



## **HUD Standards for Success Reporting**

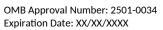
## **Participant Record-Level Information**

Key for Applicable HUD Programs:

**MFH** = Multifamily Housing Service Coordinator Programs

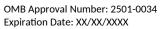
**ROSS** = Resident Opportunity and Self-Sufficiency Service Coordinator Program

Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
i.	Grant Number	The unique number identifying the grants as listed in award document.	The unique number identifying the grant.	MFH, ROSS
ii.	Unique Entity Identifier	The identifier assigned by SAM to uniquely identify business entities.	The number assigned to the grantee's business. Omit dashes (-).	MFH, ROSS
iii.	Grant Appropriation Fiscal Year	The year of appropriation for the Federal funds awarded.	The year of appropriation in a YYYY format.	MFH, ROSS
iv.	Budget-Based Funding Type	If the property pays for the service coordinator via the property budget rather than a grant, indicate the source of funding.	1 = Project Rental Assistance Contract (PRAC) 2 = Section 8 3 = Residual Receipts 4 = Section 236 5 = Debt Service Savings 66 = N/A	MFH
V.	Assistance Listing Number	The Assistance Listing number for the grant award.	The Assistance Listing number in a XXXXX format. Omit the period (.).	MFH, ROSS
vi.	Reporting Period Beginning Date	The begin date for the reporting period.	The beginning date for the reporting period in YYYY-MM-DD format.	MFH, ROSS
vii.	Reporting Period End Date	The end date for the reporting period.	The ending date for the reporting period in a YYYY-MM-DD format.	MFH, ROSS
viii.	202 Property Designation	The property primarily designated for elderly residents.	1 = Yes 2 = No	MFH
ix.	Resident Population	The populations the property serves.	1 = Elderly 2 = Disabled 3 = Families	MFH
х.	Number of Units	The number of units that are on the property.	Whole number	MFH
xi.	Number of Subsidized Units	The number of subsidized units that are on the property.	Whole number	MFH
xii.	Number of Service Coordinators Worked	The number of service coordinators that work on the property.	Whole number	MFH
xiii.	Number of Service Coordinator Hours Worked	The number of hours worked per service coordinator.	Whole number with fraction	MFH
xiv.	Wage of Service Coordinators	The average wage (USD/hour) of service coordinators	Whole number with two decimal places.	MFH



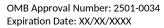


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
xv.	Additional Funding	The property receives any of the following outside funding to help with the service coordination program.	1 = Tax Credit 2 = Building Operations (non Section 8) 3 = Non HUD Federal Grant 4 = Private Funding 5 = Foundation 6 = Other 66 = N/A	MFH
xvi.	Property Ownership Entity	Enter the owner entity name for the property.	Text, up to 200 characters	MFH
xvii.	Integrated Real Estate Management System (IREMS) Number	This (property ID) is a HUD number that every property has, which remains unchanged even if the property changes ownership.	Nine-digit number beginning with the number 8.	MFH
xviii.	FHA Number	Federal Housing Administration Number.	Whole alphanumeric number.	MFH



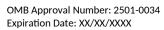


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
1.	Person Identifier	The unique record identification code for the individual person (participant) assigned by the grantee.	Grantee assigned alpha-numeric identifier. Do not use SSNs or a combination of personally identifying characters.	MFH, ROSS
2.	Household Identifier	The unique record identification code for the individual's household assigned by the grantee.	The alpha-numeric identifier assigned to the individual's household by the grantee.	MFH, ROSS
	group quarters.) A house occupied (or if vacant, is the occupants live separ building or through a co	ing unit is a house, an apartment, a m intended for occupancy) as separate rately from any other people in the bu	it. (People not living in households are obile home, a group of rooms, or a sing living quarters. Separate living quarter ilding and which have direct access frowingle family, one person living alone, two oble who share living arrangements.	gle room that is s are those in which m the outside of the
3.	Participant Status Code	This will identify if the resident does or does not participate in the service coordination program - responses are not required if the resident is a non-participant. A participant is an individual who receives at least one service through the HUD program. Responses can be filled out if known.	1 = Participant 2 = Non-Participant - Resident Opted Out 3 = Non-Participant - Resident Non-Responsive	MFH, ROSS
4.	Service Start Date / Intake Date	The date the individual enrolled in the program, moved into a service coordinator residential property, or first received services or benefits, defined as the start or initiation of services. Provide the earliest date.	Service start, move-in, or initiation date in YYYY-MM-DD format.	MFH, ROSS
5.	Age	The age in years of the individual at the time of data collection.	Whole number	MFH, ROSS
6.	Sex Code	The sex for the participant.	1 = Male 2 = Female 77 = Information not collected 88 = Individual refused.	MFH, ROSS
7.	Ethnicity Code	The self-identified ethnicity of the participant.	1 = Hispanic/Latino 2 = Not Hispanic/Latino 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
8.	Race Code	The self-identified race of the participant. Multiple choices may be selected.	1 = American Indian or Alaska Native 2 = Asian 3 = Black or African American 4 = Native Hawaiian or other Pacific Islander 5 = White 6 = Mixed 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS



