

Supporting Statement for Paperwork Reduction Act Submissions

Title:

OMB Control Number: 1670-NEW

Office for Bombing Prevention Technical Analytics **Supporting Statement A**

A. Justification

1. Explain the circumstances that make the collection of information necessary. Identify any legal section of each statute and regulation mandating or authorizing the collection of information.

The Cybersecurity Infrastructure Security Agency (CISA), Infrastructure Security Division (ISD), Office of Bombing Prevention (OBP) has a leading role in implementation of the national counter-IED policy, articulated through Presidential Policy Directive 17 (PPD-17), Countering IEDs, serving as the Deputy Administrator of the federal interagency Joint Program Office for Countering Improvised Explosive Devices (JPO C-IED) and working in close collaboration with the White House National Security Council. The JPO C-IED coordinates and tracks Federal government progress in building national counter-IED capabilities. OBP also leads the Department of Homeland Security (DHS) in implementation of the national counter-IED policy, serving as the DHS Counter-IED Program Management Office (PMO) and chairing the DHS IED Working Group.

Through its leadership role, OBP is instrumental in aligning DHS and national counter-IED efforts through centralized and effective coordination of ongoing programs with national policy and strategy goals, resulting in better resource allocation within OBP and across DHS and our Federal, state, local, tribal, territorial, and private sector partners.

CISA is authorized to collect the information requested in this ICR pursuant to 6 U.S.C. § 652, including the authority provided by 6 U.S.C. § 652(c)(5), (11) (authorizing CISA to provide certain assistance to federal and non-federal entities to enhance the security and resiliency of critical infrastructure) and 6 U.S.C. § 652(c)(10) (generally authorizing CISA to engage in stakeholder outreach and engagement). This is a new information collection request.

Unit Level Assessment Tool (ULAT)

The ULA Tool provides State, local, tribal and territorial law enforcement stakeholders a method to identify their level of capability to prevent, protect, mitigate, and respond to an IED threat. It also provides Federal stakeholders an overarching view of the Nation's collective counter-IED capabilities. This is critical information particularly during IED threats, planning for large events, etc.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

The TAP Stakeholder Nomination form will be used to assist OBP in the selection of Stakeholders for each Fiscal Year (FY). We take recommendations from CISA's Integrated Operations Division (IOD) personnel and stakeholders to assist in the selection of jurisdictions that will receive OBP Technical Assistance the following FY.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: Information for this program is being requested to assess, re-assess, and validate OBPs Technical Assistance Program pertaining to the delivery of training, products, tools and services to enhance bombing prevention capabilities through a voluntary stakeholder feedback form.

BMAP Stakeholder Feedback Form: The BMAP Stakeholder Feedback form will be used to assist program management with team performance as well as assist in streamlining the program. This form will be used to enhance engagement with stakeholders by receiving feedback directly from those who have worked with the team, allowing for an increase in efficiency and for BMAP to meet annual goals to mitigate suspicious bombing activity and bombing incidents nationwide.

BMAP BOM-D Outreach Activity Form: As part of its efforts to help increase the security of critical infrastructure, the OBP works to prevent bombing incidents through an interagency outreach campaign. The BMAP programs aims to disrupt potential bombing incidents as early as possible to prevent incidents that can cause harm to people and critical infrastructure.

EBM Stakeholder Feedback Form: The EBM Stakeholder Feedback Form will be used to gauge metrics of the program using the Likert score and asses OBP annual goals and receive response regarding actionable recommendations.

Explosive Blast Modeling Program (EBM) Request Form: The Explosives Blast Modeling Program Request Form will be used to collect stakeholder location and facility specific

information on entities who want the EBM service conducted. This information will be used to contact the stakeholders in order to schedule EBM.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): The Explosives Detection Canine Team Application and Needs Survey (EDCT) will be used to query police, military and correctional teams regarding their current status of K9 capability, as well as assess their needs which DHS may be able to facilitate and provide resources to achieve.

2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.

Unit Level Assessment Tool (ULAT)

Information is collected by OBP personnel and/or contractors working for OBP. These individuals travel to locations across the United States to gather the requisite information. OBP personnel and/or contractors facilitate initial baseline assessments either face-to-face or via webinar in order to get stakeholders familiar with the ULA Tool, provide clarifying information, and answer questions. Federal, State, local, tribal, and territorial law enforcement personnel with a counter-IED mission assist ULA personnel to coordinate a location that contains internet capability for laptops or a computer training room with internet capability, a projector for displaying purposes, and personnel from the four disciplines (bomb squads, explosives detection canine, special weapons and tactics teams (SWAT), and dive units) to take their respective assessment. The OBP facilitator begins by conducting a short brief on the reasons for ULA and how it can help them as units.

Unit Level Assessments consist of various question sets, including sets related to personnel, training, and equipment. The OBP and the ULA team used federal requirements (FEMA Resource Typing) to create the overarching list of questions in the question sets. Where there were no requirements, OBP and ULA worked with subject matter experts to identify best practices to create the assessments.

The first group of questions in the assessment focus on the profile of the unit, i.e., the number of technicians/handlers; primary assignment versus collateral duty assignment; number of IED responses in the past twelve (12) months; number of special events in the past twelve (12) months. The rest of question sets are delineated by the following tasks:

- Implement Intelligence/Information Gathering and Dissemination;
- Implement Bombing Incident Prevention and Response Plans;

- Incident Analysis;
- Incident Mitigation;
- Access Threat Area;
- Contain or Mitigate Hazards;
- Conduct Scene Investigations; and
- Maintain Readiness.

Each discipline's questionnaire only includes question sets specific to that discipline. This means that while multiple disciplines may have the same question set title, the questions may not be the same.

