# MyPeST Application

## USER GUIDE

EPA

# MyPeST Support

If you need assistance with creating an account, logging in, resetting a password or changing your MFA device, please contact **oppsupport@epa.gov.**

For all other MyPeST questions, please email **schoeff.daniel@epa.gov** for assistance.

# DO NOT DOWNLOAD THIS USER GUIDE

This User Guide is regularly updated. Returning to the MyPeST application and viewing the posted user guide ensures you always have the most recent version.

# MULTIFACTOR AUTHENTICATION ASSISTANCE

If you are planning on getting a new phone, make sure to back up your authenticator settings before resetting your old phone. Authenticator settings do not automatically transfer to your new device. Due to the different types of operating systems and compatible authenticator applications available, it is not possible to give specific directions in this guide. If you have questions, contact your corporate IT department for help transferring your authenticator settings.

If you do not have a backup of your authenticator settings and no longer have access to your phone, contact support at **oppsupport@epa.gov** to reset your MFA.

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# Products Tab



You can access the Products Tab by clicking **Products** in the Tab bar near the top of the screen, or by clicking **View All** in the My Products tile on the Dashboard.

On the Products Tab you will see:

1)  The **search** bar. You can search the list by Product Name, Registration/Admin Number, Use Type, Signal Word, or Pesticide Type. As you type, the list will filter the results.

2)  The **page navigation** section where you can adjust the number of products that appear on the page and navigate through the pages.

3)  The products table. There are 9 fields in the table:
    *   **Product Name**
    *   **Registration Number** — Product's EPA registration number.
    *   **Use Type** — The options are "EP" (end-use product) or "MP" (manufacturing use product)
    *   **Restricted Use** — A checkmark indicates whether the product is a Restricted Use pesticide. An empty checkbox indicates that it is not an RUP.
    *   **Signal Word** — The options are Danger, Warning, Caution, or None. These correspond to the product's toxicity category.
    *   **Pesticide Type** — The options include conventional pesticide, antimicrobial pesticide, and biopesticide. These options can help you determine the PRIA 5 product type, though they do not correspond exactly.
    *   **Bilingual Labeling Added** — A check indicates the product has bilingual labeling. An empty checkbox indicates a product does not have bilingual labeling.
    *   **Not To Be Released For Shipment** — A check indicates the product is not going to be released for shipment. An empty checkbox indicates a product may be released for shipment.
    *   **Spanish Labeling URL** — Users can optionally paste in a URL where the bilingual labeling is stored.

Clicking any column header once will organize the table in ascending order based on that column. Clicking the same column again will sort the table in descending order based on that column.

For example, clicking the Product Name column once will sort the table by product name from A to Z. Clicking Product Name again will sort the table by product name from Z to A.

For columns with a checkbox, clicking once will sort the table with empty checkboxes at the top. Clicking a second time will put checked checkboxes at the top.

# Tool Tips

Column headers also contain "i" icons. If you hover over the icons, tool tips will appear with simplified instructions on what to report.

## Bilingual Labeling Added Tool Tip

**Bilingual Labeling ⓘ Added**

Products that contain the required PRIA 5 bilingual labeling. Manufacturing-use products and products not yet subject to the requirements based on the schedule in the law may be left blank.

## Not To Be Released For Shipment Tool Tip

**Not To Be Released ⓘ For Shipment**

Products subject to bilingual labeling requirements that do not have the bilingual labeling added but will not be released for shipment until the bilingual labeling is added.

## Spanish Labeling URL Tool Tip

**Spanish Labeling URL ⓘ**

Optional field to paste the URL for the product's Spanish labeling or SDS. If the URL contains more than the character limit of 255, please shorten it using a method such as tinyURL. EPA will make this URL available to the public.

# How to Certify PRIA 5 Bilingual Labeling Compliance

## Background

The Pesticide Registration Improvement Act of 2022 (PRIA 5) requires that each registered end-use pesticide product released for shipment include Spanish language translations for parts of the labeling contained in EPA's *Spanish Translation Guide for Pesticide Labeling.*

Translations may be included either on the pesticide product container itself or through a link to such translation via scannable technology or other electronic methods readily accessible on the product label. Antimicrobial pesticide products and non-agricultural/non-restricted use pesticide products may instead provide a link to bilingual safety data sheets (SDS).

There is rolling schedule for the implementation of bilingual labeling requirements, from December 2025 to 2030. That schedule is found in the table below.

Please see **https://www.epa.gov/pesticide-labels/bilingual-labeling** for more information on PRIA 5 bilingual labeling requirements.

