



## National Head Start to Kindergarten Transitions (HS2K)

# Appendix A: HS2K Consent Information

January 2026

**The Paperwork Reduction Act Statement:** This collection of information is voluntary and will be used to help better understand how Head Start programs and local education agencies are supporting children and families as they transition into kindergarten. Public reporting burden for this collection of information is estimated to average 50 minutes per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number and expiration date for this collection are OMB #: 0970-0355, Exp: 10/31/2027. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Marc Hernandez, Ph.D. at [HS2Kproject@norc.org](mailto:HS2Kproject@norc.org) or 1155 E. 60<sup>th</sup> Street, Chicago IL 60637.

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# Head Start Program Director

## Online Survey Consent

**Purpose of this survey:** The purpose of the study is to help the Administration for Children and Families better understand strategies and supports for children's and families' transition to kindergarten, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. Findings from this research can offer valuable insights that are relevant and applicable to Head Start and the wide variety of preschool settings from which children transition.

**For the purposes of this study, we think about kindergarten transitions spanning from the year before kindergarten, through kindergarten entry, until the end of the kindergarten year.** In this survey, we will ask about your Head Start program's specific kindergarten transition activities, and active collaborations you may have with staff at local elementary schools and school districts. To get a full understanding of Head Start to kindergarten transitions, we are also inviting some of your program's center administrator(s) and lead teachers to participate in the survey. In addition, we are surveying local K-12 school district administrators, elementary school administrators, and kindergarten teachers.

This survey begins with informational questions about you and your Head Start program, then asks about your Head Start program's kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your perspectives about kindergarten transitions.

### Choosing to participate in the survey:

- Your participation is voluntary, and you can choose to skip any question that makes you uncomfortable or stop the survey at any time.
- This survey should take around 50 minutes to complete.
- By giving your consent below, you are agreeing to participate in the survey.
- To thank you for your participation, you will be invited to choose a \$50 electronic gift card as a token of appreciation for completing the questionnaire.

**Possible benefits and risks:** There are no direct benefits to you for participating in this survey. However, your responses to this survey will help the Administration for Children and Families better understand existing strategies and supports for the kindergarten transition, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. A risk from participating in this survey is that you may feel uncomfortable answering certain questions. You will have the option to skip any question(s) that you do not want to answer or end the survey at any time. While data are secured and protected to the fullest extent required by law, there is the additional—but minimal—risk of a data breach.

**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, Head Start program, and center(s) will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with colleagues in your organization. No funding or administrative decisions will be based on responding to or completing this survey.

We safely and securely store all data that we collect. At the conclusion of the study, the data will be archived for potential research use by others, without any identifiable information included.

**Questions:** If you have any questions about information in this consent form, the survey, or the study as a whole, please feel free to contact Marc Hernandez, Ph.D. at HS2Kproject@norc.org or 888-216-1220. You may also contact NORC's Institutional Review Board (IRB) via email IRB@norc.org, phone 866-309-0542.

## Consent



I have read and understood the above and agree to participate in this survey. I understand that participation is voluntary, and I can stop participating at any time.

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## LEA Administrator

### Online Survey Consent

**Purpose of this survey:** The purpose of the study is to help the Administration for Children and Families better understand strategies and supports for children's and families' transition to kindergarten, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. Head Start is a federal program that is administered at the local level to promote the school readiness of low-income children. Findings from this research can offer valuable insights that are relevant and applicable to Head Start and the wide variety of preschool settings from which children transition.

**For the purposes of this study, we think about kindergarten transitions spanning from the year before kindergarten, through kindergarten entry, until the end of the kindergarten year.** In this survey, we will ask about your **school district's** specific kindergarten transition activities, and active collaborations you may have with staff at local **Head Start programs/centers**. To get a full understanding of Head Start to kindergarten transitions, we are also surveying **your elementary school principal(s)** and **some of your kindergarten teachers**. In addition, we are surveying local **Head Start program administrators, center directors, and teachers**.

This survey begins with informational questions about you and your **school district**, then asks about your **school district's** kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your and others' perspectives about kindergarten transitions.

