

QUARTERLY STATUS REPORT: NEA RESEARCH LABS

Administration Tab -> Agency Defined Forms -> Forms

QUARTERLY STATUS REPORT – NEA RESEARCH LABS

OMB No. XXXX-XXXX, Expires [DATE]

This report is due every quarter after the date the NEA issued the award. The Award Date is found on the Notice of Action, on the top right side.

The status report(s) should include an outline of activities that have taken place to date, and activities scheduled for the remainder of the period of performance. Identify goals met and/or any challenges faced. Be as concise as possible. As relevant, include updates on the following areas:

- Quarterly progress on ongoing studies, other project activities, and related deliverables.
- Project activities and deliverables such as publications, products, or convenings—whether already completed or planned for the coming quarter.
- Products, publications, or announcements that are anticipated over the coming quarter and for which NEA staff review may be needed.
- Outcomes of Technical Working Group consultations.
- Outcomes of your engagement with partner organization(s).
- Unexpected challenges or opportunities for your team or partners.

NOTE: This report does not replace the Payment Request progress report that is required the first time you request more than two-thirds of your award amount. For more information regarding the Payment Request progress report, see the *General Terms and Conditions* and *How to Manage Your National Endowment for the Arts Award and eGMS REACH Handbook* for details.

Narrative

Use the space below to provide a status report on your award. *(limit: 3000 characters)*

PAPERWORK REDUCTION ACT STATEMENT

The public reporting burden for this collection of information is estimated at an average of one hour per response. This includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. We welcome any suggestions that you might have on improving the guidelines and making them as easy to use as possible. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: webmgr@arts.gov, Attention: Reporting Burden. Note: Applicants/awardees are not required to respond to the collection of information unless it displays a currently valid U.S. Office of Management and Budget (OMB) control number.