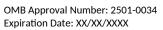


Fixed D	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs		
		ka Native = person having origins in a cral America), and who maintains cultu		nerica and South		
	Asian = person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan).					
	Black or African Americ	an = person having origins in any of the er Pacific Islander = person having orig	e black racial groups of Africa.	Hawaii Guam Samoa (		
	other Pacific Islands. It i	Includes people who indicate their rac Pacific Islander" or provide other detai	e as "Native Hawaiian," "Guamanian			
		origins in any of the original peoples of		frica		
<del></del>	Head of Household	The individual is an adult who is	1 = Yes	MFH, ROSS		
•	Code	considered the head of household	2 = No	1411, 1000		
	Code	for purposes of determining	77 = Information not collected			
		income eligibility and rent.	88 = Individual refused			
		income engionity and rent.	99 = Individual does not know			
	The beed of because held	:	l .			
	1	is responsible for ensuring that the ho				
	-	with a co-head or spouse. The housel				
	1	e head of household must have the le		ate and local law. A		
		ted under state law may be designated				
0.	Residence Census	The 11-digit census tract number	The 11-digit code for the census	MFH, ROSS		
		1 6 11 11 611	tract for the individual's residence.			
	Tract	for the residence of the	tract for the murridual's residence.			
	Tract	individual.	tract for the mulvidual s residence.			
				numbers		
	The Census Bureau has	individual.	ng physical addresses to census tract			
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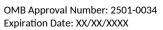


ixed D	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
4.	Disability Category Code	The category of disability for the individual.	1 = Impairment is primarily physical, including mobility and sensory impairments 2 = Impairment is primarily cognitive, including learning and memory impairments 3 = Impairment is both physical and mental 66 = N/A 77 = Information not collected	MFH, ROSS
			88 = Individual refused	
15.	Disability Requires Assistance Code	The individual with a disability who received services funded under the grant demonstrated a need for assistance with activities of daily living, including eating, bathing, grooming, and dressing and home management activities.	99 = Individual does not know  1 = The individual with a disability requires services to manage home activities  2 = The individual with a disability does not require services for home management  3 = The individual with a disability	MFH, ROSS
		and nome management activities.	was not assessed for these criteria 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	
16.	Returning Citizen	The individual currently has an active criminal record in the justice system, or has committed or been charged with committing criminal acts in the previous 12 months.  (CJS = criminal justice system)	1 =Individual is currently involved in the CJS 2 = The individual is not currently in any phase of the CJS, but has been in the previous 12 months 3 = The individual is not currently in any phase of the CJS, and has not been in the previous 12 months 66 = N/A 77 = Information not collected	ROSS
			88 = Individual refused	
17.	Supplemental Nutrition Assistance Program (SNAP) Code	The individual received SNAP benefits at the time of data collection.	99 = Individual does not know  1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
18.	Temporary Assistance to Needy Families (TANF) Code	The individual received cash or other support services under TANF at the time of data collection.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS



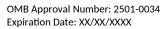


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
19.	Supplemental Security Income (SSI) Code	The individual received SSI at the time of data collection.	1 =Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
		supplement program funded by gener dividuals with disabilities who meet in	ral tax revenues (not Social Security tax secome and asset thresholds.	es). It is designed to
20.	Social Security Disability Insurance (SSDI) Code	The individual received SSDI at the time of data collection.	1 =Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
21.	HIV/AIDS Service Code	The individual received HIV/AIDS health and counseling services.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH
	I .		eficiency syndrome (HIV/AIDS) health a edication and medical tests, and assista	_
22.	Primary Health Care Provider Code	The individual has a personal primary health care provider (a general doctor, a specialist doctor, nurse practitioner or physician's assistant).	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
23.	Health Coverage Code	The individual was covered by a private or public health insurance plan. Please note that a person having only a private plan that paid for one type of service, such as accidents or dental care, is considered uninsured.  Insurance coverage may be held or purchased by this individual or any family member.	1 = Yes, covered through employer or union (current or former) 2 = Yes, purchased insurance from insurance company 3 = Medicare 4 = Medicaid/Medical Assistance 5 = TRICARE or other military health care 6 = VA health care 7 = Indian Health Service 8 = Other health insurance or health coverage plan 9 = No coverage 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know Select all that apply.	MFH, ROSS



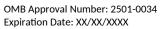


Fixed	Data Element Name	Data Element Description	Response Options	Applicable HUD
ID	Data Element Name	Data Element Description	Response Options	Programs
24.	Medical Examination Status Code	The individual received a routine medical examination within the last 12 months. This includes well-baby visit, well-child visit, well-woman visit, physical exam performed by a health care provider and annual wellness visit covered through Medicare.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
25.	Dentist Service Code	The individual has a dentist or dental clinic.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
26.	Dental Visit Service Code	The individual received a dental cleaning within the last 12 months.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
27.	Chronic Medical Conditions Code	Number of Chronic Medical Conditions resident has	Whole number	MFH, ROSS
28.	Emergency Room / Hospital Visit Code	The individual was treated in the emergency department or hospitalized within the last 12 months.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know  If Yes, input number of times, as whole number. And input number of times, as a whole number, that were asthma related.	MFH, ROSS
29.	Emergency Room/ Hospital Visit Follow Up Service Code	If responded "1" to the prior question for ER or hospital visits, report the number of service interactions linked to those visits.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS
30.	Resident Falls	The individual had a major fall during the reporting period.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS



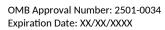


Fixed	Data Element Name	Data Element Description	Response Options	Applicable HUD		
31.	Activities of Daily Living (ADL) Count	If assessed, individual demonstrated need for assistance in completing one or more ADLs. Record ADLs individual could not complete at time of initial assessment.	ADLs that the individual is unable to perform. Select all that apply.  1 = Toileting hygiene 2 = Feeding or eating 3 = Dressing upper body 4 = Dressing lower body 5 = Grooming 6 = Bathing 7 = Toilet transferring 8 = Transferring 9 = Ambulation/locomotion 54 = Individual did not	Programs MFH, ROSS		
	Activities of Daily Living	(ADIs) are basis activities of daily life	demonstrate need for assistance	live independently		
		· · · · · · · · · · · · · · · · · · ·	and include tasks that are required to l	live independently.		
	,	items a resident may need assistance using the toilet appropriately and/or cl				
	l .	getting food from the plate to one's m				
			and adequately managing one's persor	nal appearance for the		
	(4) Dressing lower body – selecting clothes, putting them on, and adequately managing one's personal appearance for the lower body (5) Grooming – combing hair, shaving, brushing teeth, and other personal appearance tasks					
		ne's face and body in the bath or shov	ver			
1	(7) Toilet transferring – getting to and from toilet					
Į.	(8) Transferring – being able to move from one body position to another. This includes being able to move from a bed to a					
		able to move from one body position				
	chair, or into a wheelch	able to move from one body position	to another. This includes being able to stand up from a bed or chair in order t			
	chair, or into a wheelch other assistive device	able to move from one body position air. This can also include the ability to	stand up from a bed or chair in order t			
32	chair, or into a wheelch other assistive device (9) Ambulation/Locomo	able to move from one body position air. This can also include the ability to	stand up from a bed or chair in order t or get from place to place	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental	able to move from one body position air. This can also include the ability to tion – being able to walk around and/  If assessed, individual	stand up from a bed or chair in order to get from place to place    IADLs that the individual is unable			
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to ation – being able to walk around and/ If assessed, individual demonstrated need for assistance	stand up from a bed or chair in order t or get from place to place	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental	able to move from one body position air. This can also include the ability to tion – being able to walk around and/  If assessed, individual	stand up from a bed or chair in order to get from place to place    IADLs that the individual is unable	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to ation – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs.	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial	stand up from a bed or chair in order to great from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count	able to move from one body position air. This can also include the ability to ation – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.	stand up from a bed or chair in order to great from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance	o grasp a walker or		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count	able to move from one body position air. This can also include the ability to ation – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs.  Record IADLs individual could not complete at time of initial assessment.	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and	o grasp a walker or  MFH, ROSS  include tasks that may		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of be required to live inde	able to move from one body position air. This can also include the ability to ation – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs.  Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with	o grasp a walker or  MFH, ROSS  include tasks that may h:		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of be required to live inde (1) Telephone/Communications of the control of the cont	able to move from one body position air. This can also include the ability to stion – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs.  Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite nications – being able to use basic compairs.	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and	o grasp a walker or  MFH, ROSS  include tasks that may h: mail sorting		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of Daily Living (IADL) Count	able to move from one body position air. This can also include the ability to stion – being able to walk around and/  If assessed, individual demonstrated need for assistance in completing one or more IADLs.  Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite nications – being able to use basic compairs.	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with	o grasp a walker or  MFH, ROSS  include tasks that may h: mail sorting		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of be required to live inde (1) Telephone/Commun (2) Transportation/Trav transportation	able to move from one body position air. This can also include the ability to be stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.  Def Daily Living (IADLs) are more complemently. Check any of the below ite incations – being able to use basic comeling – managing transportation such	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and as driving or organizing and obtaining of	o grasp a walker or  MFH, ROSS  include tasks that may h: mail sorting		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to be stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complete and the pendently. Check any of the below ite nications – being able to use basic comeling – managing transportation such grequired for basic items like groceries	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and as driving or organizing and obtaining ones, toiletries, et cetera	include tasks that may h: I mail sorting other means of		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of Daily	able to move from one body position air. This can also include the ability to be stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite nications – being able to use basic comeling – managing transportation such grequired for basic items like groceries ask required to get a meal on the tables.	stand up from a bed or chair in order to great from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and as driving or organizing and obtaining ones, toiletries, et ceterales, such as cutting, heating, cooking food	include tasks that may h: I mail sorting other means of		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Instrumental Activities of be required to live inde (1) Telephone/Commur (2) Transportation/Trav transportation (3) Shopping – shopping (4) Preparing meals – ta (5) Housework – cleaning	able to move from one body position air. This can also include the ability to be stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite nications – being able to use basic comeling – managing transportation such grequired for basic items like groceries ask required to get a meal on the tables.	stand up from a bed or chair in order to get from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and as driving or organizing and obtaining ones, toiletries, et cetera	include tasks that may h: I mail sorting other means of		
32.	chair, or into a wheelch other assistive device (9) Ambulation/Locomo Instrumental Activities of Daily Living (IADL) Count  Transportation (1) Telephone/Commun (2) Transportation (3) Shopping – shopping (4) Preparing meals – ta (5) Housework – cleaning home maintenance	able to move from one body position air. This can also include the ability to be stion – being able to walk around and/ If assessed, individual demonstrated need for assistance in completing one or more IADLs. Record IADLs individual could not complete at time of initial assessment.  of Daily Living (IADLs) are more complependently. Check any of the below ite nications – being able to use basic comeling – managing transportation such grequired for basic items like groceries ask required to get a meal on the tables.	stand up from a bed or chair in order to great from place to place  IADLs that the individual is unable to perform. Select all that apply.  1 = Telephone 2 = Traveling 3 = Shopping 4 = Preparing meals 5 = Housework 6 = Medications 7 = Money management 54 = Individual did not demonstrate need for assistance ex activities of daily life than ADLs and ms a resident may need assistance with munication devises like the phone and as driving or organizing and obtaining of the second secon	include tasks that may h: I mail sorting other means of		



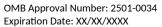


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
Fixed	Data Element Name  Adult Personal Assistance Service Code	The individual with a chronic illness or a disability needing help with daily living, and received assistance with activities of daily living (ADLs).	Response Options  ADLs for which the individual is receiving Adult Personal Assistance Service. Select all that apply.  (1) Toileting hygiene – using the toilet appropriately and/or cleaning oneself (2) Feeding or eating – getting food from the plate to one's mouth (3) Dressing upper body – selecting clothes, putting them on, and adequately managing one's personal appearance for the upper body (4) Dressing lower body – selecting clothes, putting them on, and adequately managing one's personal appearance for the lower body (5) Grooming – combing hair, shaving, brushing teeth, and other personal appearance tasks (6) Bathing – washing one's face and body in the bath or shower	
			(6) Bathing – washing one's face	
			(8) Transferring – being able to move from one body position to another. This includes being able to	
			move from a bed to a chair, or into a wheelchair. This can also include the ability to stand up from a bed or chair in order to grasp a walker	
			or other assistive device (9) Ambulation/Locomotion – being able to walk around and/or	
			get from place to place (56) Not receiving any service	