#### **Choosing to participate in the survey:**

- Your participation is voluntary, and you can choose to skip any question that makes you uncomfortable or stop the survey at any time.
- This survey should take around 50 minutes to complete.
- By giving your consent below, you are agreeing to participate in the survey.
- To thank you for your participation, you will be invited to choose a \$50 electronic gift card as a token of appreciation for completing the questionnaire.

**Possible benefits and risks:** There are no direct benefits to you for participating in this survey. However, your responses to this survey will help the Administration for Children and Families better understand existing strategies and supports for the kindergarten transition, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. A risk from participating in this survey is that you may feel uncomfortable answering certain questions. You will have the option to skip any question(s) that you do not want to answer or end the survey at any time. While data are secured and protected to the fullest extent required by law, there is the additional—but minimal—risk of a data breach.

**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, elementary schools, and school district will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with your **school district** administrators. No funding or administrative decisions will be based on responding to or completing this survey.

We safely and securely store all data that we collect. At the conclusion of the study, the data will be archived for potential research use by others, without any identifiable information included.

**Questions:** If you have any questions about information in this consent form, the survey, or the study as a whole, please feel free to contact Marc Hernandez, Ph.D. at [HS2Kproject@norc.org](mailto:HS2Kproject@norc.org) or 888-216-1220. You may also contact NORC's Institutional Review Board (IRB) via email [IRB@norc.org](mailto:IRB@norc.org), phone 866-309-0542.

## Consent



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## Head Start Center Director

### Online Survey Consent

**Purpose of this survey:** The purpose of the study is to help the Administration for Children and Families better understand strategies and supports for children's and families' transition to kindergarten, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. Findings from this research can offer valuable insights that are relevant and applicable to Head Start and the wide variety of preschool settings from which children transition.

**For the purposes of this study, we think about kindergarten transitions spanning from the year before kindergarten, through kindergarten entry, until the end of the kindergarten year.** In this survey, we will ask about your **center's** specific kindergarten transition activities, and active collaborations you may have with staff at local **elementary schools and school districts**. To get a full understanding of Head Start to kindergarten transitions, we are also surveying your **Head Start program administrator(s) and some of your teachers**. In addition, we are surveying local **school district administrators, elementary school administrators, and kindergarten teachers**. This survey begins with informational questions about you and your **Head Start center**, then asks questions about your **center's** kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your and others' perspectives about kindergarten transitions.

#### Choosing to participate in the survey:

- Your participation is voluntary, and you can choose to skip any question that makes you uncomfortable or stop the survey at any time.
- This survey should take around 50 minutes to complete.
- By giving your consent below, you are agreeing to participate in the survey.
- To thank you for your participation, you will be invited to choose a \$50 electronic gift card as a token of appreciation for completing the questionnaire.

**Possible benefits and risks:** There are no direct benefits to you for participating in this survey. However, your responses to this survey will help the Administration for Children and Families better understand existing strategies and supports for the kindergarten

transition, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. A risk from participating in this survey is that you may feel uncomfortable answering certain questions. You will have the option to skip any question(s) that you do not want to answer or end the survey at any time. While data are secured and protected to the fullest extent required by law, there is the additional—but minimal—risk of a data breach.

**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, **program, and center** will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with your Head Start program administrator(s). No funding or administrative decisions will be based on responding to or completing this survey. We safely and securely store all data that we collect. At the conclusion of the study, the data will be archived for potential research use by others, without any identifiable information included.

**Questions:** If you have any questions about information in this consent form, the survey, or the study as a whole, please feel free to contact Marc Hernandez, Ph.D. at [HS2Kproject@norc.org](mailto:HS2Kproject@norc.org) or 888-216-1220. You may also contact NORC's Institutional Review Board (IRB) via email [IRB@norc.org](mailto:IRB@norc.org), phone 866-309-0542.

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## Elementary School Principal

### Online Survey Consent

**Purpose of this survey:** The purpose of the study is to help the Administration for Children and Families better understand strategies and supports for children's and families' transition to kindergarten, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. Head Start is a federal program that is administered at the local level to promote the school readiness of low-income children. Findings from this research can offer valuable insights that are relevant and applicable to Head Start and the wide variety of preschool settings from which children transition.