The information from each individual unit is collected into the database. Upon completion of inputting the unit information, the program, using the appropriate algorithms, creates a capabilities analysis report for the unit commander. The report identifies current capabilities, existing gaps, and makes recommendations for closing those gaps. Additionally, the ULA allows the unit commander to identify the most efficient and effective purchases of resources to close those gaps. At the State, regional, and National-levels, the data is aggregated within the selected discipline and provides a snapshot of the counter-IED (C-IED) capabilities across the discipline. OBP also intends to identify the lowest, highest, median, and average capability levels across units, States, regions, disciplines, and the Nation. This data will be used to provide snapshots of the C-IED capabilities and gaps to inform decision-makers on policy decisions, resource allocation for capability enhancement, and crisis management. Data collected will be used in readiness planning, as well as steady-state and crisis decision support during threats or incidents. ULA data will assist operational decision-makers and resource providers in developing investment justifications that support State homeland security strategies and national priorities.

The National Incident Management System (NIMS) Resource Typing assessment is a subset of the ULA questions which identify the number and type of bomb response teams that a unit has based on its composition. There are seven (7) tasks with a total of 32 questions. Resource Typing Definitions are used to categorize, by capability, the resources requested, deployed, and used in incidents. Measurable standards identifying resource capabilities and performance levels serve as the basis for this categorization. National NIMS resource types support a common language for the mobilization of resources (equipment, teams, units, and personnel) prior to, during, and after major incidents. Resource users at all levels use these definitions as a consistent basis when identifying and inventorying their resources for capability estimation, planning and for mobilization during mutual aid efforts. National NIMS resource types represent the minimum criteria for the associated component and capability.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

The TAP Nomination Form is voluntary and will be sent and received virtually. This form is sent to IOD personnel who will coordinate with stakeholders in their areas of responsibility (AOR). The stakeholders in these AORs request to be nominated for the TAP, and the CISA IOD representative will assist in the completion of the nomination form. This form will specifically be used to assist in

the selection of stakeholders through OBPs internal prioritization methodology. This is a new information collection request.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: Information for this program is being requested to assess, re-assess, and validate OBP's Technical Assistance Program pertaining to the delivery of training, products, tools and services to enhance bombing prevention capabilities from the Stakeholder. This voluntary post assessment feedback form would be digital in format and provided to federal, state, local, tribal, and territorial (FSLTT) stakeholders who have requested OBPs resources through the Technical Assistance Program (TAP).

BMAP Stakeholder Feedback Form: The Stakeholder feedback is voluntary and will be sent and received via virtual means. This form will be sent to stakeholders, primarily SLTT law enforcement personnel, first responders, and retail members, who work with the BMAP team and Operation Flashpoint participants—a bombing prevention awareness campaign in partnership with the FBI. This information will assist program management with team performance as well as assist in streamlining the program. This form will be used to enhance engagement with stakeholders by receiving feedback directly from those who have worked with the team, allowing for an increase in efficiency and for BMAP to meet annual goals to mitigate suspicious bombing activity and bombing incidents nationwide. This will be a new collection effort.

BMAP BOM-D Outreach Activity Form: Information for this program is being requested in an effort to enhance bombing prevention outreach throughout the retail community which houses or sells bomb making material (BMM). This information would be collected by State, Local, Tribal, and Territorial (SLTT) law enforcement personnel and those designated by SLTT officials to act on their behalf. Information will be used to coordinate efforts with appropriate FSLTT partners who work in the first responder, law enforcement, and bombing prevention realm. Information will be collected by SLTT partners through electronic methods and will be physically input into this form by SLTT partners. Information will be collected from business listings located online as well as physical locations identified by SLTT partners. Information will also be collected by business cards or other means provided to SLTT partners by businesses who participate.

EBM Stakeholder Feedback Form: The Stakeholder feedback form will be used to assess OBP's Explosive Blast Modeling program on a voluntary basis and will be used to collect information and action taken on recommendations from the assessment.

EBM Request Form: The information will be used to contact the stakeholder and facility owners/operators in order to determine if an assessment is necessary and to reach back to the stakeholder after an assessment has been completed. The current collection efforts are

limited to the buildings specific location as provided by the Protective Security Advisor (PSA).

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): The information will be used by DHS to evaluate each responding unit, in order to determine a path of providing recommendations and resources to the FSLTT stakeholders in order to establish or enhance their current explosive detection canine handler/team capabilities.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

Unit Level Assessment Tool (ULAT)

All responses are collected via electronic means via the virtual assessment program. While the actual data collection is done through the ULA database, OBP personnel facilitate the collection of the data by assisting users via a face-to-face discussion or webinar. This is particularly useful for first time users to understand the nuances of the ULA system and how they can use their assessment to help justify resource requests and help with steady-state and threat-initiated decision-making. It is ULA policy to not accept the questionnaires in paper format. If there is a power outage at the event site or if the website is down due to technical reasons, facilitators have copies of the paper format for stakeholders to continue filling out. Facilitators do not collect these hard copies. Stakeholders keep them to update the electronic assessment when they next access it.

For those individuals who do not have laptops or internet access, OBP is beginning to provide access to tablets and hotspots

Technical Assistance Program (TAP) Stakeholder Nomination Form:

This Nomination form will utilize the Adobe Platform, Microsoft Forms, and Power automate to assist and notify OBP when submissions are received. This process will streamline synchronization efforts to accommodate a wide range of stakeholders both in CISA IOD and at the jurisdictional level.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: This collection form allows for the information to be taken electronically at the time of collection and cuts out the paper requirement utilizing Microsoft Forms. With this method, certain data fields will be auto populated, which will cut down on data errors and allow for an approach that is streamlined.

BMAP Stakeholder Feedback Form: This request form will utilize the information technology programs of Microsoft Forms and Power Automate to notify OBP upon a new submission. This will streamline the process to get a survey to a wide audience as well as utilize tools that are already at our disposal.

