Subject: NYTS Survey Links and Teacher Information TO: SC, Teachers Cc: NYTS Liaison, NYTS inbox Hello School Coordinator and Teachers,

Thank you for facilitating the <u>National Youth Tobacco Survey</u> (NYTS) with your class. Below you will find the unique link needed for each sampled class to participate. Please review the <u>Proctor Overview</u>, <u>Instructions</u>, <u>and Troubleshooting</u> document before administering the survey. We are aiming for more than 90% students to participate from each class!

## As a proctor, you will:

- 1. Distribute or email Parent Permission Forms 2 weeks prior to survey date. Digital or paper forms were sent to your School Coordinator based on your school's preference.
- 2. Test survey link compatibility by clicking **HERE**.
- 3. Administer the survey to your students on survey day:
  - Read this <u>Proctor SCRIPT</u> to students before they start the survey.
  - Write/Share URL and class ID so that students can login.
- 4. Use the teacher link to complete the Classroom Participation Log while students are completing their surveys.

Grade	Teacher	Period	Class	Student Survey Link	Class ID	Classroom Participation
	Name		Name			Log Link

Thank you for helping make NYTS successful! Your students' participation will inform funding, programs, and policies that can improve health outcomes for youth across the United States!

Thank you!

The NYTS Team

National Youth Tobacco Survey NYTS: 866-354-0987 | NYTS@rti.org

Public reporting burden for this collection of information is estimated to average 30 minutes per survey, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Office of Operations, Food and Drug Administration, Three White Flint North, 10A-12M, 11601 Landsdown St., North Bethesda, MD 20852, <a href="mailto:PRAStaff@fda.hhs.gov">PRAStaff@fda.hhs.gov</a>, ATTN: PRA (0910-0932).