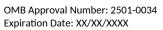


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
33. (b)	Adult Personal Assistance Service Code	The individual with a chronic illness or a disability needing help with daily living, and received assistance with instrumental	IADLs for which the individual is receiving Adult Personal Assistance Service. Select all that apply.	MFH, ROSS
		activities of daily living (IADLs).	Instrumental Activities of Daily Living (IADLs) (1) Telephone/Communications – being able to use basic communication devises like the	
			phone and mail sorting (2) Transportation/Traveling – managing transportation such as driving or organizing and obtaining other means of transportation	
			<ul> <li>(3) Shopping – shopping required for basic items like groceries,</li> <li>toiletries, et cetera</li> <li>(4) Preparing meals – task required to get a meal on the table, such as</li> </ul>	
			cutting, heating, cooking food items (5) Housework – cleaning kitchen after eating, keeping one's living space reasonably clean and tidy,	
			and keeping up with home maintenance (6) Managing medications – obtaining medication and taking	
			them as directed (7) Money management – Managing finances, such as paying bills and managing financial assets (56) Not receiving any service	
	live independently and p	perform ADLs and/or IADLs without as on-residential facility that supports th	to elderly and individuals with disabilit ssistance. An adult day care center, also ne health, nutritional, social support, ar	commonly known as
		identified as requiring assistance with assistance services for them.	n any of the ADLs or IADLs, please indic	ate if they are



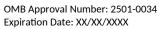


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs	
34.	Adult Personal Assistance Service Funding Code	Identify funding source for each Adult Personal Assistance Service	Select the funding source for each rendered Adult Personal Assistance Service:  1 = Government resource 2 = Private pay	MFH, ROSS	
			3 = No-cost informal network: family member / friend 4 = Medicaid		
			66 = N/A		
35.	Medical Care	The individual is referred for and	1 = Yes	MFH, ROSS	
	Service Code	receives medical or health care	2 = No		
		services to optimize and maintain	66 = N/A		
		physical health.	77 = Information not collected		
			If Yes, input number of times, as		
			whole number.		
	services also include der	ntal services, home health services, re	an, medical professional, credentialed r sceiving durable medical equipment and ment, dietary support, and lifeline prog	d other adaptive	
36.	Mental Health	The individual is referred for and	1 = Yes	MFH, ROSS	
	Service Code	receives mental health services.	2 = No	,	
			66 = N/A		
			77 = Information not collected		
			If Yes, input number of times, as whole number.		
	These services include being treated by credentialed psychiatrists, psychologists, therapists, and mental health counselors.				
	Prescription medication		ing or in a group setting through therap ntal health concerns are also considere		
07	services.	T-1 - 12-1 - 1 - 1 - 1	T 4 V	MELL BOSS	
37.	Substance Use	The individual received substance	1 = Yes	MFH, ROSS	
	Disorder Service	use disorder services.	2 = No		
	Code		66 = N/A		
			77 = Information not collected		
			If Yes, input number of times, as whole number.		
	Examples of treatment p		ces such as tobacco, alcohol, drugs (pre ciation or other smoking cessation pro and Alcoholics Anonymous (AA)		



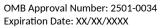


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
38.	Substance Use Treatment Code	The individual is being treated by a medical professional or a treatment facility for substance use or dependence. A substance use disorder involves patterns of symptoms caused by using a substance that an individual continues taking despite its negative effects. These substances may be legal, such as alcohol, or an illicit drug such as hashish, cocaine hallucinogens, heroin, or prescription-type drug used non-medically.	1 = The individual is being treated for substance use disorder 2 = The individual is not being treated for substance use disorder, but did receive treatment in past 12 months 3 = The individual was not treated for substance use disorder in past 12 months, but did receive such treatment over a year ago 4 = The individual never received treatment for substance use disorder 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
39.	Isolation Intervention Service Code	The individual received isolation intervention services during participation in grant activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
			If Yes, input number of times, as whole number.	
		nity. Encouraging resident-to-resident	e their socialization through identifying networking. Encouraging residents to	
40.	Home Management Service Code	The individual received home management during participation in grant activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
			If Yes, input number of times, as	
	aspects of their home.		whole number. resident with keeping, managing, and ting resident with simple money managity/cable company issues.	
41.	Benefits / Entitlement Service Code	The individual received benefits services during participation in grant activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
			If Yes, input number of times, as whole number.	
	net" programs (federal, maintaining/re-determi requested (i.e. supplem	state, local) and/or any other public bining benefits. Assistance with accession	nt entitlement, veteran's benefits or so benefit program. Explaining or otherwi- ng various other private insurance or b pension, burial policy, prescription ass tera).	se assisting in enefits matters as