## Should I report compliance with PRIA 5 bilingual labeling requirements?

### Do report compliance if…

- You have **any** products that are currently required to include bilingual labeling. (***Note:*** this includes both end-use products and products with a special local needs designation.)
- You have **any** products that would currently be required to include bilingual labeling, but you are not releasing them for shipment at this time.

### Do not report compliance if…

- **None** of your products are end-use products or have a special local needs designation (i.e., all are manufacturing use products or experimental use permits).
- **None** of your end-use products/special local needs permits are currently required to include bilingual labeling.

If **none** of your products are end-use products/special local needs permits (i.e., all are manufacturing use products or experimental use permits) or **none** are currently required to include bilingual labeling, **DO NOT** check boxes or certify responses in MyPeST.

# What are the compliance deadlines for bilingual labeling requirements?

| Pesticide Product Type | Bilingual Labeling Due | Report Due in MyPeST |
|---|---|---|
| Restricted Use Pesticides (RUPs) | December 29, 2025 | June 28, 2026* |
| Agricultural Products (Non-RUPs) | | |
| Acute Toxicity Category I | December 29, 2025 | June 28, 2026* |
| Acute Toxicity Category II | December 29, 2027 | January 28, 2028* |
| Antimicrobial and Non-Agricultural Products | | |
| Acute Toxicity Category I | December 29, 2026 | January 28, 2027* |
| Acute Toxicity Category II | December 29, 2028 | January 28, 2029* |
| All Other Pesticide Products | December 29, 2030 | January 28, 2031* |

*Provided OMB has approved EPA's ICR.*

**Product types are defined as follows:**

| Product Type | Definition |
|---|---|
| Restricted use pesticides | Products classified as "restricted use" under 40 CFR 152.160; they have a "restricted use" statement on the front panel. |
| Agricultural products | Products that include an "Agricultural Use Requirements" statement on the label. Dual use products are subject to agricultural product deadlines. Animal products are not considered agricultural products. |
| Antimicrobial products | An antimicrobial pesticide is intended to disinfect, sanitize, reduce, or mitigate growth or development of microbiological organisms or protect inanimate objects, industrial processes or systems, surfaces, water, or other chemical substances from contamination, fouling, or deterioration caused by bacteria, viruses, fungi, protozoa, algae, or slime. Wood preservatives and anti-foulants are classified as antimicrobial pesticides if the products have antimicrobial claims. |
| All other pesticide products | Agricultural, antimicrobial, and non-agricultural pesticide products classified as acute toxicity categories III and IV. |

# How do I report compliance with bilingual labeling requirements?

For each pesticide product, check the product's type and acute toxicity category to determine its compliance date. (Some information is available in MyPeST to assist you, but you should verify product information using the product label.)

Then, determine whether the product label includes bilingual labeling by any of the methods permissible under PRIA 5 (e.g., translated text on the container; URL or QR code to the translated text; or translated SDS where applicable).

If a product has reached its compliance date but does not contain the required bilingual labeling, check whether the product has been released for shipment.

> **Note:** Please report all products to which you have added bilingual labeling, even if they are not required to include bilingual labeling at this time (e.g., products that have not reached their compliance dates yet). EPA wishes to acknowledge registrants who have gone above and beyond the statutory requirements.

# How Do I Certify That Bilingual Labeling Was Added Or That A Product Is Not To Be Released For Shipment?

**1)** First, you will select all products you want to certify as having bilingual labeling.

**2)** Go to the "My Products" tab. Find the product or products you want to certify.

If you are looking for a specific product, using the **Search** bar is the most efficient method.

To select products using the **page navigation features,** begin by setting the number of items per page. You can show 5, 10, 25, 50, 75, or 100 products.

Clicking the **Select All** checkbox will select all the products displayed on that page, not all products registered to an organization. For example, if a company has 50 products and is showing 10 items per page, clicking **Select All** on page 1 will only select those 10 products; the other 40 products are not selected.

To choose specific products, you can click the checkbox next to each product to select it and click it again to deselect it. If your company has multiple pages of products, you can select specific products (or click **Select All**) on page one, click the **Next Page** button, and click specific products (or **Select All**) on page two, and repeat the process on each page until you have made all your selections.

