

## Privacy Act Statement

**AUTHORITY:** 10 U.S.C. 4093, Science, Mathematics, and Research for Transformation (SMART) Defense Education Program; 10 U.S.C. 133a, Under Secretary of Defense for Research and Engineering; DoD Directive 5137.02, Under Secretary of Defense for Research and Engineering (USD(R&E)); DoD Instruction 1025.09, Science, Mathematics, and Research for Transformation Defense Education Program; and Executive Order 9397, Number System for Federal Accounts Relating to Individual Persons, as amended.

**PRINCIPAL PURPOSES:** To collect information from applicants to the SMART Scholarship Program needed to identify and award qualified individuals for scholarship award.

**ROUTINE USE(S):** While the information requested on this form is primarily intended to be used internally, in certain circumstances it may be necessary to disclose this information externally, pursuant to 5 U.S.C. 552a(b)(3), including: to contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the Federal Government when necessary to accomplish an agency function; to academic institutions for the purpose of providing progress reports for applicants and participants; and to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)) or the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3)) to aid in the collection of outstanding debts owed to the Federal government, typically to provide an incentive for debtors to repay delinquent Federal government debts by making these debts part of their credit records. A complete list of routine uses may be found in the applicable Privacy Act System of Records Notice, DUSDA 14, Science, Mathematics, and Research for Transformation (SMART) Information management System, found at <https://dpcl.d.defense.gov/Portals/49/Documents/Privacy/SORNs/OSDJS/DUSDA-14.pdf?ver=KO2ZkLWhxB3QCZoRTEIMFA%3d%3d>

**DISCLOSURE:** Voluntary; however, failure to provide the requested information may result in the applicant being ineligible to receive a SMART Scholarship award.

### AGENCY DISCLOSURE NOTICE:

The public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at [whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil). Respondents should be aware that notwithstanding any other provisions of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

## Applicant Personal Information

**First Name:**

**Middle Name:**

**Last Name:**

**Other Name:**

**Suffix:**

## **Proposed Award Details**

### **Proposed Area of Study:**

**Awardee Type (RC - Recruitment or RT - Retention):**

**Awardee Subtype:**

**Proposed Academic Institution:**

**Proposed Degree Level:**

**Program Start Date:**

**Estimated Date of Completion:**

**Currently Enrolled in Degree Program Seeking Funding for:**

**STEM Discipline:**

**Concentration:**

**Name of Academic Program/Major:**

**Research Areas within DoD Modernization Areas:**

**Acknowledgement that applicant will be enrolled and completed degree by Spring 2027 or later:**

**Acknowledgement that if offered a multi-year award, applicant is required to complete an internship in Summer 2027:**

### **Sponsoring Facility Preferences:**

**Sponsoring Facility Preference #1:**

**Sponsoring Facility Preference #2:**

**Sponsoring Facility Preference #3:**

## Personal Statement

In a concise statement, applicants must explain the following:

- Their educational and professional goals;
- The factors and experience that led them to choose their field of study;
- How working as part of the DoD civilian workforce will further their technical and professional goals; and
- How their experience, interests, and goals will further the DoD mission.

In their response, applicant should discuss any specific challenges or problems in their field that most interest them as well as why they want to work for the DoD.

Responses must be between 3,500 and 7,000 characters, including spaces. All applicants must answer the initial prompt. There are additional questions for those applying as graduate students and retention applicants (those who are currently DoD Employees). Applicants should cite any sources used in your statement.

**Additional Prompts:**

**Graduate Students:**

- In addition to the questions above, graduate students must elaborate on the kinds of research they have engaged in or would like to engage in during their studies as well as during their expected tenure with the DoD. Applicants should discuss these research interests in sufficient detail for an expert who is technically competent in their field to judge their understanding of the questions to be addressed, relevant hypotheses and approaches one might take to answering the questions, and other research principles required to investigate in the research area they identify.

**Retention (RT) Applicants (currently employed in a full-time, permanent civilian position at a Sponsoring Facility):**

- In addition to the questions above, RT applicants must explain how their selected academic program and resulting degree will benefit their current place of DoD employment. Please be specific.

## Critical Technology Areas

**Critical Technology Areas:**

**Application Keywords:**

# Applicant Experiences

## Academic Background:

**Current Academic Institution:**

**Current Academic Status:**

\*If not currently enrolled (all undergraduate applicants must be currently enrolled), applicants must select the highest level completed in their academic career.

\*Transcript provided in the attachments section of this document.

**High School Attended:**

**Academic Institutions Attended:**

**\*Applicants must enter information for each academic institution that they have attended or received credit from (not including AP coursework) starting with the most recent.**

## Professional Experience:

\*Resume provided in the attachments section of this document.

**Current DoD employee:**

**Dod Security Clearance:**

## Community and Volunteer Work:

Applicants must provide a brief description of any community or volunteer work performed. This should include a point of contact, and contact information for each experience. If there is no specific contact person, applicants must list someone at the organization who can confirm your experience.

## **Leadership:**

Applicants must list any leadership experiences (e.g. class president, committee chairperson, scouts etc.). This should include a point of contact, and contact information for each experience. If there is no specific contact person, applicants must list someone at the organization who can confirm your experience.

## **Teamwork:**

Applicants must list any teamwork experiences (e.g. research/academic projects, varsity sports, extracurricular groups/clubs etc.). This should include a point of contact, and contact information for each experience. If there is no specific contact person, applicants must list someone at the organization who can confirm your experience.

## **Publications and Presentations:**

Applicants must list all of their publications and presentations pertaining to their field since entering college. These may include articles, journal submissions, and conference proceedings.

## **Awards and Honors:**

Applicants must list all scholarships, academic honors, scientific or engineering student leadership roles, honorary societies, and any other recognition relevant to their field since entering college. All awards and honors granted by the U.S. Government should have the "Federal Award" box checked, with the agency granting the award specified in the description, such as NASA or the NSF.

## **Previous Programs:**

Applicant has participated in the following DoD educational programs:

## References

References should be individuals who have had direct interaction with the applicant, preferably in a STEM-related activity. This can include (but not limited to) professors, faculty, internship supervisors, advisors, mentors or others who have current or recent knowledge of the applicant's academic accomplishments or your professional experiences.

Applicants must list at least two references and may list up to five. Reviewers should consider only the top three ranked references. Reference inputs are provided in the attachment section of this document.