



DESIGN SPECIFICATIONS DOCUMENT

ISSNRC SCREEN PACKAGE

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Design Specification Document Version Information

The first release of this design specifications document as a project deliverable is numbered 1.0.

Subsequent revisions are numbered 1.1, 1.2, 1.3, etc. Content revisions are listed below with corresponding page numbers.

Version Number	Date	Content Revisions	Page #	Revised by
0.1 (Draft)	9/13/21	First draft – B. Andrews		
1.0 (First Release)	10/13/21	Final – B. Andrews		
1.1 (First Revision)				
1.2 (Second Revision)				

1. Do You Really Need a Card

 my Social Security

Jean Williams [Sign Out](#)

[My Home](#) [Message Center](#) [Security Settings](#)

Request a Replacement Social Security Card

Do You Really Need a Card?

- You will rarely need to show your Social Security card.
- Knowing your Social Security number is what is important.
- Many organizations can verify your Social Security number directly with us.

When Can You Expect to Receive Your Card?

- Most applicants will receive their replacement Social Security Administration card in 7-10 business days.

Can You Request a Card Online?

Is your email address still **Anitha.Coimbatore@ssa.gov**?

☐ Yes ☐ No

Next

Cancel

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1.1 Do You Really Need a Card – Email, No

Is your email address still Anitha.Coimbatore@ssa.gov?

☐ Yes ☒ No

! Please update your email address before continuing. After updating your email address, please return to the Replacement Card application to continue with your request.

[Next](#) [Cancel](#)

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1.2 Do You Really Need a Card – Driver's License

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☐ Yes ☐ No

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1.3 Do You Really Need a Card – Driver's License, No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☐ Yes ☒ No

! We're sorry. You need a driver's license or ID card to request a replacement card online. You can request a [replacement card](#) through your [local office](#) or by [mail](#).

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1.4 Do You Really Need a Card – State/Territory

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

-- ▾

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1.5 Do You Really Need a Card – State/Territory, No Access

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Alaska

! We're sorry. We do not have access to information from Alaska at this time. You can request a [replacement card](#) through your [local office](#) or by [mail](#).

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1.6 Do You Really Need a Card – Replacement Card for Someone Else

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☐ No

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1.7 Do You Really Need a Card – Replacement Card for Someone Else, Yes

Are you requesting a replacement card for someone else?

☒ Yes ☐ No

! We're sorry. You can request a replacement card online for yourself, but not for someone else. You can request a [replacement card](#) for someone else through your [local office](#) or by [mail](#).

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1.8 Do You Really Need a Card – Date of Birth

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☐ Yes ☐ No

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1.9 Do You Really Need a Card – Date of Birth, No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☐ Yes ☒ No

! We're sorry. Our records and your motor vehicle records must match. Please contact your [local Social Security office](#) or motor vehicle administration.

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1.10 Do You Really Need a Card – U.S. mailing address

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☒ Yes ☐ No

Do you have a U.S. mailing address?

☐ Yes ☐ No

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1.11 Do You Really Need a Card – U.S. mailing address, No

Do you have a U.S. mailing address?

☐ Yes ☒ No

! We're sorry. You must have a U.S. mailing address to request a replacement card online. You can request a [replacement card](#) through your [local office](#) or by [mail](#).

[Next](#) [Cancel](#)

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1.12 Do You Really Need a Card – Change date of birth, place of birth, citizenship or parents names

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☒ Yes ☐ No

Do you have a U.S. mailing address?

☒ Yes ☐ No

Do you need to change your date of birth, place of birth, citizenship, or parents' names?

☐ Yes ☐ No

[Next](#) [Cancel](#)

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1.13 Do You Really Need a Card – Change date of birth, place of birth, citizenship or parents names, Yes

Do you need to change your date of birth, place of birth, citizenship, or parents' names?

☒ Yes ☐ No

i You do not need to replace your card when you change this information.

However, if you need to replace your card for other reasons, you may continue with your online replacement card request. Please visit your [local office](#) to change your date of birth, place of birth, citizenship, or parents' names.

Do you need to change the name on your card?

If you requested a replacement card within the last 30 days and have not received it, please contact your [local office](#) for assistance. Please do not submit another request.

