



U.S. Department
of Transportation
**Federal Highway
Administration**

DETAILED DAMAGE INSPECTION REPORT (DDIR)

Title 23 Emergency Relief Program

FHWA Disaster Number

Disaster Date

Site Location (Name of road, milepost, coordinates, distance from nearest intersection, etc.)

Report Number

Inspection Date

Description of Damage (Provide specific details - Bituminous shoulder undermined, slope failure, washed out culvert, etc.)

Federal-aid Route Number

State/County/City

Congressional District

Verify the following for DDIR approval consideration.

- ☐ Map of damaged site (if adjoining locations are combined to one site, all locations should be shown).
☐ Photos of the damaged site support the DDIR.
☐ Damaged site is on an eligible federal-aid highway (not functionally classified as a local or rural minor collector).

Reminders:

*NEPA is required for all emergency and permanent repair projects.

*All construction projects shall comply with federal requirements (FHWA 1273, Davis bacon, etc.).

*Permanent repair projects require prior FHWA Authorization.

SECTION 1: EMERGENCY REPAIR COST ESTIMATE

Emergency Repairs	Work Items	Unit	Unit Price	Quantity	Cost
Was a detour used as the emergency repairs? ☐ Yes ☐ No (Justification required)			Preliminary Engineering (PE)		
			Construction Engineering (CE)		
			Right-of-Way		
			Emergency Repair Total		

					Report Number
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SECTION 2: PERMANENT REPAIR COST ESTIMATE					
Permanent Repairs	Work Items	Unit	Unit Price	Quantity	Cost
	Contracting Agency ☐ SDOT ☐ LAP ☐ Tribe		Preliminary Engineering (PE)		
Construction Engineering (CE)					
Right-of-Way					
Permanent Repair Total					
Estimated Total Repair Cost					
Betterments/Resiliency consideration (all proposed betterments must be reviewed and approved by FHWA):					
1. Has the site required repair on two or more occasions due to emergency events (Per 23 CFR 667.1)? ☐ Yes ☐ No					
2. Resilience improvements (select all that are applicable):					
☐ a. Were considered and will be implemented through adherence to current codes and standards					
☐ b. Were considered and will be implemented through a betterment					
☐ c. Were considered but will not be implemented					
☐ d. Were not considered					
3. Is a betterment being proposed? ☐ Yes ☐ No					
a. If yes, provide total cost of the betterment					
4. Has a cost analysis been provided by the State DOT to justify the request? ☐ Yes ☐ No					
5. Has the Division determined if the resilience betterment is eligible for ER funds? ☐ Yes ☐ No					
Signature for Local Agency Recommendation		Date	Signature for State DOT Recommendation		Date
DDIR approval does not constitute a funding authorization. An ER application must be approved by the FHWA Division Administrator before funds can be authorized (23 CFR § 668.111(c)).					
FOR FHWA ONLY			Site eligible ☐ Yes ☐ No		
Signature for DDIR Approval		Date	Comments		