BMAP BOM-D Outreach Activity Form: Historically, information has been collected by manual input into a computer system after outreach has been conducted. This method requires the initial notation of all information on a physical paper for later transfer to electronic means. The BOM-D form allows for the information to be taken electronically at the time of collection and cuts out the paper requirement. With this method, certain data fields will be auto populated, which will cut down on data errors and allow for an approach that is streamlined. This form is a template that is set up to collect information from businesses who voluntarily work with the BMAP (Bomb-Making Materials Awareness Program) team. Once collected, this data is automatically input into a spreadsheet which is then imported into CISA's C-IED Operational Data Analytics Tool (CODA), where the data is then automatically managed into multiple reporting metrics and informational resources such as entity breakdown charts and numerical counts.

EBM Stakeholder Feedback Form: This request form will utilize the information technology programs of Microsoft Forms and Power Automate to notify OBP upon a new submission. This will streamline the process to get a survey to a wide audience as well as utilize tools that are already at our disposal.

EBM Request Form: This request form will utilize the information technology programs of Microsoft Forms and Power Automate to notify OBP upon a new submission. This will streamline the process to get a survey to a wide audience as well as utilize tools that are already at our disposal.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): The information will be collected using two methods: electronic PDF, and Microsoft Form. The PDF will be used when the agency/unit may not be able to access or provide responses to the web-based Microsoft Form. The preferred method will be the Microsoft Form, due to its efficiency in allowing the agency/unit to complete the template-based form at their convenience, using their computer equipment. Once completed, the responses are auto-populated to a cloud-based server, and are immediately accessible and historically archived for data metrics and management. Conversely, when the PDF is used, the data will need to

be manually entered and recorded by an employee in order to be inputted into the data metrics.

CISA conducted usability testing on the forms to help with determination of the burden hours and to verify the ease of use. The results were recorded and used in the creation of the burden tables for this collection.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.

Unit Level Assessment Tool (ULAT)

ULA developers and analysts routinely review ULA information for duplication of units. There is no similar information already available to be used or modified for analyzing the counter-IED mission capabilities of Federal, State, local, tribal, and territorial law enforcement in the Nation.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

CISA IOD team members, in consultation with stakeholders in the AOR, will identify and submit forms on their behalf, ensuring duplication of submission do not occur. Currently, there are no government efforts ongoing that solicit the information we request to prioritize stakeholders that require OBP Technical Assistance.

Technical Assistance Stakeholder Feedback Forms:

The feedback forms below will be a single form filled out based on consumer considerations, such as appropriate feedback being requested. As the form is opened, a selection will be made to identify each feedback being collected, and the form will generate questions that are appropriate to each selection initially made. For example, if only BMAP Stakeholder Feedback is selected, then the form will only provide questions related to BMAP. If multiple selections are made (such as BMAP and EBM), then questions related to both programs will populate. This decreases the burden on the public and streamlines the process.

Technical Assistance Post Assessment Feedback Form: Technical Assistance Team Members can and will routinely review the submission and review feedback documents to ensure entities that have completed the form a year to the date in which it was completed.

BMAP Stakeholder Feedback Form: There is currently no similar information being collected, and the BMAP Stakeholder Feedback form is unique to the program, requesting unique responses. Because of this, no duplication will occur.

BMAP BOM-D Outreach Activity Form: A search of reginfo.gov revealed that this information is not collected in any form, and therefore is not duplicated elsewhere. Due to the specific nature of this information, no other form of collection currently exists.

EBM Feedback Form: Technical Assistance Team Members will request the form be submitted by stakeholders six month and twelve months after the stakeholder receives a briefing on their facilities assessment. Questions pertaining to preparedness pre/post assessment and whether they will be making modifications to their facility based on recommendations.

EBM Request Form: Stakeholders will be asked if this information has been provided to any other resource, and all responses will be compared to any existing database to avoid duplication of efforts. When done using the Microsoft Form, since the data is historically archived in the cloud server, all data is able to compared immediately for duplications.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): Stakeholders will be asked if this information has been provided to any other resource, and all responses will be compared to any existing database to avoid duplication of efforts. When done using the Microsoft Form, since the data is historically archived in the cloud server, all data is able to compared immediately for duplications.

5. If the collection of information impacts small businesses or other small entities (Item 5 of OMB Form 83-I), describe any methods used to minimize.

Unit Level Assessment Tool (ULAT)

ULA collection of information does impact small entities, such as Federal, State, local, tribal and territorial law enforcement entities, with a population of less than 50,000. In order to minimize the impact, ULA personnel travel to localities near to or within an acceptable distance to ensure the least travel time needed by law enforcement. Additionally, ULA personnel make every effort to conduct all four disciplines' assessments over an eight-hour period, normal workday to minimize law enforcement's time away from their regular day position. Additionally, once ULA data is collected, it usually takes 15-30 minutes to update per year after the initial assessment.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

This information collection does not have an impact on small businesses or other small entities.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: This information collection does not have an impact on small businesses or other small entities.

BMAP Stakeholder Feedback Form: This information collection does not have an impact on small businesses or other small entities.

BMAP BOM-D Outreach Activity Form: This information collection does not have an impact on small businesses or other small entities.

EBM Stakeholder Feedback Form: This information collection does not have an impact on small businesses or other small entities.

EBM Request Form: This information collection does not have an impact on small businesses or other small entities.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): This information collection does not have an impact on small businesses or other small entities.

6. Describe the consequence to Federal/DHS program or policy activities if the collection of information is not conducted, or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.