☐ Yes ☐ No

[Next](#) [Cancel](#)

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1.14 Do You Really Need a Card – Change Name on Card

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☒ Yes ☐ No

Do you have a U.S. mailing address?

☒ Yes ☐ No

Do you need to change your date of birth, place of birth, citizenship, or parents' names?

☐ Yes ☒ No

Do you need to change the name on your card?
If you requested a replacement card within the last 30 days and have not received it, please contact your [local office](#) for assistance. Please do not submit another request.

☐ Yes ☐ No

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1.15 Do You Really Need a Card – Change Name on Card, No

Do you need to change the name on your card?

If you requested a replacement card within the last 30 days and have not received it, please contact your [local office](#) for assistance. Please do not submit another request.

☐ Yes ☒ No

Next

Cancel

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1.16 Do You Really Need a Card – Due to Marriage Only and in U.S. State

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☒ Yes ☐ No

Do you have a U.S. mailing address?

☒ Yes ☐ No

Do you need to change your date of birth, place of birth, citizenship, or parents' names?

☐ Yes ☒ No

Do you need to change the name on your card?
If you requested a replacement card within the last 30 days and have not received it, please contact your [local office](#) for assistance. Please do not submit another request.

☒ Yes ☐ No

Is this name change due to marriage ONLY and did it occur in a U.S. State?
Please allow 30 days after your marriage before requesting a name change replacement SSN card. Your state must update their records to confirm your marriage.

☐ Yes ☐ No

[Next](#) [Cancel](#)

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1.17 Do You Really Need a Card – Due to Marriage Only and in U.S. State, No

Is this name change due to marriage **ONLY** and did it occur in a U.S. State?

Please allow 30 days after your marriage before requesting a name change replacement SSN card. Your state must update their records to confirm your marriage.

☐ Yes ☒ No

! We're sorry, at this time you can only request a name change using this application if the name change is due to marriage **AND** the marriage occurred in a U.S. State. If you need to change the name on your card, you can request a [replacement card](#) through your [local office](#) or by [mail](#).

Next

Cancel

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1.18 Do You Really Need a Card – Marriage Certificate State

Can You Request a Card Online?

Is your email address still Anitha.Coimbatore@ssa.gov?

☒ Yes ☐ No

Do you have a driver's license or ID card issued by a U.S. state or territory?

☒ Yes ☐ No

State/Territory
Where your driver's license or ID card was issued, even if you don't live there now.

Are you requesting a replacement card for someone else?

☐ Yes ☒ No

Is May 6, 1972 the date of birth on your driver's license or ID card?

☒ Yes ☐ No

Do you have a U.S. mailing address?

☒ Yes ☐ No

Do you need to change your date of birth, place of birth, citizenship, or parents' names?

☐ Yes ☒ No

Do you need to change the name on your card?
If you requested a replacement card within the last 30 days and have not received it, please contact your [local office](#) for assistance. Please do not submit another request.

☒ Yes ☐ No

Is this name change due to marriage ONLY and did it occur in a U.S. State?
Please allow 30 days after your marriage before requesting a name change replacement SSN card. Your state must update their records to confirm your marriage.

☒ Yes ☐ No

Please select the U.S. State in which your marriage certificate was issued.

[Next](#) [Cancel](#)

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1.19 Do You Really Need a Card – Marriage Certificate State, No Access

Please select the U.S. State in which your marriage certificate was issued.

Alaska

 **We're sorry, we do not have access to marriage information from Alaska at this time.** If you need to change the name on your card, you can request a [replacement card](#) through your [local office](#) or by [mail](#).