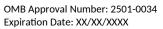


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs		
42.	Monitor Services Service Code	The individual received monitoring services during participation in grant activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS		
			If Yes, input number of times, as whole number.			
	and/or service providers	, to determine whether the services a	ation of services that have been receive are meeting needs and when new or ad s. Following up on hospital and ER visits	ditional resources		
43.	Crisis Intervention/ Support Counseling/ Family Support Service Code	The individual received Crisis Intervention/ Support Counseling/ Family Support services during participation in grant activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS		
	This service includes crisis which is either an internal experience of emotional change/distress or a disastrous event. Intervening in a situation that could result in serious consequences to the resident's health, safety and/or well-being. Helping or supporting residents who are in distress to promote effective coping that can lead to positive growth and change. Activities can include self-esteem counseling; bereavement counseling; referral for psychiatric intervention; et cetera. Assistance in obtaining Crisis Intervention/Support through a community provider (e.g. 911, mobile crisis unit, suicide prevention hotline, Adult Protective Services). Serve as a "neutral sounding board" for resident to express their feelings around personal issues (e.g. loss or change), as appropriate. Provide empathy for and support of resident's concerns, suggest possible coping methods and/or referral to professional counseling.  "Family" is defined as those individuals chosen by the resident as primary providers of support, whether related or not (only with resident's signed consent). Activities in this area can include assisting resident's family in finding support for themselves on issues such as caring for an elderly parent/loved one and grief and loss; contact with resident's family regarding available services for the resident; contact with resident's family members regarding resident's functioning or changes in functioning; counseling/education/information related to transition/move-out to higher level of care or					
44.	Alternative living arrange Highest Education Level Code	The highest degree or level of education completed by the individual.	0 = No schooling completed, Nursery school, or Kindergarten. 1 - 11 = Grade 1 through 11. 12 = 12th grade, no diploma. 13 = High school diploma. 14 = GED or alternative credential. 15 = Less than 1 year of college credit. 16 = 1 or more years of college credit, no degree. 17 = Associate's degree 18 = Bachelor's degree 19 = Master's degree). 20 = Professional degree (e.g., MD, DDS, DVM, LLB, JD). 21 = Doctorate degree 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS		



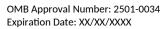


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
45.	Functionally Literate	The resident can read and write.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS
46.	Enrollment in Educational or Vocational Program	Individual's current enrollment in educational or vocational training.	1 =Individual is enrolled in educational training. 2 = Individual is enrolled in vocational training. 3 = Not enrolled in educational or vocational training. 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
47.	License or Certificate Attainment Code	Individual's attainment of a vocational/occupational license or certificate while receiving grant-funded services. The license or certificate must have been attained between the start and the completion or termination of grant-funded services.	1 = Occupational skills license 2 = Occupational skills certificate 3 = Other license or certificate recognized by state 4 = Individual did not attain a license or certificate 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
48.	Degree Attainment Code	Individual's attainment of a degree while receiving grant-funded services. The degree must have been attained between the start and the completion or termination of grant-funded services.	1 = High school diploma/ GED 2 = AA or AS diploma 3 = BA or BS diploma. 4 = Other degree. 5 = No degree attained 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
49.	Employment Status Code	Individual's employment status during the prior month, including, the date of collection. An individual is considered "employed" if he or she did any work for pay during the last month even for just for a few hours)	1 = Employed 2 = Not employed at any time in the last month and actively seeking work. 3 = Not employed at any time in the last month and not actively seeking work. 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS



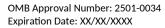


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
50.	Employment Type Status Code  Full-time includes peopl	The type of employment, classified as full-time or part-time.  e at least 16 years old who worked or	1 = Full-time worker employed in the last month. 2 = Part-time worker employed in the last month. 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know who were scheduled to work 35 hours	ROSS
	Part-time includes peop	le at least 16 years old who worked o	r who were scheduled to work less than	n 35 hours per week.
51.	Entered Employment Date	The date the individual entered employment. When multiple instances of entering employment exist, use the current or most recent job.	The date entered employment in YYYY-MM-DD format.	ROSS
52.	Occupation Code	The Standard Occupational Classification (SOC) Based Occupation Group that best describes the individual's occupation.	1 = Management Occupations 2 = Business and Financial Operations Occupations 3 = Computer, Engineering, and Science Occupations 4 = Education, Legal, Community Service, Arts, and Media Occupations 5 = Healthcare Practitioners and Technical Occupations 6 = Healthcare Support Occupations 7 = Protective Service Occupations 8 = Food Preparation and Serving Related Occupations 9 = Building and Grounds Cleaning and Maintenance Occupations 10 = Personal Care and Service Occupations 11 = Sales and Related Occupations 12 = Office and Administrative Support Occupations 13 = Farming, Fishing, and Forestry Occupations 14 = Construction and Extraction Occupations 15 = Installation, Maintenance, and Repair Occupations 16 = Production Occupations 17 = Transportation and Material Moving Occupations 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS



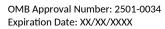


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
53.	Monthly Paid Earnings Amount	The individual's gross earnings from all employment for the prior 4 weeks leading up to, and including, the collection date.	Reported gross monthly earnings in whole (rounded U.S. dollars.	ROSS
54.	Household Annual Gross Income Amount	The household's self-reported annual gross income.	Estimated annual income in whole (rounded) U.S. dollars.	MFH, ROSS
		ermining included and excluded incon gross income" as used in the Internal F	ne in the calculation of household inco Revenue Service's 1040 long form.	me, please refer to
55.	Housing Status Code	The current housing status of the individual.	1 = Identifies as a public housing resident 2 = Receives a tenant-based rental voucher 3 = Receives a project based rental voucher 4 = Privately subsidized housing 5 = Unsubsidized (market rate) housing 6 = Owns a home 7 = Homeless 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
56.	Household Housing Cost Amount	Monthly household housing costs including rent, mortgage, utilities, fees and property taxes.	The household's average monthly housing costs in whole (rounded) U.S. dollars.	ROSS
57.	Household Transportation Cost Amount	Monthly transportation costs including car payments, vehicle insurance and public transportation cost. Exclude vacations and other rare instances of travel.	The household's average monthly transportation costs in whole (rounded) U.S. dollars.	ROSS
58.	Adequate Transportation Code	The resident has adequate transportation.	1 = Yes 2 = No 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	MFH, ROSS



