To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Administration for Children and Families (ACF)

Date: May 28, 2025

Subject: NonSubstantive Change Requests – Administration for Children and Families Information Collection Updates in Response to recent Presidential Actions

This memo requests approval of nonsubstantive changes to Administration for Children and Families (ACF) information collections in response to the *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government* Executive Order (Defending Women EO) and recent Presidential Actions related to diversity, equity, and inclusion (DEI), such as those covered under the *EO Initial Recissions of Harmful Executive Orders and Actions*. ACF is submitting multiple requests with very similar updates.

Background

In January 2025, the current Administration released multiple EOs and memoranda requiring updates to information collections that request gender and/or gender identity, to only request "Sex" with the options Male/Female. Additionally, presidential actions focused on the removal of DEI-specific activities. To be responsive to the new administration, ACF is submitting change requests for a number of implicated information collections.

Overview of Requested Changes

ACF has implemented changes to remove language related to DEI and update gender collected data to denote sex as a biological variable in current approved information collection requests to comply with the directives.

This request is specific to only these updates and includes the following information collections:

OMB #	ICR Title	Updated ICs	Gender or DEI-related Updates
0970-0033	Annual Survey of Refugees	Annual Survey of Refugees	Gender
0970-0034	Unaccompanied Refugee Minors Program: ORR-3 Placement Report and ORR-4 Outcomes Report	ORR-3 Report ORR-3 Instructions ORR-4 Report ORR-4 Instructions	Gender
0970-0043	Refugee Data Submission System for Formula Funds Allocations (ORR–5)	ORR-5 Form ORR-5 Sections I-III Form ORR-5 Instructions ORR-5 Instructions Attachment	Gender
0970-0351	State Plan for Grants to States for Refugee Resettlement	Title IV State Plan for Grants to States for Refugee Resettlement	Gender and DEI

0970-0490	Microenterprise Development (MED) Program Indicators	MED Program Indicators MED Program Indicators Instructions	Gender
0970-0490	Employer Engagement Program Performance Data	Employer Engagement Program Performance Data Form Employer Engagement Program Performance Data Instructions	Gender
0970-0490	Ethnic Community Self-Help (ECSH) Program Data Indicators	ECSH Program Data Indicators ECSH Program Data Indicators Instructions	Gender
0970-0490	Office of Refugee Resettlement Refugee Family Child Care Microenterprise (RFCCMED) Program Performance Data	RFCCMED Program Performance Data Form RFCCMED Program Performance Data Form Instructions	Gender
0970-0490	Refugee Agricultural Partnership Program (RAPP) Indicators	RAPP Indicators RAPP Indicators Instructions	Gender
0970-0490	Refugee Individual Development Accounts (IDA) Program Indicators	IDA Program Indicators IDA Program Indicators Instructions	Gender
0970-0490	Refugee Resettlement Refugee Career Pathways (RCP) Program Performance Data	RCP Program Performance Data Form RCP Program Performance Data Instructions	Gender
0970-0490	Office of Refugee Resettlement Services to Afghan Survivors of Combat (SASIC) Program Performance Data Point Tool & User Guide	SASIC Program Performance Data Point Tool SASIC Program Performance User Guide	Gender and DEI
0970-0490	Support for Trauma-Affected Refugees (STAR) Annual Program Data Points (PDP) Tool and User Guide	STAR Annual PDP Tool STAR Annual PDP User Guide	Gender
0970-0550	Unaccompanied Refugee Minors Program Application, and Withdrawal of Application or Declination of Placement Form	Unaccompanied Refugee Minors Program Application	Gender
0970-0599	Office of Refugee Resettlement (ORR) Services for Survivors of Torture (SOT) Program Data Points (PDP) and Performance Progress Reports (PPR)	SOT Data Indicators Reporting Guide SOT Program Data Points Form	Gender
0970-0624	Voluntary Agencies Matching Grant Program Data Reporting	Voluntary Agencies Matching Grant Program Data Submission: Instructions Voluntary Agencies Matching Grant Program Data Submission: Instructions Attachment Voluntary Agencies Matching Grant Program Data Submission Form	Gender
0970-0558	Office of Refugee Resettlement Refugee Individual Development Accounts (IDA) Program Pre-Monitoring Questionnaire (PMQ)	IDA PMQ	DEI
0970-0558	Office of Refugee Resettlement Refugee Microenterprise Development (MED) Program Pre-Monitoring Questionnaire (PMQ)	MED PMQ	Gender and DEI
0970-0558	Office of Refugee Resettlement Refugee Career Pathways (RCP) Program Pre-Monitoring Questionnaire (PMQ)	RCP PMQ	Gender

0970-0558	Office of Refugee Resettlement Services to Afghan Survivors of Combat (SASIC) Program Notification Letter and Pre-Monitoring Questionnaire (PMQ)	SASIC PMQ SASIC Notification Letter	Gender and DEI
0970-0477	Office of Planning, Research, and Evaluation, Division of Economic Independence Information Collection for Prospective Grant Reviewer Opportunities	Division of Economic Independence Information Collection for Prospective Grant Reviewer Form	Gender and DEI
0970-0605	Culture of Continuous Learning Project: Case Study	Instrument 9: Organizational Self-Assessment Instrument 11: BSC Implementation Staff and Faculty Focus Group Discussion Guide Instrument 13: Key Informant Interviews with BSC Center Administrators Discussion Guide Instrument 14: BSC Teachers and Support Staff Focus Group Discussion Guide Instrument 15: BSC Parent Focus Group Discussion Guide Instruments 17a-dii - CCL Surveys	DEI

Time Sensitivities

In an effort to be responsive to the new administration's requests, ACF has implemented many of these updated ICs in the field. To ensure ACF comes into compliance with the Paperwork Reduction Act as soon as possible, ACF requests immediate approval.