**3)** Click the check boxes next to all products to which you have added bilingual labeling.

**Items per page selector**

| Results per Page | 10 ▼ |
|---|---|
| | 5 |
| | ✓ 10 |
| | 25 |
| | 50 |
| | 75 |
| | 100 |

**Items per page navigation**

First Page    Previous Page          Next Page    Last Page

| << | < | Page 1 of 13 | > | >> |
|---|---|---|---|---|

**Selecting specific products from the list**

| Select All | Product Name | Registration |
|---|---|---|
| ☐ | | |
| ☑ | RIDOMIL GOLD BRAVO SC | 100-1221 |
| ☐ | Apron XL 350ES | 100-1565 |
| ☑ | VOLIAM XPRESS INSECTICIDE | 100-1320 |
| ☐ | QUADRIS TOP SBX | 100-1554 |

4) Clicking a check box will make the **Edit** button active. Once you have finished clicking the check boxes next to all products to which you have added bilingual labeling, click **Edit.** This will bring up the **Certify Bilingual Label Status** popup.

The **Certify Bilingual Label Status** popup has 4 sections:

1. An explanation of what you are certifying.

2. Three bubbles to certify either:
   • Bilingual Labeling Added,
   • Not To Be Released For Shipment, or
   • Remove Product Certification.

3. The list of products you selected that the certification will be applied to.

4. Submit and Cancel buttons to confirm your choice.

5) To certify products as having bilingual labeling added, select the **Bilingual Labeling Added** bubble and click **Submit.** This will bring up the **Certify Bilingual Labeling Compliance** popup.

6) Click Yes to confirm that you have added bilingual labeling, or click the X to return to the Products Table to make changes.

7) If you click Yes, you will be returned to the Products Tab. You will now see checkmarks for your selected products in the Bilingual Labeling Added column.

A green toast message will be displayed at the top of the page for a few seconds, indicating that your certification has been recorded by the EPA.

> **Note:** There is no "Save" button in MyPeST. However, the checkmarks will save when you accept the certification statements, so you do not have to complete the report in one sitting.

Certify Bilingual Label Status popup with Bilingual Labeling Added selected.



Certify Bilingual Labeling Compliance popup.



Products Tab showing your selected products are now certified Bilingual Labeling Added and the toast message confirming that the product records have been updated.

8) Next, certify any products that would be required to include bilingual labeling if shipped, but which you are not releasing for shipment.

> *Note:* **Only** report whether a product as "Not To Be Released for Shipment" if that is the basis for not including bilingual labeling. Otherwise, leave those checkboxes blank.

9) To certify products as "Not To Be Released For Shipment," repeat steps 2 − 7, but this time select the **Not To Be Released For Shipment** bubble instead.

10) Click **Yes** on the acknowledgement popup to confirm that selected products will not be released for shipment until bilingual labeling is added. (Please note that you can release a product for shipment at any time; just add any required bilingual labeling to the product and update your bilingual labeling responses in MyPeST.)

11) You will return to the Products Tab. You will now see checkmarks for your selected products in the **Not To Be Released For Shipment** column.

A green toast message will be displayed at the top of the page for a few seconds indicating that your certification has been recorded by EPA.

12) If you incorrectly certified a product, you can check the box beside it, click **Edit,** click the **Remove Product Certification** bubble, and click **Submit**. There will be no popup. However, you will return to the Products tab and any checkmarks that were in the **Bilingual Labeling Added** or **Not To Be Released For Shipment** columns will be removed.

A green toast message will be displayed at the top of the page for a few seconds indicating that your certification has been updated.

> *Note:* You can change your responses in MyPeST **at any time.** If, before the next reporting deadline, you decide to release a selected product for shipment, remove the certification by following the instructions below, and instead certify that you have added the required bilingual labeling.

**Certify Not To Be Released For Shipment popup.**



⚠ Certify Not To Be Released For Shipment

I certify that all products with the "Not To Be Released For Shipment" box selected will not be released for shipment until the bilingual labeling is added and the "Bilingual Labeling Added" box is selected and certified.

Click the "X" to cancel this action and return to the previous screen.

Yes

**Products Tab showing your selected products are now certified Not To Be Released For Shipment.**



**Products Tab showing your selected products have the certifications removed and the toast message confirming that the product records have been updated.**

# How Do I Provide EPA With Links To Bilingual Labeling?

While reporting on compliance with PRIA 5 bilingual labeling requirements, registrants may also provide a link to their translated labels. Note that providing a URL is not required to report bilingual labeling compliance, nor are registrants who have not put their labeling online expected to create URLs exclusively to share it via MyPeST.

However, EPA hopes that registrants will consider providing URLs to bilingual labeling in MyPeST so that EPA may publish the link on the Pesticide and Product Labeling System (PPLS) to make bilingual labeling accessible to farmworkers and the general public.