Unit Level Assessment Tool (ULAT)

If the collection of counter-IED mission capabilities is not conducted, there are serious consequences to the ability of CISA, DHS and the Federal government, as a whole, to ensure that monies spent to support and enhance counter-IED capabilities across the country are spent effectively and efficiently. This would result in CISA, DHS, and the Federal government spending monies that are more and more limited due to reductions in budgets and require all entities to ensure that any monies spent are spent judiciously.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

If this collection does not occur, the Office for Bombing Prevention will not have the ability to implement the Technical Assistance Program in a deliberate manner. This nomination form is critical to garner stakeholder willingness in C-IED capability enhancement to communities and critical infrastructure sectors across the nation. Not collecting the willing communities across the nation will significantly slow the process to streamline C-IED capability enhancement and waste government money.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: If this collection does not occur, OBP will not have the opportunity to assess, re-assess, and validate OBPs Technical Assistance Program pertaining to the delivery of training, products, tools and services to enhance bombing prevention capabilities through stakeholder recipients and from the stakeholder perspective.

BMAP Stakeholder Feedback Form: As bombing incidents continue to rise over time, it is critical that this form captures feedback from BMAP stakeholders in an effort to streamline the program and reduce error. This form will also allow for better communication with stakeholders and allow for the program to gauge interaction moving forward. Not collecting this feedback could increase the likelihood of incidents nationwide.

BMAP BOM-D Outreach Activity Form: There are currently more than 250,000 business that house or sell materials that can be used to build an IED. Current resources are already tasked with prioritizing businesses to conduct outreach with, not allowing for outreach to the maximum number of businesses. Since this form streamlines the process and eliminates a significant amount of administrative burden, the number of businesses that can be reached through this outreach method can increase significantly. This increase will greatly reduce gaps in coverage to critical businesses within the bombing prevention domain.

EBM Stakeholder Feedback Form: If the collection is not conducted or conducted on a less frequent period, the burden upon CISA would increase as there would be a requirement to contact each stakeholder directly and not record any of the information unless it pertains to metrics.

EBM Request Form: If the collection is not conducted the program will have less means of contact with the stakeholders and through attrition may forget who to contact. This would increase the burden of the stakeholders through requesting more often.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): If the information is not collected, the capability of stakeholders in this realm will be unknown throughout time. Due to attrition, this could become a burden to both DHS and stakeholders in determining where resources are needed to be focused on.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

(a) Requiring respondents to report information to the agency more often than quarterly.

Unit Level Assessment Tool (ULAT)

There are no special circumstances that would cause an information collection to be conducted in a manner requiring respondents to report information to the agency more often than quarterly. Respondents are encouraged to update annually at minimum or anytime they acquire new resources (personnel, equipment, and/or training).

Technical Assistance Program (TAP) Stakeholder Nomination Form: The special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection.

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection. Outreach to businesses will be coordinated across FSLTT partners and will not be conducted more than once per year (per business). Due to this collection method and timing, information will not be gathered more often than quarterly.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection. Outreach to businesses will be coordinated across FSLTT partners and will not be conducted more than once per year (per business). Due to this collection method and timing, information will not be gathered more often than quarterly.

EBM Stakeholder Feedback Form: The special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection. Outreach to businesses will be coordinated across FSLTT partners and will not be conducted more than once per year (per business). Due to this collection method and timing, information will not be gathered more often than quarterly.

EBM Request Form: Stakeholder will submit their information on a voluntary basis only if they are requesting services and there will be a 6 month and 12 month follow up feedback form to gauge recommendations actioned upon. Otherwise, the special circumstances contained in item 7(a) of the Supporting Statement are not applicable to this information collection.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There are no special circumstances that would cause information collection to be conducted in a manner requiring respondents to report information to the agency more often than quarterly. Respondents are encouraged to update annually at minimum or anytime they acquire new resources (personnel, equipment, and/or training).

(b) Requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it.

Unit Level Assessment Tool (ULAT)

This collection does not require respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it. If the unit does not complete its assessment during the regular ULA TOOL event, OBP personnel follow up approximately one week later to remind the unit and request the completion of the assessment.

Technical Assistance Program (TAP) Stakeholder Nomination Form: The special circumstances contained in item 7(b) of the Supporting Statement are not applicable to this information collection. We request respondents to complete the form to the greatest extent possible and provide 50 days to complete the form.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(b) of the Supporting Statement are not applicable to this information collection.

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(b) of the Supporting Statement are not applicable to this information collection.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(b) of the Supporting Statement are not applicable to this information collection. Businesses (respondents) are not required to prepare a written response to this form, as it is prepared by SLTT partners.

EBM Stakeholder Feedback Form: The special circumstances contained in item 7(b) of the Supporting Statement are not applicable to this information collection.

EBM Request Form: There is no written response due.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There is no written response due.

(c) Requiring respondents to submit more than an original and two copies of any document

Unit Level Assessment Tool (ULAT)

The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Program (TAP) Stakeholder Nomination Form: The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Stakeholder Feedback Forms:

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

EBM Request Form: This program does not require submission other than the electronic copy.

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(c) of the Supporting Statement are not applicable to this information collection.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There is no required submission other than the Microsoft Form or PDF Questionnaire.

(d) Requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years.

Unit Level Assessment Tool (ULAT)

This program does not require any retention of records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

The Special circumstances contained in item 7(d) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(d) of the Supporting Statement are not applicable to this information collection.

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(d) of the Supporting Statement are not applicable to this information collection.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(d) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: The special circumstances contained in item 7(d) of the Supporting Statement are not applicable to this information collection. We do not require respondents to retain any records pertaining to the submission.

EBM Request Form: The respondents are not required to retain any information related to the submission.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): Respondents are not required to retain any information related to the submission.

(e) In connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study.

Unit Level Assessment Tool (ULAT)

There will be no circumstances that an information collection would be done in connection with a statistical survey that does not produce valid and reliable results that can be generalized to the universe of study.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: There will be no circumstances that an information collection would be done in connection with a statistical survey that does not produce valid and reliable results.

EBM Request Form: The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): The special circumstances contained in item 7(e) of the Supporting Statement are not applicable to this information collection.

(f) Requiring the use of a statistical data classification that has not been reviewed and approved by OMB.