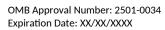


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs		
59.	Adult Basic	The individual received training	1 = Yes	ROSS		
	Education Service	(e.g. uses textbooks and	2 = No			
	Code	handouts) to improve his/her	66 = N/A			
		literacy and numeracy skills.	77 = Information Not Collected			
			If Yes, input number of times, as whole number.			
	function productively in tutoring. Examples inclu	school, the workplace or society in go ude basic reading, writing, literacy, ma	ing, speaking, and viewing skills and kn eneral. This may take the form of class ath skills, pre-admission college prep co	ses or one-on-one ourses and other adult		
	continuing education classes (non-credit). This does not include ESL, GED prep, enrollment in post-secondary education,					
40	ESL Class Service	ng, or work readiness classes.	1 = Yes	MEIL DOCC		
60.		Individual with limited English		MFH, ROSS		
	Code	proficient individual (LEP) (e.g.	2 = No			
		non-native English speaker)	66 = N/A 77 = Information not collected			
		received English as a second language (ESL) instruction.	// = information not collected			
			If Yes, input number of times, as			
			whole number.			
			ndividual learn English. ESL instruction to employment. This may take the forn			
61.	Career Guidance	The individual received career	1 = Yes	ROSS		
	Service Code	guidance services.	2 = No			
			66 = N/A			
			77 = Information not collected			
			If Yes, input number of times, as			
			whole number.			
	Career guidance services include the provision of information, materials, suggestions, or advice which are intended to assist the job seeker in making occupation or career decisions.					
62.	Self-Directed Job	The individual received job search	1 = Yes	ROSS		
02.	Search Assistance	assistance.	2 = No	KO33		
	Service Code	assistance.	66 = N/A			
	Service code		77 = Information not collected			
			If Yes, input number of times, as whole number.			
	Job search activities help an individual plan and carry out a successful self-directed job-hunting strategy and include resume preparation, application preparation, interviewing skills, job lead development, job finding clubs, and development of a job search plan.					



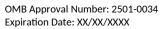


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
63.	Work Readiness	The individual received work	1 = Yes	ROSS
	Assistance Service	readiness assistance.	2 = No	
	Code		66 = N/A	
			77 = Information not collected	
			If Yes, input number of times, as whole number.	
	Work readiness includes	specific work-related skills that are n	eeded to be successful as entry-level w	orkers in any formal
			d. These skills are generally thought of	
			at work, work habits and conduct, pe	
			laboration at work, rights and responsi	
			communications, computer literacy, fin	nancial literacy,
	employment counseling			
64.	Occupational Skills	The individual received	1 = Yes	ROSS
	Training (OST)	occupational skills training (OST).	2 = No	
	Service Code	OST may be conducted in the	66 = N/A	
		classroom or on-the-job in the	77 = Information not collected	
		workplace or a combination of	If Vos input number of times as	
		approaches.	If Yes, input number of times, as whole number.	
	The OCT curriculum is de	 		ants with the
			f the workplace. OST provides particip	
			jobs. The duration of OST activities var for advancement in a current field, or f	
		could be training provided by an emp		or employment in a
65.	Job Development	The individual received job	1 = Yes	ROSS
05.	Service Code	development services. Job	2 = No	ROSS
	Service code	development is contacting an	66 = N/A	
		employer directly for the purpose	77 = Information not collected	
		of obtaining possible employment	77 Information not concered	
		for a specific individual.	If Yes, input number of times, as	
		lor a openio mannaan	whole number.	
66.	Job Retention	The individual received job	1 = Yes	ROSS
	Service Code	retention services.	2 = No	
			66 = N/A	
			77 = Information not collected	
			If Yes, input number of times, as	
			whole number.	
	Job retention services in	clude a Job coach works with particip	ant on managing challenges in the wor	kplace or works with
	employer to create a rer	nediation plan for employee, et ceter	a. Occupational skills training (OST), en	
		tifications needed to maintain emplo		
67.	Fair Housing and	The individual received services	1 = Yes	MFH
	Civil Rights	or participated in programs that	2 = No	
	Assistance Service	promotes racially, ethnically, and	66 = N/A	
	Code	economically diverse	77 = Information not collected	
		communities and integrated living		
		patterns and avoid patterns	If Yes, input number of times, as	
		where persons are forced to live	whole number.	
		in high poverty areas, or in areas		
		suffering from a lack of accessible		
		services, or a lack of integration in		
		terms of race, color, national		
		origin, religion, sex, familial		
		status, or disability status.		



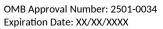


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
68.	Tax Preparation Service Code	The individual received tax preparation services while participating in grant-funded activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
			If Yes, input number of times, as whole number.	
	arranging no-cost tax proof other supporting materic based specific tax rebated may be provided by an II	eparation services at the property; as als for individuals; and assistance witl es including property tax rebate progr RS Volunteer Income Tax Assistance (	ormation about low- or no-cost tax pre sistance with organizing tax documents n preparing and/or filing of senior/disal ams and/or food sales tax rebate progr VITA) center or a reputable (not refund ware by individuals unless facilitated by	s, paperwork, and oled age/income- rams. These services l-anticipation loan-
69.	Earned Income Tax Credit Recipient Code	The individual received the Earned Income Tax Credit (EITC) for the most recent tax year.	1 =Individual reported receipt of the EITC in most recent tax year 2 = Individual reported no receipt of the EITC in most recent tax year 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
	persons must meet certa		rking people with low to moderate inco , even if no taxes are owed or the perso provide a refund to the person.	
70.	Financial Account Creation Code	The individual has a checking, savings, Individual Development Account (IDA), or escrow account.	1 = Individual has a checking or savings account 2 = Individual has an IDA 3 = The individual has an FSS escrow account 66 = N/A 77 = Information not collected 88 = Individual refused 99 = Individual does not know	ROSS
71.	Financial Account Creation Service Code	The individual was assisted with credit activities or to create a financial account (checking/savings), an Individual Development Account (IDA), or an escrow account.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	ROSS
	program at the housing		an Assets for Independence Program, artner. IDAs are matched savings accou	
72.	Legal Assistance Service Code	The individual received legal assistance in civil or criminal matters during participation in the grant-funded activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
			If Yes, input number of times, as whole number.  as participating in community legal cliricision making, advanced directives, or v	