Next

Cancel

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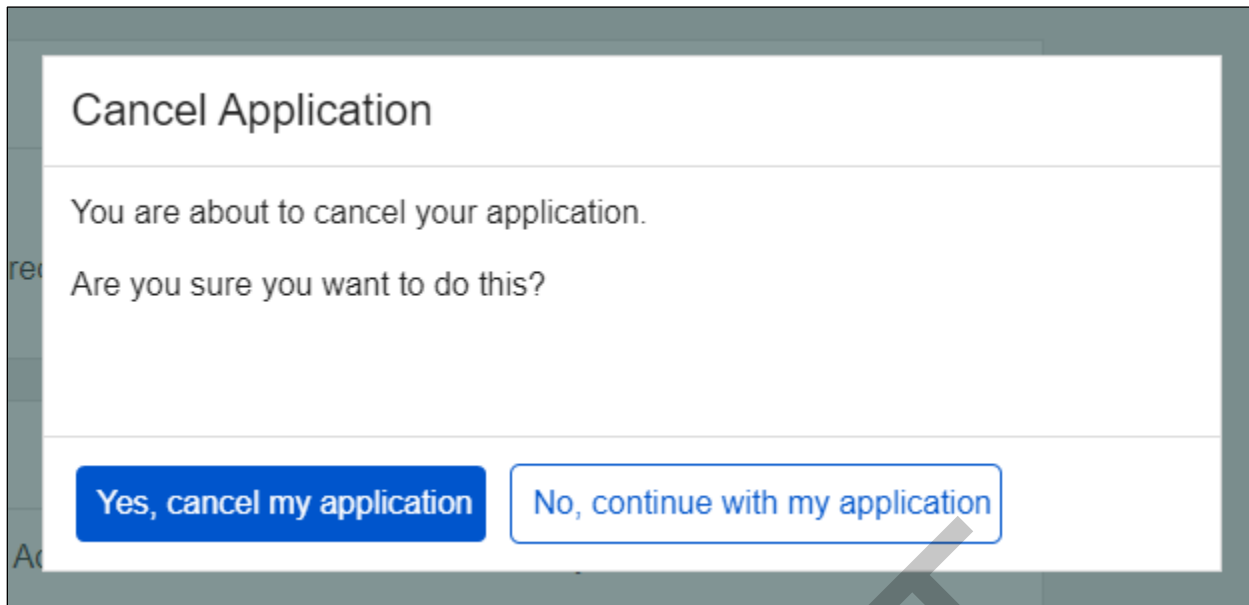
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1.20 Do You Really Need a Card – Cancel Button Activates Confirmation Modal



2. Please help us verify your identity

 my Social Security

Jean Williams [Sign Out](#)

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Request a Replacement Social Security Card

Please help us verify your identity

* Indicates required information

*** Your Name:**
As shown on your driver's license or ID card.

* First	Middle	* Last	Suffix
			--

*** Social Security Number (SSN)**

Date of Birth:
May 6, 1972

*** Type of Identification:**

☐ Driver's License
☐ ID Card

*** Driver's License or ID Card Number:**

*** State/Territory**
Where your driver's license or ID card was issued, even if you don't live there now.

***Permanent U.S. Mailing Address:**

For delivery purposes, we must verify your permanent mailing address. Please do not enter temporary addresses.

***Line 1**

Line 2

City/Town**State/Territory*****ZIP Code*****Daytime Phone Number:**

Please provide a daytime phone number, in case we need to call you about your request.

Please help us to confirm your marriage information

i You need your marriage document to complete this section. Please complete as much of the information as possible to assist with verifying your marriage

***** Indicates required information

***State File Number**

May be listed on your document as "Marriage License File Number."

If your marriage document does not contain an identifying number, please check the box below for unknown.

☐ Unknown***Date of Marriage**

Please allow 30 days after your marriage before requesting a name change replacement SSN card. Your state must update their records to confirm your marriage.

City of Marriage**County/Borough of Marriage*****State of Marriage**

Date of Recordation

May be listed as: filing date, date filed or date recorded

**Date Document Issued****Name and Title of Official Executing the Document****Name of Issuing Agency/Custodian of Record****Record ID Number (if different from File Number)***** Your Full Name Before Marriage**

As shown on your marriage certificate

* First

Middle

* Last

Suffix

*** Your Spouse's Full Name Before Marriage**

As shown on your marriage certificate

* First

Middle

* Last

Suffix

*** Please Indicate How Your Name Should Appear on Your Social Security Card**

* First

Middle

* Last

Suffix

[Next](#)[Previous](#)[Cancel](#)

2.1. Please help us verify your identity – Name Display Dropdown

*** Please Indicate How Your Name Should Appear on Your Social Security Card**

* First	Middle	* Last	Suffix
		Please Select an Option	--

Please Select an Option

Spouse's Last Name

Your Last Name + Spouse's Last Name (with hyphen)

