INSTRUMENT 4

SEXUAL RISK AVOIDANCE EDUCATION (SRAE) SUBRECIPIENT PROVIDER DATA COLLECTION AND REPORTING

November 2025

Form approved: 10/23/2019 OMB Control No: 0970-0536 Expiration Date: XX/XX/XXXX

SUBRECIPIENT PROVIDER DATA COLLECTION AND REPORTING

The 490 estimated subrecipient providers will continue to supply SRAE grant recipients with measures on participant demographics, behaviors, intentions, and perceived effects; attendance, reach, and dosage; and, structure, cost, and support for program implementation. These measures will be provided twice a year by the subrecipients to the grant recipients. The contractor developed tools to support subrecipients in their submission of the data originating from the implementation sites, and the reporting of data from the subrecipients to the grant recipients. However, these tools are considered voluntary and to be used at the discretion of the subrecipients. Subrecipients may elect to use alternative means to collect the data that will be submitted to the grant recipients. The only requirement will continue to be that all grant recipients report the required measures into the national system systematically, and for that they will (1) use an online form that is described in Instrument 3: Performance Reporting System Data Entry Form and (2) upload data files containing the items in Instruments 1 and 2. Subrecipients will not be required to use this entry form.

For measures of demographics, behaviors, intentions, and perceived effects, subrecipients will:

Across all program implementation sites, report individual-level data from
participant entry and exit surveys. The data from the completed surveys will be
submitted to the subrecipients by the implementation site facilitators. Subrecipients
will collect the data from the surveys and submit the measures to the grant
recipients. In addition, subrecipients will provide information on mode of
administration of the surveys, survey version, and state or territory for each
completed participant survey.

For measures of attendance, reach, and dosage, subrecipients will:

• Across all program implementation sites, aggregate the number of youth ever served by program setting, participant attendance, parent involvement, and program hours intended and delivered. These data will be submitted to the subrecipients by the implementation site facilitators. Subrecipients will collect the data and submit the measures to the grant recipients.

For measures of structure, cost, and support of program implementation, subrecipients will:

Report on staffing, training, program monitoring, funding sources, program
models, primary target populations, challenges, and technical assistance
interests. These data will include the numbers of administrative staff, facilitators
delivering the program, and facilitators that received training and were observed
delivering the program. The subrecipients will also report on specific youth
populations targeted for programming, implementation challenges encountered, and
technical assistance interests. Subrecipients funded through SRAE will also report
on additional SRAE topics addressed by their core program models or other program
elements.

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