

KII TILT Drill Sergeant Interview Recruitment Language

Initial Interview Request

To: TILT participants

From: ArmyResilience@norc.org

Subject: Army's Trauma-Informed Leadership Training Interviews – Your Participation is important

Greetings,

Under contract from the Department of Defense, NORC at the University of Chicago (NORC) is inviting you to participate in an **interview** to learn more about your experience with the Trauma-Informed Leadership Training during OSUT at Ft. Leonard Wood.

Please take a minute to schedule your meeting by visiting the Calendly website:

INSERT LINK

The interview will take 60 minutes, and **no one in your chain of command will know your responses**. As a thank you for your time, NORC is able to send you **INCENTIVE DETAILS HERE**.

If you have any questions, please contact the evaluation study's Principal Investigator, Elizabeth Mumford, PhD, at mumford-elizabeth@norc.org.

Sincerely,

Elizabeth Mumford, Ph.D.
NORC at the University of Chicago

Reminder Interview Request

To: TILT participants

From: ArmyResilience@norc.org

Subject: Army's TILT Interviews – Your Participation is important

Greetings,

We recently invited you to participate in an **interview** to learn more about your experience with the Trauma-Informed Leadership Training during OSUT at Ft. Leonard Wood.

Please take a minute to schedule your meeting by visiting the Calendly website:

INSERT LINK

The interview will take 60 minutes, and **no one in your chain of command will know your responses**. As a thank you for your time, NORC is able to send you **INCENTIVE DETAILS HERE**.

If you have any questions, please contact the evaluation study's Principal Investigator, Elizabeth Mumford, PhD, at mumford-elizabeth@norc.org.

We appreciate your participation.

Sincerely,

Elizabeth Mumford, Ph.D.
NORC at the University of Chicago

Morning of/Day before Reminder Email

To: KII Participant (TILT-trained DS)
From: ArmyResilience@norc.org
Subject: Appointment Reminder: TILT Pilot Discussion with NORC

Hello **INSERT NAME**,

This is a reminder that your interview with NORC to discuss the U.S. Army's Trauma-Informed Leadership Training pilot is scheduled for **TODAY/TOMORROW, DATE**, at **INSERT TIME**.

At the scheduled start of the meeting, navigate to the Microsoft Teams link in your web browser: **INSERT LINK**

If you have trouble joining the meeting via the link above, or are no longer able to make the appointment, please contact the NORC project team at ArmyResilience@norc.org.

Respectfully,

Elizabeth Mumford, Ph.D.
NORC at the University of Chicago

No Show/Attempt to Reschedule Email

To: KII Participant (TILT-trained DS)
From: ArmyResilience@norc.org
Subject: Request to Reschedule: TILT Pilot Discussion with NORC

Hello **INSERT NAME**,

We are sorry we missed you **EARLIER TODAY/YESTERDAY** for your scheduled interview with NORC to discuss the U.S. Army's Trauma-Informed Leadership Training pilot.

If you are still able to participate, please take a minute to schedule a meeting by visiting the Calendly website:

INSERT LINK

If none of the times in Calendly work for you, please respond to this email or contact the NORC project team at ArmyResilience@norc.org to discuss alternative options.

Thank you in advance for your participation and input!

Respectfully,

Elizabeth Mumford, Ph.D.
NORC at the University of Chicago

Thank You Email

To: KII Participant (TILT-trained DS)

From: ArmyResilience@norc.org

Subject: Thank you for your participation in the U.S. Army's TILT pilot!

Hello **INSERT NAME**,

Thank you for completing your discussion with NORC!

This discussion is an important part of our effort to evaluate the effectiveness of the U.S. Army's Trauma-Informed Leadership Training pilot. We appreciate all of your help in making this evaluation successful!

If you have any follow up questions, please contact the NORC project team at ArmyResilience@norc.org.

Respectfully,

Elizabeth Mumford, Ph.D.
NORC at the University of Chicago