Unit Level Assessment Tool (ULAT)

There will never be the use of a statistical data classification that has not been reviewed and approved by OMB.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There will never be the use of a statistical data classification that has not been reviewed and approved by OMB.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There will never be the use of a statistical data classification that has not been reviewed and approved by OMB.

BMAP Stakeholder Feedback Form: There is no circumstance this would occur.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(f) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: There is no circumstance this would occur.

EBM Request Form: There is no circumstance this would occur.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There will never be the use of a statistical data classification that has not been reviewed and approved by OMB

(g) That includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use.

Unit Level Assessment Tool (ULAT)

There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

BMAP Stakeholder Feedback Form: There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(g) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

EBM Request Form: There is no circumstance this would occur. There is no pledge of confidentiality for respondents.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There is no circumstance this would occur. There is no pledge of confidentiality for respondents

(h) Requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

Unit Level Assessment Tool (ULAT)

This program does not require respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law. Respondents are only capable of seeing their own individual data. Only analysts have the capability of seeing all respondents' individual data. Managers in the system can only see data as assigned to them based on their need-to-know (e.g., Arkansas Homeland Security Advisor can only see Arkansas unit information), including aggregated data.

Technical Assistance Program (TAP) Stakeholder Nomination Form: The special circumstances contained in item 7(h) of the Supporting Statement are not applicable to this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: The special circumstances contained in item 7(h) of the Supporting Statement are not applicable to this information collection.

BMAP Stakeholder Feedback Form: The special circumstances contained in item 7(h) of the Supporting Statement are not applicable to this information collection.

BMAP BOM-D Outreach Activity Form: The special circumstances contained in item 7(h) of the Supporting Statement are not applicable to this information collection.

EBM Stakeholder Feedback Form: The special circumstances contained in item 7(h) of the Supporting Statement are not applicable to this information collection.

EBM Request Form: Respondents are only capable of seeing their own individual data. Only analysts have the capability of seeing all respondents' individual data. No proprietary trade secret information is requested and will not be recorded.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): Respondents are only capable of seeing their own individual data. Only analysts have the capability of seeing all respondents' individual data. No proprietary trade secret information is requested and will not be recorded

8. Federal Register Notice:

a. Provide a copy and identify the date and page number of publications in the Federal Register of the agency's notice soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

b. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

c. Describe consultations with representatives of those from whom information is to be obtained or those who must compile records. Consultation should occur at least once every three years, even if the collection of information activities is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.

	Date of Publication	Volume #	Number #	Page #	Comments Addressed
<i>60-Day Federal Register Notice:</i>	7/18/2025	90	136	33978-33980	0
<i>30-Day Federal Register Notice</i>	6/1/2026	91	104	32410-32412	0

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

Unit Level Assessment Tool (ULAT)

There is no offer of monetary or material value for this information collection.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There is no offer of monetary or material value for this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There is no offer of monetary or material value for this information collection.

BMAP Stakeholder Feedback Form: There is no offer of monetary or material value for this information collection.

BMAP BOM-D Outreach Activity Form: There is no offer of monetary or material value for this information collection.

EBM Stakeholder Feedback Form: There is no offer of monetary or material value for this information collection.

EBM Request Form: There is no offer of monetary or material value for this information collection.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There is no offer of monetary or material value for this information collection.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

Unit Level Assessment Tool (ULAT)

Although there are no assurances of confidentiality, DHS/CISA/OBP applies the following, with respect to information/systems security and privacy:

An individual point of contact (POC) is limited to accessing only the information specific to the unit for which that individual has been granted access. For example, a POC for bomb squad unit X can only access the unit-specific information for bomb squad unit X. If a POC is in control of more than one unit, for example, a Sheriff that is both the bomb squad commanders and SWAT commander, ULA TOOL has the ability to allow the POC access to both units' information.

State and Region-level managers (HSAs, Regional Planners) can see and access unit-specific and aggregated data from the units ONLY within their area of responsibility (AOR) as designated within ULA TOOL. This allows them to see the overall C-IED capabilities within their AORs without allowing them access to unit information this is not within their AOR and which they do not have a need to know. They are unable to change any information and access is limited to read-only.

At the National-level, analysts/developers have the potential to see and access all of the information in ULA TOOL, both aggregated and unit-specific data. For analysts that only compile data for informational purposes, such as incident awareness, access is limited to read-only at both the aggregated data and unit-specific levels. This is critical for identification of C-IED capabilities when drafting policies and during threats or incidents. Analysts who work directly with the units, such as the ULA TOOL facilitators and OBP personnel, have full access to ULA TOOL at all levels of data, including the ability to create, modify, and/or delete units and users. ULA TOOL developers have full access to the source code that drives ULA TOOL, but strictly read-only access to the data. This allows them to identify any changes to the appearance and usability of ULA TOOL as they modify the ULA TOOL system.

This collection is privacy sensitive. The Privacy Impact Assessment associated with this collection is DHS/NPPD/PIA-023, Infrastructure Protection Gateway. The System of Records Notice (SORN) associated with this collection is DHS/ALL-004, General Information Technology Access Account Records System (GITAARS).

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

BMAP Stakeholder Feedback Form: There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

BMAP BOM-D Outreach Activity Form: There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

EBM Stakeholder Feedback Form: There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

EBM Request Form: EBM often uses Protected Critical Infrastructure Information (PCII) as part of the classification of finalized assessments and utilizes the PCII approved Express

and Certification Statement to collect information on the PCII Submitter in order to process the assessment through the PCII E-submissions process.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There are no assurances of confidentiality. This collection is not affected by the Privacy Act and is not impacted by a PIA or SORN.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

Unit Level Assessment Tool (ULAT)

There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

BMAP Stakeholder Feedback Form: There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

BMAP BOM-D Outreach Activity Form: There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

EBM Stakeholder Feedback Form: There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly

considered private. There is no reason the agency would consider these types of questions necessary.