Spouse's Last Name + Your Last Name (with hyphen)

Your Last Name + Spouse's Last Name (no hyphen)

Spouse's Last Name + Your Last Name (no hyphen)

None of the above

[Next](#) [Previous](#) [Cancel](#)

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2.2. Please help us verify your identity – Last Name – None of the Above

***Please Indicate How Your Name Should Appear on Your Social Security Card**

*First	Middle	*Last	Suffix
		None of the above	--

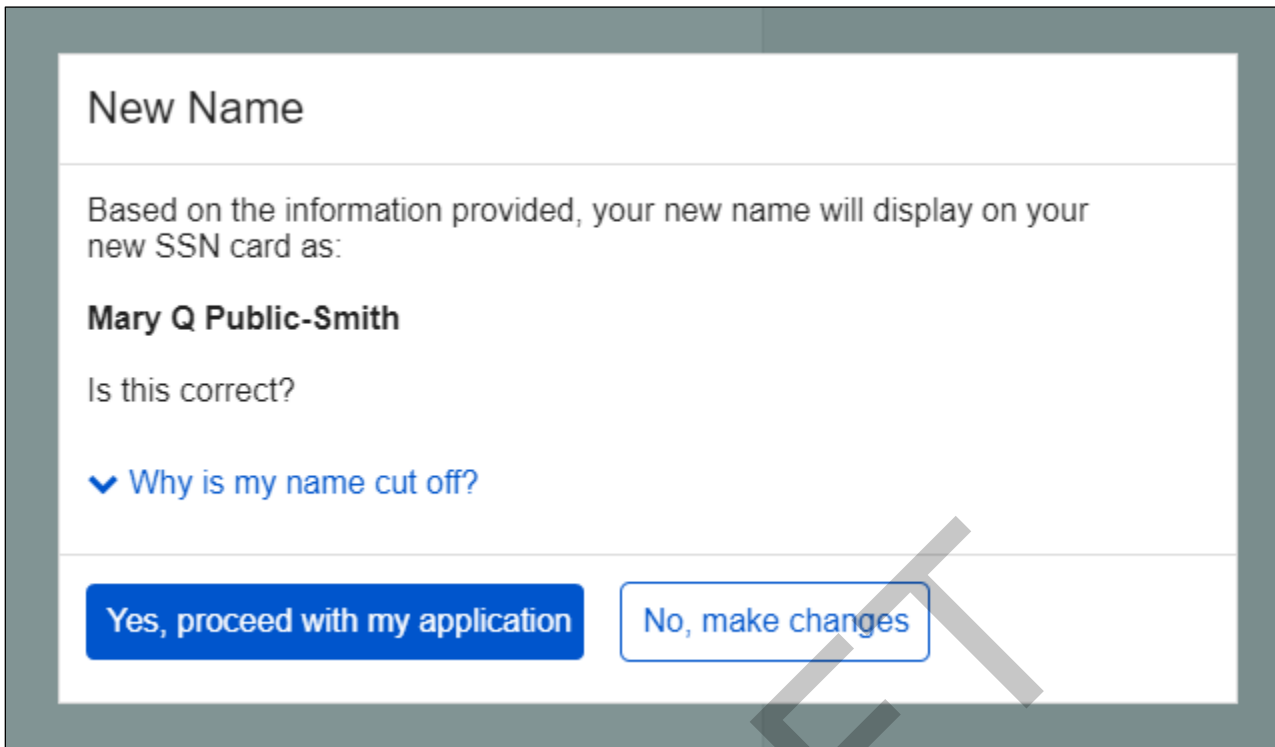
! We're sorry, if you do not agree with any of the last name options listed, you cannot proceed with the name change request using this application.

If you need additional assistance to change the name on your card, you can request a [replacement card](#) through your [local office](#) or by [mail](#).

