork Reduction Act Statement

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including time required for searching existing data sources, gathering the necessary documents, providing the information or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a valid Office of Management and Budget (OMB) number. If you have comments on the accuracy of this burden estimate or recommendations for reducing it, please send them to: Bureau of Consular Affairs, Overseas Citizens Services (CA/OCS/PMO), U.S. Department of State, SA-17, 10th Floor, Washington, DC 20036.



STEP

Smart Traveler Enrollment Program

Questions with a red asterisk (*) are required.

Are you a U.S. Citizen or National? *

- ☐ Yes
☐ No

Are you Traveling/Residing Abroad? *

- ☐ Yes
☐ No

Traveler Information

Your personal information and your trip information will be sent to the U.S. Embassy or Consulate nearest to your destination. This information is vital to help us contact you if there is an emergency in the area while you are traveling overseas.

Last Name *

First Name *

Date of Birth (MM/DD/YYYY) *

▼

▼

▼

Gender *

Male ▼

Passport Number *

Add a Traveler? *

Yes ▼

Destination Details

If you are traveling to multiple destinations, enter first destination here. Additional destinations can be added by clicking the Add a Destination button.

Destination *

Afghanistan ▼

Nearest U.S. Embassy or Consulate *

Kabul ▼

Date of Arrival *

▼ ▼ ▼ 

Date of Departure *

▼ ▼ ▼ 

Address in Destination (Hotel, Family House, etc) *

Add a Destination? *

Yes ▼

City

▼

State

Zip Code

Contact Information

Please provide either an e-mail address or phone number that we can reach you at your destination

Phone *

Email *

Emergency Contact Information

Providing an emergency contact is optional, but can be extremely important if something unexpected happens while you are traveling. Your emergency contact should be someone who is not usually traveling with you.

Last Name *

First Name *

Relationship to You *

Mother ▼

Phone *

Email *

Submit Form