

Request for Specific Measures

(Article 7(1))

CONFIDENTIALITY AND PERSONAL DATA PROTECTION NOTICE

Personal data gathered or transmitted under the Convention shall be used only for the purposes for which it was gathered or transmitted. Any authority processing such information shall ensure its confidentiality, in accordance with the law of its State.

An authority shall not disclose or confirm information gathered or transmitted in application of this Convention if it determines that to do so could jeopardise the health, safety or liberty of a person in accordance with Article 40.

☐ *A determination of non-disclosure has been made by a Central Authority in accordance with Article 40. If this box is ticked, information under section 7 d, e, f and g should only be provided in the Restricted Information on the Potential Applicant page of this form.*

1. Requesting Central Authority a. Address b. Telephone number c. Fax number d. E-mail e. Reference number	2. Contact person in requesting State a. Address (if different) b. Telephone number (if different) c. Fax number (if different) d. E-mail (if different) e. Language(s)
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3. Requested Central Authority: _____
Address: _____

4. Grounds for the request:

☐ **To assist the potential applicant in making an application under Article 10.**
Please explain: _____

☐ **To assist the potential applicant in determining whether an application under Article 10 should be initiated.**
Please explain: _____

5. The potential applicant is:

☐ **The person for whom maintenance would be sought or is payable**

☐ **The representative of the person for whom maintenance would be sought or is payable**

☐ **The debtor**

☐ **The representative of the debtor**

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6. The following specific measure(s) is (are) requested:
- 6.1. Help to locate the debtor or the creditor (Art. 6(2) b)):
- ☐ The debtor, or
 - ☐ The person to whom maintenance is payable, or
 - ☐ The person for whom maintenance is payable, or
 - ☐ Both the person to whom maintenance is payable and the person for whom maintenance is payable
- 6.2. Help to obtain relevant financial information (Art. 6(2) c))
- ☐ Income of:
 - ☐ the debtor, or
 - ☐ the person to whom maintenance is payable, or
 - ☐ the person for whom maintenance is payable, or
 - ☐ both the person to whom maintenance is payable and the person for whom maintenance is payable
 - ☐ Assets of:
 - ☐ the debtor or
 - ☐ the person to whom maintenance is payable, or
 - ☐ the person for whom maintenance is payable, or
 - ☐ both the person to whom maintenance is payable and the person for whom maintenance is payable
 - ☐ Location of the assets of:
 - ☐ the debtor or
 - ☐ the person to whom maintenance is payable, or
 - ☐ the person for whom maintenance is payable, or
 - ☐ both the person to whom maintenance is payable and the person for whom maintenance is payable
 - ☐ Other financial circumstances of:
 - ☐ the debtor, or
 - ☐ the person to whom maintenance is payable, or
 - ☐ the person for whom maintenance is payable, or
 - ☐ both the person to whom maintenance is payable and the person for whom maintenance is payable.
- Please specify: _____
- 6.3. Facilitate the obtaining of documentary or other evidence (Art. 6(2) g))
- ☐ Birth certificate or equivalent
 - ☐ Acknowledgement of parentage by the debtor
 - ☐ Formal statement providing evidence relating to parentage
 - ☐ Decision of competent authority concerning parentage
 - ☐ Genetic test results
 - ☐ Adoption certificate
 - ☐ Certificate of marriage or similar relationship and date of divorce / separation
 - ☐ Formal statement providing evidence relating to common residence of the parties
 - ☐ Agreement between the parties relating to maintenance
 - ☐ Evidence of attendance at secondary or post-secondary educational institution
 - ☐ Evidence of disability
 - ☐ Financial Circumstances Form
 - ☐ Statement of arrears or payment history
 - ☐ Other evidence. Please specify: _____
 - ☐ Decision of the requested State concerning a maintenance obligation. Please specify: _____
- Include supporting documents:
- ☐ Abstract of the Decision
 - ☐ Statement of Enforceability of the Decision
 - ☐ Statement of Proper Notice of Proceedings / Decision

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6.4. Provide assistance in establishing parentage where necessary for the recovery of maintenance (Art. 6(2) *h*))

- ☐ Co-ordinate genetic testing
- ☐ Seek a voluntary acknowledgment of parentage
- ☐ Seek a legal determination of parentage
- ☐ Refer request to the appropriate competent authority
- ☐ Provide advice on the appropriate procedure(s)
- ☐ Other, please specify: _____

6.5. Initiate or facilitate the institution of proceedings to obtain any necessary provisional measures that are territorial in nature and the purpose of which is to secure the outcome of a pending maintenance application (Art. 6(2) *i*))

Please specify: _____

6.6. Facilitate service of documents (Art. 6(2) *j*))

Please specify and attach document(s): _____

7. Particulars of the potential applicant

The potential applicant is:

- ☐ The person for whom maintenance would be sought or is payable
- ☐ The representative of the person for whom maintenance would be sought or is payable
- ☐ The debtor
- ☐ The representative of the debtor

a. Family name(s): _____

b. Given name(s): _____

c. Date of birth:¹ _____ (dd/mm/yyyy)

or

a. Name of the public body: _____

b. Family name(s) of the contact person: _____

c. Given name(s) of the contact person: _____

and

d. Address: _____

e. Telephone numbers: _____

f. Fax number: _____

g. E-mail: _____

¹ It is not necessary to provide a date of birth in the case of a representative.