1) To add a URL link to a bilingual label, copy the link and paste it into the Spanish Labeling URL field next to the corresponding product.

**Note:** For products that have multiple market labels, note that there is a **255-character** limit on the field. Registrants should include the most representative or complete label, not all possible labels.
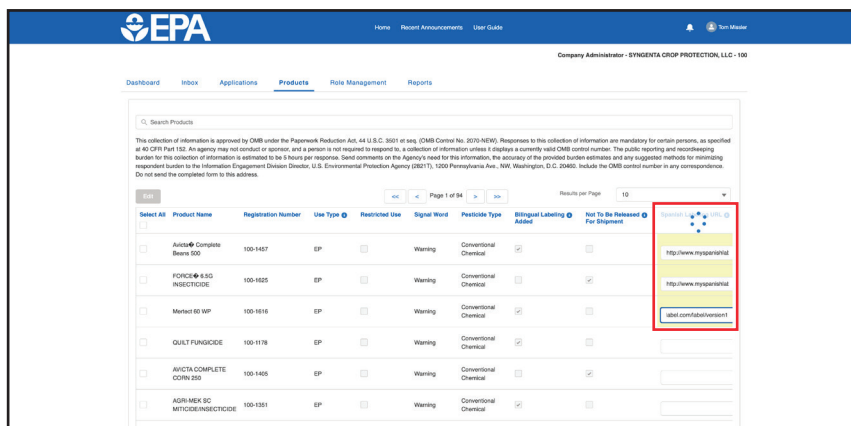
2) When you paste the URL in the field, the background of that table cell will turn yellow. You will see six dots at the top of the column indicating that you have made a change, but that your change has not been saved yet.

In the example, there are three URLs that are highlighted yellow, which means you entered three URLs, but so far, none of them have been saved. If you close my browser window now, that data will be lost.
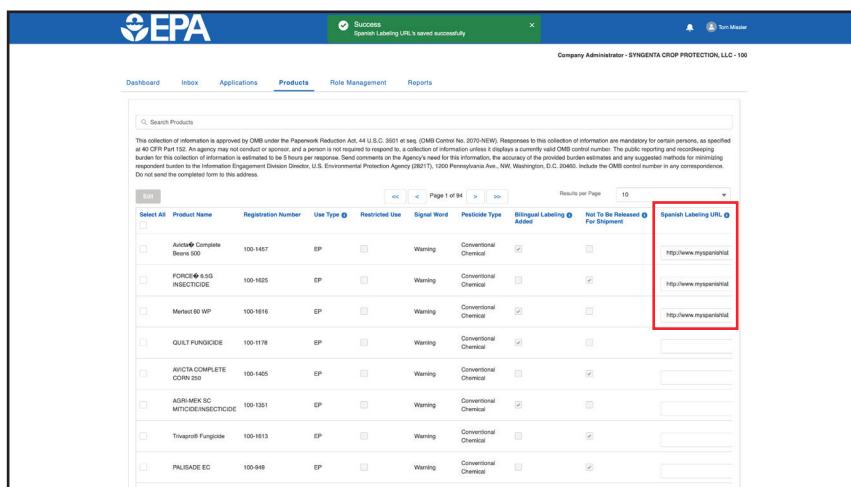
3) After five seconds of inactivity, MyPeST saves all the highlighted data. You will see a green toast message at the top of the screen indicating that your URLs have been saved, and the URLs will have a white background again. Because responses save automatically, you do not have to finish the report in one sitting.

**Note:** the Spanish Labeling URL is separate from the Bilingual Labeling Added checkbox. So, if you select products that have been certified bilingual and click Remove Product Certification, the URL will remain in the Spanish Labeling URL field until you highlight it and delete it.

**Products Tab showing three URLS have been entered, but since they have a yellow background and the blue dots are visible, the data has not yet been saved in MyPeST.**



**Products Tab showing your selected products have the certifications removed and the toast message confirming that the product records have been updated.**

# I Already Reported Compliance. Should I Update/Recertify My Responses?

**Do** update/recertify responses if…

- You have any products that have reached their compliance dates since you last reported.

- You have registered any new products that require bilingual labeling per the compliance deadlines, or made label changes (such as adding agricultural uses) that change a product's PRIA 5 compliance dates.

- You released for shipment a product that must include bilingual labeling per the compliance deadlines, but that previously did not have bilingual labeling because it was not released for shipment.

Otherwise, **do not** update or recertify responses.

## Assistance

If you have questions about bilingual labeling, you can get assistance by sending an email to **oppbilinguallabels@epa.gov.**