Federal Communications Commission

Explanation of Non-Substantive Changes to OMB Control Number: 3060-0855:

- FCC Form 499-A
- FCC Form 499-Q
- Instructions to FCC Form 499-A
- Instructions to FCC Form 499-Q

Purpose of this Submission: This submission is being made for proposed non-substantive changes to an existing information collection pursuant to 44 U.S.C. § 3507. This submission seeks to update (i) FCC Form 499-A; (ii) the accompanying instructions to FCC Form 499-A; (iii) FCC Form 499-Q; and (iv) the accompanying instructions to FCC Form 499-Q. On June 28, 2024, the Wireline Competition Bureau (Bureau) issued a Public Notice seeking comment on the proposed modifications (DA 24-622).

Summary of Proposed Updates to the 2025 FCC Form 499-A and FCC Form 499-Q, where applicable, and instructions:

- **Date Changes:** Dates are updated throughout the Forms 499 and instructions. References to "2024" are changed to "2025" and references to "2023" are changed to "2024."

- **Clarifications :** In a number of instances, additional non-substantive clarifications are made.

Summary of Proposed Changes to the 2025 FCC Form 499-A Instructions:

- Page 12 is updated to clarify that USF statements will no longer be sent by mail. Rather, carriers will receive an email notification that their USF statement is ready to be viewed in E-File.

- Page 13 is updated to clarify that, in the case of an acquisition or merger during the prior calendar year, the successor company must submit the acquired entity's FCC Form 499-A Worksheet and report all pre-acquisition revenue for that calendar year.

- Page 18 is updated to clarify that carriers must include an email address for their billing contact person on Line 208.

- Page 19 is updated to clarify that an email address is required for the designated D.C. Agent for Service of Process.

- Pages 22 is updated to clarify that the successor company rather than the acquiring company is responsible for reporting total revenues for the reporting period for all predecessor operations.

- Page 52 is updated to note that the circularity factor will be adjusted and updated in the Form 499-A instructions based upon the quarterly contribution factors subsequent to the Fourth Quarter 2024 contribution factor announcement.

Summary of Proposed Changes to the 2025 Form 499-Q Instructions:

- Page 19 is updated to make the certification language in the Form 499-Q instructions consistent with the language in the Form 499-A instructions.

- **Circularity Factor Update:** Page 5 is updated to note that the circularity factor will be adjusted and updated in the Form 499-Q instructions based upon the quarterly contribution factors subsequent to the Fourth Quarter 2024 contribution factor announcement.

Attachment 1: Proposed changes to Form 499-A
Attachment 2: Proposed changes to Form 499-A Instructions
Attachment 3: Proposed changes to Form 499-Q
Attachment 4: Proposed changes to Form 499-Q Instructions