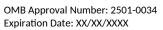


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs	
73.	Legal Assistance Type Service Code	The type of legal assistance received during participation in the grant-funded activities.	1 = Will preparation, advanced directives, end of life decisions 2 = ID theft and credit Issues 3 = Foreclosure prevention 4 = Eviction prevention 5 = Custody, divorce and child support 6 = Fair housing assistance 7 = Assistance to victims of domestic violence 8 = Expunging criminal records 9 = Other 66 = N/A 77 = Information not collected Select all that apply.	MFH, ROSS	
74.	Financial Education Service Code	The individual participated in financial literacy, budgeting or credit education activities.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS	
	This financial management assistance is designed to help low-income families increase income, build savings, and gain assets to improve financial stability. It provides adults practical tips to manage debt, avoid quick fixes, and plan to resolve financial trouble. It also helps homebuyers understand the basics of handling new homeowner expenses.				



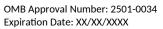


Fixed	Data Element Name	Data Element Description	Response Options	Applicable HUD
<b>ID</b> 75.	Pre-Housing Counseling Service Code	Prior to purchase or rental, the individual was counseled and/or received service related to buying a home or renting.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	Programs MFH, ROSS
			If Yes, input number of times, as whole number.	
			lic or simply going to a bank and being eownership counseling, such as Habita	
76.	Post-Housing Counseling Service Code	After purchase or rental, the individual was counseled and/or received service related to renting, default, foreclosure avoidance, credit issues or reverse mortgages.	1 = Yes 2 = No 66 = N/A 77 = Information not collected If Yes, input number of times, as	MFH, ROSS
77.	Food and Nutrition Service Code	The individual received food and nutrition services to prevent and/or end a period of hunger or a period of malnutrition.	whole number.  1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
	such as Meals on Whee or other means of acces	els programs, using emergency food pr ss including family, friends, and indivic	whole number. hildren (WIC) nutrition program, in colograms and food banks, grocery shoppduals within the community, and receive trition Assistance Program (SNAP) is no	oing or cooking services ving donated food
78.	Conflict Resolution Service Code	The individual received counseling and/or other services related to conflict resolution.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as	MFH, ROSS
	compromises or alterna	ative solutions to parties who are cont	whole number. lict by helping to clarify, educate, med esting some mutual objectives. Conflic t, service providers, or other parties. T	t may be between
79.	Interpreter/ Translator	The resident needs an interpreter or a translator.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	MFH, ROSS
80.	Interpretation/ Translation Service Code	Individual with no or limited English-proficiency or with hearing or visual impairments received interpretation or translation services or auxiliary aids and services to participate in the program.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS



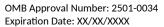


Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs		
81.	Housing Retention Service Code	The individual received housing retention assistance.	1 = Yes 2 = No	MFH, ROSS		
	Service Code	retention assistance.	2 = NO 66 = N/A			
			77 = Information not collected			
			77 - Illiothiation not conceted			
			If Yes, input number of times, as whole number.			
	violations, such as noise Activities can include as documents for lease red a member of the proper	e, odors, unsanitary or unsafe condition sistance with eviction prevention; assipant certification; and assistance with aparty ty management team for assistance with staff to provide reasonable accommod	ons and/or of behaviors/problems that ons in apartments (hoarding and clutter istance with preparing, organizing and tment inspection compliance. Includes with understanding their lease and how dation as defined by the Fair Housing A	r) or common areas. I understanding s linking individuals with use rules. Working with		
82.	Household	The individual participated in a	1 = Yes	MFH, ROSS		
02.	Skills/Life Skills	course or training regarding	2 = No	14111, 11000		
	Service Code	household or life skills.	66 = N/A			
			77 = Information not collected			
			If Yes, input number of times, as whole number.			
		ervices may include Good Neighbor t community resources, citizenship cla	rainings, household management, foo asses, driver's education, et cetera.	d prep, civic		
83.	Needs Assessment	The individual received a	1 = Yes	MFH, ROSS		
	Service Code	documented assessment or	2 = No			
		Individual Services and Training	66 = N/A			
		Plan (ITSP) that identifies housing and supportive service needs.	77 = Information not collected			
		''	If Yes, input number of times, as			
			whole number.			
	Assessment is the process that reveals the past and current details of a service seeker's strengths, and needs, in order to match the client to appropriate housing and supportive services. The results of the assessment are documented in the					
	individual's case record	and are typically used in providing co	unseling services, making referrals and ary screening or at entry to a housing p	d in developing an		
84.	Service	The individual received service	1 = Yes	MFH, ROSS		
	Coordination	coordination assistance.	2 = No			
	Service Code		66 = N/A			
			77 = Information not collected			
			If Yes, input number of times, as whole number.			
	Service coordination inc	ludes establishing linkages with appro	opriate agencies and service providers	in the general		
	-	· · · · · · · · · · · · · · · · · · ·	ram participant; linking program partic ts on issues, including, but not limited			
		procedures and client rights.	-	÷ ÷		



