

Supporting Statement Outline – Sample

**NOTE: Complete Part B for Survey ICR Requests**

**SUPPORTING STATEMENT – PART B**

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

If the collection of information employs statistical methods, the following information should be provided in this Supporting Statement:

**1. Description of the Activity**

We will be collecting focus group data from service members to determine how to optimize response to harassment. The sampling plan is as follows

		USA	USMC	USN	USAF	All
Career Group A	Enlisted Men	7	7	7	7	
Career Group A	Officer Men	7	7	7	7	
Career Group A	Enlisted Women	7	7	7	7	
Career Group A	Officer Women	7	7	7	7	
Career Group A	Command	8	8	8	8	
Career Group B	Enlisted Men	7	7	7	7	
Career Group B	Officer Men	7	7	7	7	
Career Group B	Enlisted Women	7	7	7	7	
Career Group B	Officer Women	7	7	7	7	
Career Group B	Command	8	8	8	8	
		64	64	64	64	256

Enlisted men are E1-E4, Officers O1-O3, and command teams O5 and senior enlisted advisors in command

Career fields grouping are as follows

Service	Demographic	Career Grouping A	Career Grouping B
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Navy	Women	Assigned To: Cruiser Destroyer Carrier	Assigned To: Electronic Warfare Squadron Medical
	Men	Assigned To: Cruiser Destroyer Carrier	Assigned To: MEU Medical
	Command	Assigned To: Cruiser Destroyer Carrier	Assigned To: Electronic Warfare Squadron MEU Medical
Air Force	Women	ISR Special Operations	Legal Nukes (Missiles & Bombers)
	Men	ISR Scientist	Legal Space (to include USSF Operations)
	Command	ISR Special Operations	Legal Nukes
USMC	Women	Aviation Combat Arms	Legal / Admin Supply
	Men	Signals Intel Supply	MSG Combat Arms
	Command	Aviation CombatArms	Legal / Admin Supply
Army	Women	Combat Arms Aviation Intelligence	Medical Military Police
	Men	Electronics Legal Intelligence	Recruiter/Special Duty Combat Arms
	Command	Combat Arms Aviation Intelligence	Medical Legal Military Police

Individuals will be recruited via email.

## 2. Procedures for the Collection of Information

Describe any of the following if they are used in the collection of information:

- a. Statistical methodologies for stratification and sample selection;
- b. Estimation procedures;
- c. Degree of accuracy needed for the Purpose discussed in the justification;
- d. Unusual problems requiring specialized sampling procedures; and
- e. Use of periodic or cyclical data collections to reduce respondent burden.

No statistical methods will be used.

## 3. Maximization of Response Rates, Non-response, and Reliability

We will work with Service POCs from the identified career groupings to determine the greatest participation rate possible.

## 4. Tests of Procedures

The protocol has been tested with representatives of the Service to ensure it is applicable and understood by all.

## 5. Statistical Consultation and Information Analysis

a. Provide names and telephone number of individual(s) consulted on statistical aspects of the design. N/A

b. Provide name and organization of person(s) who will actually collect and analyze the collected information.

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