NextPreviousCancel

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2.3. Please help us verify your identity – New Name Confirmation



The mockup shows a screen with a dark grey header bar. Below the header, the title "New Name" is displayed in a large, bold, black font. A horizontal line separates the title from the main content area. The main content area contains the text "Based on the information provided, your new name will display on your new SSN card as:" followed by the name "Mary Q Public-Smith" in a bold, black font. Below the name, the question "Is this correct?" is displayed. A blue link with a checkmark icon and the text "Why is my name cut off?" is positioned below the question. At the bottom of the screen, there are two buttons: a blue button with white text "Yes, proceed with my application" and a white button with a blue border and blue text "No, make changes". A large, light grey "DRAFT" watermark is oriented diagonally across the center of the page.

New Name

Based on the information provided, your new name will display on your new SSN card as:

Mary Q Public-Smith

Is this correct?

✓ [Why is my name cut off?](#)

Yes, proceed with my application No, make changes

2.4. Please help us verify your identity – New Name Confirmation expanded

New Name

Based on the information provided, your new name will display on your new SSN card as:

Mary Q Public-Smith

Is this correct?

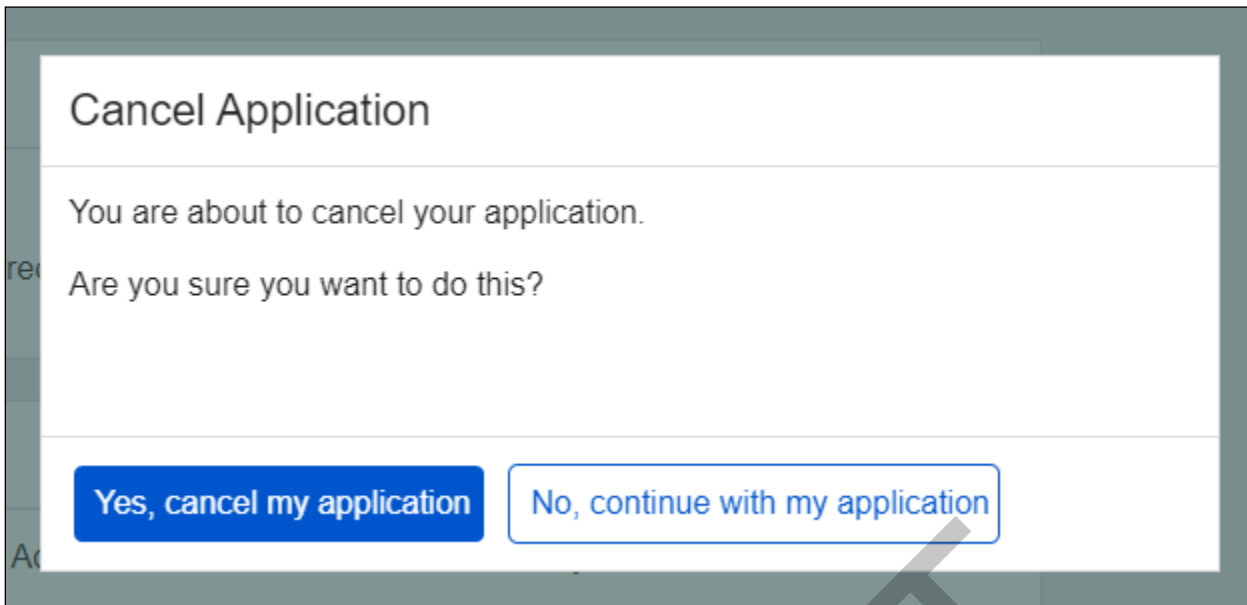
[^ Why is my name cut off?](#)

Your social security card can only display a limited number of characters. If your name appears reduced in length, it is due to spacing limitations on the SSN card. If you disagree with how your name appears, you can go back to change your selections or cancel the application. You can contact your [local office](#) for assistance.

Yes, proceed with my application

No, make changes

2.5. Please help us verify your identity – Cancel Button Activates Confirmation Modal



3. Review and Attestation

 **my Social Security**

Jean Williams [Sign Out](#)

[My Home](#) [Message Center](#) [Security Settings](#)

Request a Replacement Social Security Card

Review

Driver's License Information [Edit](#)
First Name: **Mary**
Middle: **Q**
Last Name: **Public**
Suffix: **Not Selected**
SSN: **012-34-5678**
Date of Birth: **July 13, 1983**
Type of Identification: **Driver's License**
Driver's License or ID Card Number: **987654321**
State/Territory: **Maryland**