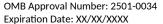


wellness, positive paren	The individual received parenting skills training.	1 = Yes 2 = No 66 = N/A 77 = Information not collected	Programs ROSS
wellness, positive paren		77 - Information not conceted	
wellness, positive paren	1	If Yes, input number of times, as whole number.	
economic independence		oudgeting, health and nutrition, emoti- n courses, and other skills to promote	
3 to 5 Years Childhood Education Service Code	The individual received assistance obtaining early childhood education for children between the ages of 3 and 5 (or the age prior to the commencement of compulsory education at primary school).	1 = Yes 2 = No 3 = Household has children aged 3-5 years and did not receive childcare services 66 = N/A 77 = Information not collected	ROSS
			ROSS
Preparation Service Code	organized program of study or a GED preparation class to attain secondary school diploma or equivalent. This may take the form of classes or one-on-one tutoring.	2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	ROSS
Post-Secondary/ College Education Service Code	The individual is attending a post- secondary school or program, including college (either full or part-time) and assistance is provided to enable the individual to enroll and/or remain in the organized program of study to attain a post-secondary school diploma or a certificate.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	ROSS
Independent Living Service Code	The elderly individual or individual with a disability received assistance in obtaining services to enable him or her to remain in their own home.	1 = Yes 2 = No 66 = N/A 77 = Information not collected  If Yes, input number of times, as whole number.	MFH, ROSS
	The early childhood pro includes Head Start and High School/GED Preparation Service Code  Post-Secondary/ College Education Service Code  Independent Living Service Code  Services include apartm	the ages of 3 and 5 (or the age prior to the commencement of compulsory education at primary school).  Record for head of household only; not recorded for children.  The early childhood program is childcare combined with a deincludes Head Start and Pre-K. Do NOT record as a service to High School/GED Preparation Service Code  GED preparation class to attain secondary school diploma or equivalent. This may take the form of classes or one-on-one tutoring.  Post-Secondary/ College Education Service Code  The individual is attending a post-secondary school or program, including college (either full or part-time) and assistance is provided to enable the individual to enroll and/or remain in the organized program of study to attain a post-secondary school diploma or a certificate.  Independent Living Service Code  The elderly individual or individual with a disability received assistance in obtaining services to enable him or her to remain in their own home.  Services include apartment cleaning, laundry, shopping, and other the computation of the prior of the computation of the prior of the computation of the prior of the computation of the	the ages of 3 and 5 (or the age prior to the commencement of compulsory education at primary school).  Record for head of household only; not recorded for children.  The early childhood program is childcare combined with a developmentally appropriate educationa includes Head Start and Pre-K. Do NOT record as a service to the child); record as a service to the chil





Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
90.	Transportation	The individual received	1 = Yes	MFH, ROSS
	Assistance Service	transportation services to	2 = No	
	Code	participate in medical or other	66 = N/A	
		personal appointments, religious, social, or recreational activities.	77 = Information not collected	
			If Yes, input number of times, as	
			whole number.	
	1	sses/tokens, rides in a service provide pportunities, assistance with persona	er-owned van, arranging carpools, conr Lauto repair, et cetera.	necting to city/county
91.	Outreach Service Code	The individual received Outreach	1 = Yes	MFH, ROSS
'	outreach service code	services during participation in	2 = No	I IIII, KOOS
		grant activities.	66 = N/A	
		State delivities:	77 = Information not collected	
			,,,	
			If Yes, input number of times, as whole number.	
	residents. This does not	include distributing flyers, calendars,	lent contact. Overall outreach to non-p newsletters, et cetera. total service interactions. Outreach is n	
92.	General Information	The individual received General	1 = Yes	MFH, ROSS
	and Referral Service	Information and Referral services	2 = No	
	Code	during participation in grant	66 = N/A	
		activities.	77 = Information not collected	
			If Yes, input number of times, as whole number.	
	desire/need for convers referral information.	ation or sharing of general informatio	th no particular service rendered other on. Handing out Resource Directories a total service interactions. Outreach is n	nd other general
	interaction.	service coordination service code or t	total service interactions. Outreach is in	ot a service
93.	Housing Placement	The individual with housing was	1 = Yes	MFH, ROSS
	Service Code	provided assistance for	2 = No	
		permanent and/or temporary or	66 = N/A	
		short-term transfer to another	77 = Information not collected	
		property, a different unit within		
		the property, or to an alternative	If Yes, input number of times, as	
		care facility.	whole number.	
			nd/or family members regarding tempo ir apartment from short-term care faci	





Fixed ID	Data Element Name	Data Element Description	Response Options	Applicable HUD Programs
94.	Permanent Housing Placement / Turnover Reason Code	The individual is no longer on the property or in the program for the following reason.	1 = Moved Out: Purchased a home 2 = Moved Out: Another apartment or rental property 3 = Moved Out: Higher Level of Care 4 = Moved Out: With family 5 = Moved Out: Other 6 = Moved Out: Unknown 7 = Eviction 8 = Death 9 = Lease Not Renewed 10 = Could not afford rent increase 66 = N/A 77 = Information not collected	MFH, ROSS
95.	Service End Date / Permanent Housing Placement Date / Turnover Date	The date services were completed or terminated, the date the individual moved out of a service coordinator residential property for any of the above reasons, or the last date the individual received service.  Provide the earliest date.	Service end, completion, or termination date in YYYY-MM-DD format.  If service has not ended, "No Service End Date"	MFH, ROSS

Public reporting burden for this collection of information is estimated to average 20 minutes per respondent, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden can be sent to U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. When providing comments, please refer to OMB Control No. 2501–0034. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. The information is required to participate in HUD's respective programs. The information collected will not be held confidential. The information collected will be used by HUD to assess the effectiveness and performance of the discretionary programs annually. This information is collected in connection with HUD's respective program.