

**Addendum for SS-5, SS-5-FS
Application for a Social Security Number (SSN) Card, the Social Security Number
Application Process (SSNAP), and the Online Social Security Number Application
Process (oSSNAP) Application
20 CFR 422.103 – 422.110
OMB No. 0960-0066**

Revisions to the Collection Instruments

- **Change #1:** We are removing all references to the iSSNRC application from #3 of the Supporting Statement (with the minor exception of a parenthetical statement showing that we formerly used iSSNRC for the full online application).

Justification #1: Because we are merging iSSNRC with the oSSNAP application, we no longer reference iSSNRC.

Note: We do not need to remove these references from our website, as we do not refer to iSSNRC there, rather we just offer the public a link to replace their SSN card, or apply for an SSN card.

- **Change #2:** We are incorporating the iSSNRC modality into oSSNAP in #2 of the Supporting Statement.

Justification #2: We are streamlining oSSNAP to reduce redundancies and improve customer experience. oSSNAP will serve both as a partially automated and fully automated system (formerly iSSNRC).

Note: We do not need to revise anything on our website, as we do not refer to iSSNRC there, rather we just offer the public a link to replace their SSN card, or apply for an SSN card.

- **Change #3:** We updated the oSSNAP screen package to include expanded screens which allow respondents the option to select identity documents applicable to both U.S. original and replacement cards, along with relevant data fields to include the information from those identity documents.

Justification #3: We made these updates to the screens to allow the public the option to choose the identity documents relevant to their request for a replacement card. While many of these options were available on the iSSNRC screens, we have expanded the list to include more options to better support the oSSNAP streamlining process.

Note: the revised and expanded list of identity documents, as well as their accompanying data fields (which only appear as needed once a respondent selects an identity document). The updated screens are on pages 81-88, 184, 188, 194, 249, 250, 251, 252, and 271-279 of the attached screen package.

- **Change #4:** We have included a one-hour placeholder burden for the Enumeration Quality Review (EQR) modality listed in #12 of the Supporting Statement.

Justification #4: SSA is currently not using this survey, and we do not plan to use it within the next 3 years. However, if we decide to conduct the survey again, we will submit a Change Request to OMB to update the burden data; therefore, we included a one-hour placeholder burden to retain the place for this survey in the information collection should we choose to conduct it in the future.

Note: The revisions to the oSSNAP modality, to streamline it and remove references to iSSNRC will not change the overall burden for this information collection. The agency decision not to use the EQR survey at this time minorly changes the overall burden for this information collection. Since we plan to use this survey again in the future, we included a one-hour placeholder burden in our burden chart for #12 of the Supporting Statement. As mentioned above, when we decide to conduct this survey again, we will submit a Change Request to OMB to update the burden data accordingly.