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8. Particulars of the person(s) for whom maintenance would be sought or is payable

8.1. ☐ Maintenance would be sought or is payable for the potential applicant named above

Maintenance basis:

- ☐ parentage ☐ *in loco parentis* or equivalent relationship
☐ marriage ☐ analogous relationship to marriage
☐ affinity (please identify): _____
☐ grandparent ☐ sibling ☐ grandchild
☐ other: _____

8.2. ☐ Maintenance would be sought or is payable for the following child(ren)

- a. **Family name(s):** _____
Given name(s): _____
Date of birth _____ (dd/mm/yyyy)
Maintenance basis:
☐ parentage ☐ *in loco parentis* or equivalent relationship
- b. **Family name(s):** _____
Given name(s): _____
Date of birth _____ (dd/mm/yyyy)
Maintenance basis:
☐ parentage ☐ *in loco parentis* or equivalent relationship
- c. **Family name(s):** _____
Given name(s): _____
Date of birth _____ (dd/mm/yyyy)
Maintenance basis:
☐ parentage ☐ *in loco parentis* or equivalent relationship

8.3. ☐ Maintenance would be sought or is payable for the following person

- Family name(s):** _____
Given name(s): _____
Date of birth _____ (dd/mm/yyyy)
Maintenance basis:
☐ marriage ☐ analogous relationship to marriage
☐ affinity (please identify): _____
☐ grandparent ☐ sibling ☐ grandchild
☐ other: _____

8.4. ☐ Maintenance would be sought or is payable for additional children or persons, additional particulars are attached

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9. Information in relation to the debtor and, where applicable, the creditor

9.1. Particulars (if known) of the debtor

☐ The person is the same as the potential applicant named above

a. Family name(s): _____

b. Given name(s): _____

c. Date of birth: _____ (dd/mm/yyyy)

d. Residential address: _____

e. Postal address: _____

9.2. If the debtor is the potential applicant, particulars (if known and applicable) of the representative of the person(s) for whom maintenance is payable

a. Family name(s): _____

b. Given name(s): _____

c. Address: _____

d. Telephone numbers: _____

e. Fax number: _____

f. E-mail: _____

9.3. Information that may assist with the location of the potential respondent

a. Personal identification number: _____
(include name of country or territorial unit that issued the number)

b. Any other information that may assist with the location of the respondent

10. Attach and specify other relevant documents: _____

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11. Attestations

- ☐ This request for specific measures was completed by the requesting Central Authority.
- ☐ This request for specific measures complies with the requirement of the Convention (Article 7(1)). The information contained in this request for specific measures corresponds to and is in conformity with the information and documents provided by the potential applicant to the requesting Central Authority. The request for specific measures is forwarded by the Central Authority on behalf of and with the consent of the potential applicant.

Name: _____ (in block letters) Date: _____

Authorised representative of the Central Authority (dd/mm/yyyy)

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Restricted Information on the Potential Applicant

Request for Specific Measures (Article 7(1))

N.B. The requesting Central Authority has determined that information under sections 7 d, e, f and g on this page shall not be disclosed or confirmed for the protection of the health, safety or liberty of a person. Such a determination shall according to Article 40(2) be taken into account by the requested Central Authority.

1. Requesting Central Authority file reference number: _____

7. Particulars of the potential applicant

- a. Family name(s): _____
- b. Given name(s): _____
- c. Date of birth: _____ (dd/mm/yyyy)
- d. Address: _____

- e. Telephone numbers: _____

- f. Fax number: _____
- g. E-mail: _____

☐ This request for specific measures was completed by the requesting Central Authority.

☐ This request for specific measures complies with the requirement of the Convention (Article 7(1)). The information contained in this request for specific measures corresponds to and is in conformity with the information and documents provided by the potential applicant to the requesting Central Authority. The request for specific measures is forwarded by the Central Authority on behalf of and with the consent of the potential applicant.

Name: _____ (in block letters) Date: _____

Authorised representative of the Central Authority (dd/mm/yyyy)