**For the purposes of this study, we think about kindergarten transitions spanning from the year before kindergarten, through kindergarten entry, until the end of the kindergarten year.** In this survey, we will ask about your **elementary school's** specific kindergarten transition activities, and active collaborations you may have with staff at local **Head Start programs/centers**. To get a full understanding of Head Start to kindergarten transitions, we are also surveying your **school district administrators** and **some of your kindergarten teachers**. In addition, we are surveying local **Head Start program administrators, center directors, and teachers**.

This survey begins with informational questions about you and your **elementary school**, then asks questions about your **elementary school's** kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your and others' perspectives about kindergarten transitions.

#### **Choosing to participate in the survey:**

- Your participation is voluntary, and you can choose to skip any question that makes you uncomfortable or stop the survey at any time.
- This survey should take around 50 minutes to complete.
- By giving your consent below, you are agreeing to participate in the survey.

- To thank you for your participation, you will be invited to choose a \$50 electronic gift card as a token of appreciation for completing the questionnaire.

**Possible benefits and risks:** There are no direct benefits to you for participating in this survey. However, your responses to this survey will help the Administration for Children and Families better understand existing strategies and supports for the kindergarten transition, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. A risk from participating in this survey is that you may feel uncomfortable answering certain questions. You will have the option to skip any question(s) that you do not want to answer or end the survey at any time. While data are secured and protected to the fullest extent required by law, there is the additional—but minimal—risk of a data breach.

**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, district, and school will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with your school district administrators. No funding or administrative decisions will be based on responding to or completing this survey. We safely and securely store all data that we collect. At the conclusion of the study, the data will be archived for potential research use by others, without any identifiable information included.

**Questions:** If you have any questions about information in this consent form, the survey, or the study as a whole, please feel free to contact Marc Hernandez, Ph.D. at [HS2Kproject@norc.org](mailto:HS2Kproject@norc.org) or 888-216-1220. You may also contact NORC's Institutional Review Board (IRB) via email [IRB@norc.org](mailto:IRB@norc.org), phone 866-309-0542.

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# Head Start Lead Teacher

## Online Survey Consent

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**For the purposes of this study, we think about kindergarten transitions spanning from the year before kindergarten, through kindergarten entry, until the end of the kindergarten year.** In this survey, we will ask about the kindergarten transition activities you do and collaborations you may have with other teachers or staff at local **elementary school(s) and school district(s)**. To get a full understanding of Head Start to kindergarten transitions, we are also surveying your **Head Start center director** and a **Head Start program** administrator. In addition, we are surveying local **K-12 school district administrators, elementary school administrators, and kindergarten teachers**. This survey begins with informational questions about you and your classroom, then asks questions about your **Head Start center's and program's** kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your and others' perspectives about kindergarten transitions.

### Choosing to participate in the survey:

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**Possible benefits and risks:** There are no direct benefits to you for participating in this survey. However, your responses to this survey will help the Administration for Children

and Families better understand existing strategies and supports for the kindergarten transition, as well as barriers to and opportunities for collaboration between Head Start and K-12 systems. A risk from participating in this survey is that you may feel uncomfortable answering certain questions. You will have the option to skip any question(s) that you do not want to answer or end the survey at any time. While data are secured and protected to the fullest extent required by law, there is the additional—but minimal—risk of a data breach.

**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, program, and center will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with your center director or Head Start program administrators. No funding or administrative decisions will be based on responding to or completing this survey.

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## Kindergarten Lead Teacher

### Online Survey Consent

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This survey begins with informational questions about you and your classroom, then asks questions about your **elementary school's and school district's** kindergarten transition practices, professional supports for kindergarten transitions, policies related to kindergarten transitions, and your and others' perspectives about kindergarten transitions.

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**Privacy:** It is important for you to know that your responses to any and all questions will remain private. Your name, **district, and school** will not be attached to your responses. All survey responses will be combined when we report results from the study. We will not share your responses with your **principal** or **school district** administrators. No funding or administrative decisions will be based on responding to or completing this survey.

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