EBM Request Form: There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): There are no questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. There is no reason the agency would consider these types of questions necessary.

12. Provide estimates of the hour burden of the collection of information. The statement should:

- a. Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desired. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.
- b. If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB Form 83-I.
- c. Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 14.

Unit Level Assessment Tool (ULAT)

Estimates and justification of burden hours for information collection:

To estimate the burden of the ULA TOOL requirements, CISA calculates the time and cost associated with the initial response to a full assessment, as well as the annual updates to the full assessment for four groups of respondents: bomb squads; explosive detection canine units; dive units; and SWAT units. We estimate the current population of these groups to be 505 bomb squads, 3000 explosive detection canine units, 300 dive units, and 2400 SWAT units.

CISA estimates that 25% of the population for each group will complete a full assessment for each year of this collection. In addition, we also estimate that 400 of the 505 bomb squads have already

completed full assessments. In this collection, we account for the burden for the assessments already completed by the bomb squads as well as the expected full assessments for the three-year period. Table 1 presents the number of full assessments by year for each group.

Table 1: Full Assessments by Year

	Bomb Squad	Explosives Detection Canine	Public Safety Dive Team	SWAT Team	Total
Year 1	426	750	75	600	1,851
Year 2	26	750	75	600	1,451
Year 3	26	750	75	600	1,451
Total	479	2,250	225	1,800	4,457

Note: Totals may not sum due to rounding.

To calculate the burden associated with completing a full assessment, the department multiplies the number of assessments by the estimated time necessary to complete an assessment. This time burden is then multiplied by the average fully loaded wage of the employee completing the assessment. Based on past experience with the affected population, as well as internal trials completing the assessment forms, the Department estimates that full assessment with take two hours to complete. To calculate the labor costs for the stakeholders completing the assessments, we used the fully loaded hourly wage for Police and Sheriff's Patrol Officers from the Bureau of Labor Statistics (occupation 33-3051)¹. The mean hourly wage is \$36.80, which we multiply by a load factor of 1.6191. The load factor is calculated by dividing total compensation (\$62.92) by salaries and wages (\$38.36) from Table 1. State and local government workers in the [Employer Costs for Employee Compensation News Release](#). The fully loaded wage is \$59.58. Table 2 presents the hour burden of 9,509 hours and labor cost of \$566,411 for this collection.

Table 2: Full Assessment Cost Burden

	Respondents	Time Burden (hours)	Total Time Burden	Hourly Wage	Cost
Year 1	1,851	2	3,703	\$59.58	\$220,612
Year 2	1,451	2	2,903	\$59.58	\$172,944

¹ [Police and Sheriff's Patrol Officers \(bls.gov\)](https://www.bls.gov/news.release/ocwz2.htm)

Year 3	1,451	2	2,903	\$59.58	\$172,944
Total	4,754		9,508		\$566,500

Note: Totals may not sum due to rounding.

Upon completing a full assessment, respondents are expected to file annual updates with CISA. Based on program estimates, we expect 75% of bomb squads that have completed a full assessment to submit an annual update, while 50% of explosive detection canine units, public safety dive teams, and SWAT teams are expected to file annual updates. Table 3 presents the number of respondents expected to submit an annual update.

Table 3: Annual Updates

	Bomb Squad	Explosives Detection Canine	Public Safety Dive Team	SWAT Team	Total
Year 1	300				300
Year 2	320	375	38	300	1,032
Year 3	339	750	75	600	1,764
Total	959	1,125	113	900	3,097

To calculate the burden associated with completing an annual update, the department multiplies the number of respondents by the estimated time necessary to update an assessment. This time burden is then multiplied by the average fully loaded wage of the employee completing the assessment. Based on similar experience as with the full assessment, CISA estimates that an annual update will take 30 minutes to complete. To calculate the labor costs for the stakeholders completing the assessments, we used the same wage as above, which is \$59.58. Table 4 presents the annual hour burden of 1,548 hours and annual labor cost of \$92,245 for this collection.

Table 4: Annual Update Cost Burden

	Respondents	Time Burden (hours)	Total Time Burden	Hourly Wage	Cost
Year 1	300	0.5	150	\$59.58	\$8,938
Year 2	1,032	0.5	516	\$59.58	\$30,751
Year 3	1,764	0.5	882	\$59.58	\$52,565

Total	3,097		1,548		\$92,254
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The total cost for this collection, complete submissions and annual updates, is \$658,745 (\$566,500+ \$92,254), and an average annual burden of \$219,585 (\$658,754/ 3).

The number of Full Assessment responses are 4,754, with an annual average of 1,585, and the burden hours of 9,508, with an annual average of 3,169. The number of Annual Update responses are 3,097, with an annual average of 1,032, and the burden hours of 1,548, with an annual average of 516.

Therefore, for the collection, the total annual responses are 2,617 (1,585 + 1,032) and the total annual burden hours are 3,685 (3,169 + 516).

Technical Assistance Program (TAP) Stakeholder Nomination Form:

CISA will begin to account for the Technical Assistance Program (TAP) Stakeholder Nomination Form under this collection. CISA expects to receive 58 submissions annually and that each response will take approximately 9 minutes (0.15 hours) to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$518.39 for the TAP Stakeholder Nomination Form.

Table 5: TAP Stakeholder Nomination Form Burden

Form Name & Number	Number of Respondents	Number of Responses per Respondents	Average Burden per Response (in hours)	Total Annual Burden (in hours)	Loaded Average Hourly Wage Rate	Total Annual Respondent Cost
TAP Stakeholder Nomination Form	58	1	0.15 (9 minutes)	8.7	\$59.58	\$518.39

Technical Assistance Stakeholder Feedback Forms:

CISA also includes the burden associated with a number of Technical Assistance Feedback Forms under this collection. As shown in the tables below, the total number of respondents for these feedback forms is 5,680 and the total cost is \$81,233.62.

