

National Credit Union Administration  
Justification for No Material or Non-substantive Change

**OMB Control No.: 3133-0211**  
**Speaker Request Form and Chairman Request Form**

**Summary of Request:** NCUA seeks approval of non-substantive changes to its online Speaker Request and Chairman Speaker Request Forms. These changes aim to reorganize, rephrase, and/or consolidate similar questions, thereby providing greater clarity for requestors interested in inviting an NCUA Board Member or Staff to a speaking engagement.

**Description of Changes Requested:** The changes involve updating or renaming section headers and rephrasing and/or merging questions to improve coherence and streamline the process. This will provide greater clarity to requestors and assist the NCUA in efficiently organizing and processing requests. The changes are essential to ensure timely and effective scheduling of public speaking engagements.

**Description of Changes to Burden:** These changes do not introduce new concepts, nor do they modify the purpose or utility of the approved information collection. The changes will not alter the total annual burden hours.