Permanent U.S. Mailing Address [Edit](#)
Line 1: **123 Main Street**
Line 2: **Apt 1B**
City: **Baltimore**
State/Territory: **Maryland**
Zip Code: **21200**
Daytime Phone Number: **410-555-1213**

New Marriage Information [Edit](#)
State File Number (Marriage License File Number): **79874661679864**
Date of Marriage : **06/01/2021**
City of Marriage: **Baltimore**
County / Borough of Marriage: **Baltimore County**
State of Marriage: **Maryland**
Date of Recordation:
Date Document Issued:
Name and Title of Official Executing the document:
Name of Issuing Authority/Custodian of Records:
Record I.D. Number:

New Name [Edit](#)

i Please ensure that your new name to display on your SSN Card is correct: Mary Q Public-Smith

Full Name before Marriage: **Mary Q Public**

Spouse's Name before Marriage: **John Smith JR**

New Name to display on SSN Card: **Mary Q Public-Smith**

Electronic Signature

Please read and accept the following statement to finish the application.

I understand and agree that my application will be signed electronically when I select the check box below. I also understand that my electronic signature means that I intend to apply for a replacement SSN card and have provided the Social Security Administration with accurate information.

I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

☐ ***I have read and agree with the statements above.**

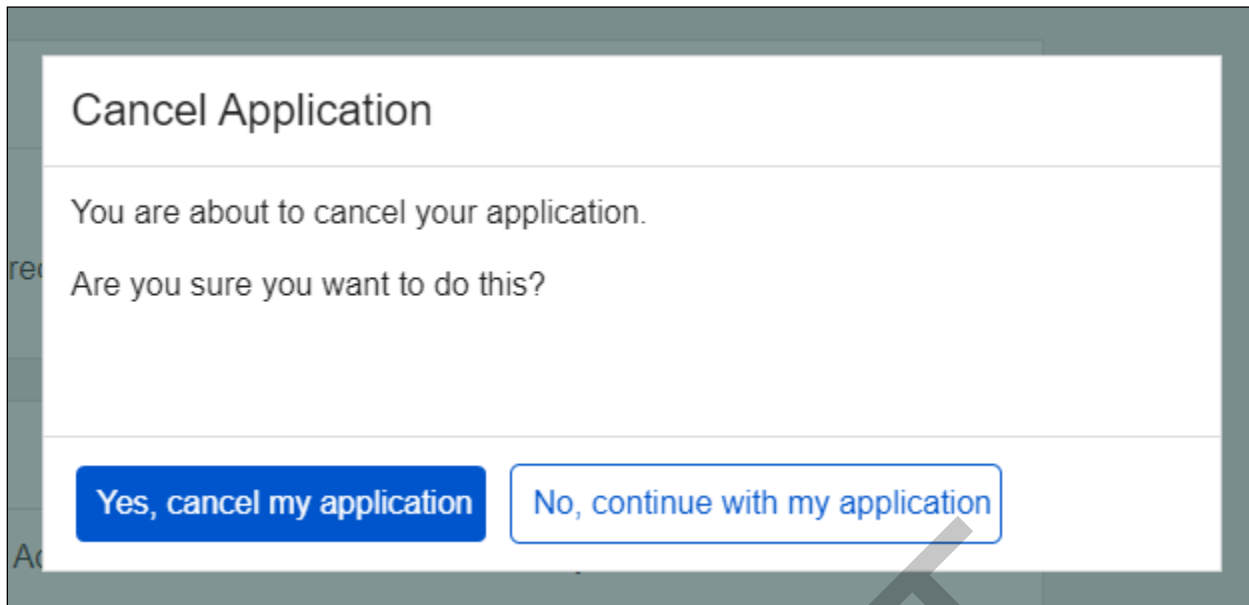
Submit

Previous

Cancel

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3.1. Review and Attestation – Cancel Button Activates Confirmation Modal



4. Success

 **my Social Security**

Jean Williams [Sign Out](#)

[My Home](#) [Message Center](#) [Security Settings](#)

Request a Replacement Social Security Card

 **Your request has been received.**

- A receipt for your submission will be available in the my Social Security Message Center shortly.
- We will send you an email when your request has been reviewed.

Done

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