Table 6: Technical Assistance Stakeholder Feedback Form Burdens

Form Name & Number	Number of Respondents	Number of Responses per Respondents	Average Burden per Response (in hours)	Total Annual Burden (in hours)	Loaded Average Hourly Wage Rate	Total Annual Respondent Cost
TAP Post Assessment Feedback Form	500	1	0.83 (50 minutes)	417	\$59.58	\$24,826.90
BMAP Stakeholder Feedback Form	2,500	1	0.03 (2 minutes)	83	\$59.58	\$4,965.38
BMAP BOM-D Outreach Activity Form	2,500	1	0.33 (20 minutes)	833	\$59.58	\$49,653.80
EBM Stakeholder Feedback Form	60	1	0.17 (10 minutes)	10	\$59.58	\$595.85
EBM Request Form	60	1	0.17 (10 minutes)	10.00	\$59.58	\$595.85
Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT)	60	1	0.17 (10 minutes)	10.00	\$59.58	\$595.85
	5,680			1,363		\$81,233.62

TAP Post Assessment Feedback Form:

CISA will begin to account for the TAP Post Assessment Feedback Form under this collection. CISA expects to receive 500 submissions annually and that each response will take approximately 50 minutes (0.83) hours to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$24,826.90 for the TAP Post Assessment Feedback Form.

BMAP Stakeholder Feedback Form:

CISA will begin to account for the BMAP Stakeholder Feedback Form under this collection. CISA expects to receive 2,500 submissions annually and that each response will take approximately 2 minutes (0.03 hours) to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$4,965.38 for the BMAP Stakeholder Feedback Form. These charts are all intended to show the number of respondents, as well as the associated estimated financial burdens overall.

BMAP BOM-D Outreach Activity Form:

CISA will begin to account for the BMAP BOM-D Outreach Activity Form under this collection. CISA expects to receive 2,500 submissions annually and that each response will take approximately 20 minutes (0.33) hours to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$49,653.80 for the BMAP BOM-D Outreach Activity Form.

EBM Stakeholder Feedback Form:

CISA will begin to account for the EBM Stakeholder Feedback Form under this collection. CISA expects to receive 60 submissions annually and that each response will take approximately 10 minutes (0.17 hours) to complete. Using the same loaded compensation rate as discussed above for BMAP, CISA estimates an annual burden of \$595.85 for the EMB Stakeholder Feedback Form.

EBM Request Form:

CISA will begin to account for the EBM Request Form under this collection. CISA expects to receive 60 submissions annually and that each response will take approximately 10 minutes (0.17 hours) to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$595.85 for the EBM Request Form.

Explosive Detection Canine Handler/Team Application and Needs Survey (EDCT) Form:

CISA will begin to account for the Explosive Detection Canine Handler/Team Application and Needs Survey (EDCT) Form under this collection. CISA expects to receive 60 submissions annually and that each response will take approximately 10 minutes (0.17 hours) to complete. Using the same loaded compensation rate as discussed above for ULAT, CISA estimates an annual burden of \$595.85 for the Explosive Detection Canine Handler/Team Application and Needs Survey (EDCT) Form

The total estimated annual burden for this entire collection is \$301,337, as presented below.

Table 7: Total Burden

	Respondents	Annual Burden Hours	Annual Burden Cost
ULAT	2,617	3,685	219,585

Technical Assistance Stakeholder Nomination Forms	58	8.7	518
Technical Assistance Feedback Forms	5,680	1,363	81,234
Total	8,355	5,057	301,337

13. Provide an estimate of the total annual cost burden to respondents or record keepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14.)

Unit Level Assessment Tool (ULAT)

There are no technology or personnel costs incurred by stakeholders to provide input into ULA TOOL.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

BMAP Stakeholder Feedback Form: There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

BOM-D Form: There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

EBM Stakeholder Feedback Form: There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

EBM Request Form: There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

Explosives Detection Canine Team Application and Needs Survey (EDCT): There are no recordkeeping, capital, start-up, or maintenance costs associated with this information collection.

14. Provide estimates of annualized cost to the Federal Government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational

expenses (such as equipment, overhead, printing and support staff), and any other expense that would have been incurred without this collection of information. You may also aggregate cost estimates for Items 12, 13, and 14 in a single table.

Unit Level Assessment Tool (ULAT)

The Office for Bombing Prevention currently contracts out for the assessments and analysis portion, as well as the operations and maintenance portion of ULA TOOL. For the data collection piece (assessments and analysis), the current contract is \$984,665 for two (2) years, the initial base year and an additional option year. This contract supports the use of contract personnel to travel to stakeholder locations and/or hold webinars in order to collect ULA TOOL data. It also supports the use of subject matter experts to produce analysis regarding the level of counter-IED capability across disciplines, regions, States, and nation-wide.

The second contract is \$1,123,897 for two (2) years, the initial base year and an additional option year. This contract supports the rental and use of development and situation servers at the contractor's location. It also provides for the use of data code developers to update current programming code and create new programming code based on input from the U.S. Government and analysis of ULA TOOL data. Software purchases are allotted under this contract. ULA TOOL resides on a U.S. Government server and all costs for hosting are incorporated there. Verisign certification costs approximately \$1,300 per year and is required for every year ULA TOOL exists in order to maintain its certification and accreditation status.

The annual government cost for these contracts is \$1,055,581, which we calculate by dividing the value of each contract by the term of the contract and adding the three contract annual values together.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

CISA assumes that, similar to the other CISA OBP forms, the intake and processing of the TAP Stakeholder Nomination Forms will be conducted by Federal contractors. The Federal Government contracts support staff will review and process each submitted TAP Stakeholder Nomination Form. The help desk staff earn a salary equivalent to Computer User Support Specialist at an hourly wage rate of \$30.60 multiplied by the private worker load factor of 1.4208, for a fully loaded compensation rate of \$43.48. The load factor is calculated by dividing total compensation (\$44.40) by salaries and wages (\$31.25) from Table 1. Private industry workers in the [Employer Costs for Employee Compensation News Release](#).

