



Defense Healthcare Management Systems

Patient Registration Data Fields

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Patient Registration Data Fields

- The screen captures reflect the data fields associated with the patient registration process in MHS GENESIS.
- The following patient type was selected to show the data fields associated with a dependent family member: Dependent Family Member of an active duty service member
- Test data was used to support this requirement.



Patient Registration – Patient Contact



- Below is the main registration window with data entry fields that range from Last Name to LPE Created
- All **yellow** highlighted data fields are required entry fields
- The data fields boarded in **RED** reflect data provided by DEERS after the DEERS retrieve function is performed. Test PHI/PII data has also been blocked from this presentation.
- The 11 tabs from left to right have additional data entry fields to be completed in order to fully register the patient
 - Patient Contact Information Tab: Consists of data fields capturing home and temporary addresses

Last Name: ZZTEST	First Name: DEPENDENT REGIST	Middle Name: R	Preferred First Name:	Previous Last Name:	Suffix: ▼	Sex: Male ▼	Social Security Number:
No SSN Reason: ▼	Date of Birth: 	Age: 16Y					
DoD ID: 	IPI: 	TIN: 	Medical Record Number: 	Financial Number: 			
NOPP Acknowledgement: On File (Minor) ▼	Consent: On File (Minor) ▼	Consent Date: 08/23/2018 ▼	PDS Alert: ▼	PDS Alert Comment: 	LPE Created?: No ▼		
Patient Contact Info Patient Information Encounter Information Insurance 1 Insurance 2 Insurance 3 Insurance 4 Insurance 5 Insurance 6 Insurance Summary Additional Contacts							
Home Address Pt Home Address - Clear (c): Address Line 1: Mailing Address Pt Mailing Address - Clear (c): Address Line 1: Temporary Address Pt Temp Addr - Clear (c): Address Line 1: 							



Patient Registration – Patient Contact



- The 2nd part of the Patient Contact Information Tab consists of data fields capturing birth address and telephone contact information

Birth Address							
City:	State:	Country:					
Phone Number Information							
Preferred Phone:	Appointment Reminders:	Reminder Type:					
Home Phone Number:	Permission to Text - Home:	Personal Email Address:	Mobile Phone Number:	Permission to Text - Mobile:	Work Phone Number:	Work Extension:	Permission to Text - Work:
Work Email Address:							



Patient Registration – Patient Info.



- Patient Information Tab: Consists of personal demographic data entry fields

Patient Contact Info Patient Information Encounter Information Insurance 1 Insurance 2 Insurance 3 Insurance 4 Insurance 5 Insurance 6 Insurance Summary Additional Contacts

Personal Data

Race: Ethnic Group: Marital Status:

Preferred Language: Religion: Organ Donor: DRC Code:

Assigned Unit: Attached Unit:

- The 2nd part of the patient information data fields consists of information associated with the military service-member

Rank: Affiliation Category: US Government Agency: Pay Category: Military Status: Command Security: Flying Status: Secretarial Designee Status:

Previous PATCAT: BENCAT: PATCAT:

Forms on File

Forms on File:



Patient Registration – Encounter Info.



- Encounter Information Tab: Consists of data fields related to the encounter

Encounter Information Tab Screenshot:

Navigation tabs: Patient Contact Info | Patient Information | **Encounter Information** | Insurance 1 | Insurance 2 | Insurance 3 | Insurance 4 | Insurance 5 | Insurance 6 | Insurance Summary | Additional Contacts

Location

Building: [Dropdown] Nurse/Ambulatory: [Dropdown] Patient Type: [Dropdown] Medical Service: [Dropdown]

Current Encounter Information

Admit Type: [Dropdown] Referral Source: [Dropdown] Reason for Visit: [Dropdown] Accident Related Visit: [Dropdown: No] Onset of Illness: [Date Picker]

Physicians

Attending/Rendering Physician: [Dropdown] Primary Care Manager: [Dropdown] Referring Physician: [Dropdown] Consulting Physician 01: [Dropdown]

- The 2nd part of the encounter information tab consists of data fields on confidentiality and registration dates

Security and Account Data Section Screenshot:

Security

Display in Directory?: [Dropdown: Yes] Encounter Confidentiality: [Dropdown: 1 - RoutClinical] Encounter VIP: [Dropdown] Person VIP: [Dropdown]

Account Data

Registration Date: [Date Picker: 09/12/2018] Registration Time: [Time Picker: 19:01] Registration User ID: [Text Field] Last Encounter Date: [Date Picker] Last Encounter Time: [Time Picker] Clinical Discharge Date: [Date Picker] Clinical Discharge Time: [Time Picker]

Encounter Comment

Enhanced General Comment: [Text Area]



Patient Registration – Insurance



- Insurance Tabs: There are several insurance tabs to capture insurance data of patients with multiple plans

Patient Contact Info | Patient Information | Encounter Information | **Insurance 1** | Insurance 2 | Insurance 3 | Insurance 4 | Insurance 5 | Insurance 6 | Insurance Summary | Additional Contacts

Patient's Relationship to Subscriber:
Self

Last Name: **ZZTEST** First Name: **DEPENDENT REGIST** Date of Birth: **09/27/2001** Sex: **Male** Social Security Number: [] Subscriber DoD ID: [] Person Affiliation Code: [] US Government Agency: []

Subscriber's Home Address
Address Line 1: [] Address Line 2: [] City: [] State: [] Zipcode: [] Country: [] Address Info Status: [] Beginning Effective Date: ****/**/******
Ending Effective Date: ****/**/******

Complete **Cancel**

- The 2nd part of the insurance tab captures health plan data

Home Phone Number: [] Mobile Phone Number: [] Work Phone Number: [] Work Extension: []

Plan Information
Search for Health Plan []

Health Plan Financial Class: **Self Pay** Health Plan Type: **Self Pay** Health Plan Name: **000: M - No health care** Insurance Company Name: **TRICARE** DBN/OHI Member Nbr: [] HP Begin Effective Date: **09/12/2018** HP End Effective Date: **12/31/2100**

Comments: []



Patient Registration – Emergency Contact

- Emergency Contacts Tab: Consists of emergency contact and next of kin contact data fields

Patient Contact Info	Patient Information	Insurance 1	Insurance 2	Insurance 3	Insurance 4	Insurance 5	Insurance 6	Insurance Summary	Emergency Contacts
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Patient's Relationship to EMC:	EMC's Relationship to Patient:

Patient's Relationship to NOK:	NOK's Relationship to Patient:

- Upon completion of all required data fields the patient is registered