Table 8: TAP Stakeholder Nomination Form Federal Burden

Form Name	Number of Reports	Average Burden per Report (hours)	Total Time Burden (hours)	Average Hourly Compensation Rate	Total Labor Cost
TAP Stakeholder Nomination Form	58	0.083	4.814	\$43.48	\$209.30

Technical Assistance Stakeholder Feedback Forms:

As part of this ICR revision, CISA includes the Federal government burden to collect Technical Assistance Stakeholder Feedback forms. The costs associated with these forms are similar to that of the TAP Stakeholder Nomination Form and are calculated based on the same loaded compensation rate as described above. CISA estimates that a contractor would spend 5 minutes (0.083 hours) processing each form at a compensation rate of \$43.48. CISA estimates 5,680 annual reports and a burden of \$20,578.87. Table 9 below presents the Federal cost for each of the Technical Assistance Stakeholder Feedback Forms.

Table 9: Technical Assistance Stakeholder Feedback Forms Federal Burden

Form Name	Number of Reports	Average Burden per Report (hours)	Total Time Burden (hours)	Average Hourly Compensation Rate	Total Labor Cost
BMAP Stakeholder Feedback	2,500	0.083 (5 minutes)	208.3	\$43.48	9,057.60
EBM Stakeholder Feedback	60	0.083 (5 minutes)	5.0	\$43.48	217.38
Technical Assistance Post Assessment Feedback	500	0.083 (5 minutes)	41.7	\$43.48	1,811.52
BMAP BOM-D	2,500	0.083 (5 minutes)	208.3	\$43.48	9,057.60
EBM Request Form	60	0.083 (5 minutes)	5.0	\$43.48	217.38
EDCT Canine Survey	60	0.083 (5 minutes)	5.0	\$43.48	217.38
Total	5,680		468		20,578.87

CISA estimates a total Federal government cost of \$1,076,369.16 for all parts of this collection. Table 10 presents the Federal costs by program.

Table 10: Total Federal Cost

Form Name	Total Labor Cost
ULAT	\$1,055,581.00
Technical Assistance Program	\$209.30

(TAP) Stakeholder Nomination Forms	
Technical Assistance Stakeholder Feedback Forms	\$20,578.87
TOTAL	\$1,076,369.16

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB Form 83-I. Changes in hour burden, i.e., program changes or adjustments made to annual reporting and recordkeeping **hour** and **cost** burden. A program change is the result of deliberate Federal government action. All new collections and any subsequent revisions of existing collections (e.g., the addition or deletion of questions) are recorded as program changes. An adjustment is a change that is not the result of a deliberate Federal government action. These changes that result from new estimates or actions not controllable by the Federal government are recorded as adjustments.

Unit Level Assessment Tool (ULAT)

This is a new information collection request.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

This is a new information collection request.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: This is a new information collection request.

BMAP Stakeholder Feedback Form: This is a new information collection request.

BMAP BOM-D Outreach Activity Form: This is a new information collection request.

EBM Stakeholder Feedback Form: This is a new information collection request.

EBM Request Form: This is a new information collection request.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): This is a new information collection request.

16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

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Unit Level Assessment Tool (ULAT)

Results are not collectively published, and no plans exist to collectively publish in the future. All output is made available through the ULA TOOL website as selectable, automatically generated reports. No manual compilation is conducted, and only fundamental analytical techniques are used.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

CISA does not intend to employ the use of statistics or the publication thereof for this information collection. Metrics derived from the collection will be used to support OBP annual goals.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: CISA does not intend to employ the use of statistics or the publication thereof for this information collection. Metrics derived from the collection will be used to support OBP annual goals.

BMAP Stakeholder Feedback Form: CISA does not intend to employ the use of statistics or the publication thereof for this information collection. Metrics derived from the collection will be used to support OBP annual goals.

BMAP BOM-D Outreach Activity Form: CISA does not intend to employ the use of statistics or the publication thereof for this information collection. Metrics derived from the collection will be used to support OBP annual goals.

EBM Stakeholder Feedback Form: CISA does not intend to employ the use of statistics or the publication thereof for this information collection. Metrics derived from the collection will be used to support OBP annual goals.

EBM Request Form: Results are not collectively published. Metrics derived from the collection will be used to support OBP annual goals.

Explosives Detection Canine Handler/Team Application and Needs Survey (EDCT): Results are not collectively published. Metrics derived from the collection will be used to support OBP annual goals.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain reasons that display would be inappropriate.

Unit Level Assessment Tool (ULAT)

CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

Technical Assistance Program (TAP) Stakeholder Nomination Form:

CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

BMAP Stakeholder Feedback Form: CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

BMAP BOM-D Outreach Activity Form: CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

EBM Stakeholder Feedback Form: CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

EBM Request Form: CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

Explosives Detection Canine Team Application and Needs Survey (EDCT): CISA is not seeking approval to not display the expiration date for OMB approval of the information collection.

18. Explain each exception to the certification statement identified in Item 19 “Certification for Paperwork Reduction Act Submissions,” of OMB Form 83-I.

Unit Level Assessment Tool (ULAT)

There are no exceptions being requested.

Technical Assistance Program (TAP) Stakeholder Nomination Form: There are no exceptions being requested.

Technical Assistance Stakeholder Feedback Forms:

Technical Assistance Post Assessment Feedback Form: There are no exceptions being requested.

BMAP Stakeholder Feedback Form: There are no exceptions being requested.

BMAP BOM-D Outreach Activity Form: There are no exceptions being requested

EBM Stakeholder Feedback Form: There are no exceptions being requested.

EBM Request Form: There are no exceptions being requested.

Explosives Detection Canine Team Application and Needs Survey (EDCT): There are no exceptions being requested.