

Subject: ONLINE REPORTING OPEN: Annual Business Survey

ANNUAL BUSINESS SURVEY

Online Reporting Open

Check our email address – it's official if it ends in @census.gov

ATTN

COMPANY

We request your cooperation with the **Annual Business Survey** conducted by the U.S. Census Bureau and the National Center for Science and Engineering Statistics (NCSES), within the National Science Foundation (NSF). This national survey collects annual data on business demographics, research and development, innovation, and critical and emerging technologies. Information from your business is essential to providing reliable data for your type of business and geographic location. Accurate data will help leaders in the public and private sectors make better decisions to strengthen your business community.

Online reporting is now open. Please use the following information to access your survey:

Due Date: XXXXX XX, 20XX

1. Register or sign in at <https://portal.census.gov>
2. Add your authentication code: **XXXX-XXXX-XXXX**

Case sensitive; if you copy and paste, ensure no blank spaces are captured.

3. Report by clicking on "REPORT NOW"
-

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found at the bottom of this email.

Please do not reply directly to this automated email. For assistance with completing this survey, please sign into your Census Bureau account or visit <https://census.gov/abshelp>. For further assistance, call our customer help line at 1-888-824-9954, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Nick Orsini
Associate Director for Economic Programs
U.S. Census Bureau

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-1004 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 8(b), 131, and 182; Title 42, United States Code, Section 1861-76 (National Science Foundation Act of 1950, as amended); and Section 505 within the America COMPETES Reauthorization Act of 2010, authorize this collection. Sections 224 and 225 of Title 13 require your response. The U.S. Census Bureau is required by Section 9 of Title 13 to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit data.

Burden Estimate Statement

We estimate this survey will take between 45 minutes and 18 hours, with an average of 1 hour and 19 minutes to complete, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

ID: XXXXXXXXXX

Subject: ONLINE REPORTING OPEN: Annual Business Survey

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COMPANY

We request your cooperation with the **Research Activities at Nonprofit Organizations** module of the **Annual Business Survey** conducted by the U.S. Census Bureau and the National Center for Science and Engineering Statistics (NCSES), within the National Science Foundation (NSF). This survey collects data on the important research contributions that nonprofit organizations make to U.S. society and the economy. Results of the data collected on the survey will be used to produce critical national estimates of spending on research and development. We need your participation to provide a complete picture of the scope and breadth of research activities within the nonprofit community.

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Burden Estimate Statement

We estimate the Research Activities at Nonprofit Organizations module of the Annual Business Survey will take 38 minutes to complete for most organizations. Factors such as nonprofit organization size, complexity, and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

ID: XXXXXXXXXXXX

Subject: DUE DATE REMINDER: Annual Business Survey

ANNUAL BUSINESS SURVEY

Due Date Reminder

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ATTN

COMPANY

The U.S. Census Bureau recently requested your response to the **Annual Business Survey**.

Due Date: XXXXX XX, 20XX

1. Register or sign in at <https://portal.census.gov>
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3. Report by clicking on “REPORT NOW”
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Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Stephanie Studds
Assistant Associate Director for Economic Programs
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-1004
Expires: XX/XX/XXX

ID: XXXXXXXXXXXX

Subject: DUE DATE REMINDER: Annual Business Survey

ANNUAL BUSINESS SURVEY

Due Date Reminder

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COMPANY

The U.S. Census Bureau recently requested your response to the **Research Activities at Nonprofit Organizations** module of the **Annual Business Survey**.

Due Date: XXXXX XX, 20XX

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Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Stephanie Studds
Assistant Associate Director for Economic Programs
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-1004
Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX

Subject: PAST DUE NOTICE: Annual Business Survey

ANNUAL BUSINESS SURVEY

Past Due Notice

Check our email address – it's official if it ends in @census.gov

ATTN

COMPANY

The U.S. Census Bureau recently requested your response to the **Annual Business Survey**. Our records indicate your response is now past due. Please log in with the following information and submit your responses **within 10 days**.

-
1. Register or sign in at <https://portal.census.gov>
 2. Add your authentication code: **XXXX-XXXX-XXXX**

Case sensitive; if you copy and paste, ensure no blank spaces are captured.

3. Report by clicking on “REPORT NOW”

Title 13, United States Code, Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

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Sincerely,

Stephanie Studts
Assistant Associate Director for Economic Programs
U.S. Census Bureau

Office of Management and Budget (OMB) Number:
0607-1004 Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX

Subject: PAST DUE NOTICE: Annual Business Survey

ANNUAL BUSINESS SURVEY

Past Due Notice

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ATTN

COMPANY

The U.S. Census Bureau recently requested your response to the **Research Activities at Nonprofit Organizations** module of the **Annual Business Survey**. Our records indicate your response is now past due. Please log in with the following information and submit your responses **within 10 days**.

-
1. Register or sign in at <https://portal.census.gov>
 2. Add your authentication code: **XXXX-XXXX-XXXX**
Case sensitive; if you copy and paste, ensure no blank spaces are captured.
 3. Report by clicking on “REPORT NOW”

Title 13, United States Code, Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

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Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Stephanie Studds
Assistant Associate Director for Economic Programs

U.S. Census Bureau

Office of Management and Budget (OMB) Number:
0607-1004 Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX

Subject: Expiring Time Extension: Annual Business Survey

ANNUAL BUSINESS SURVEY

Expiring Time Extension

Check our email address – it's official if it ends in @census.gov

ATTN

COMPANY

This is a reminder that your time extension for the U.S. Census Bureau's **Annual Business Survey** will be expiring soon. Please follow these instructions to access, complete, and submit your responses before your time extension expires.

1. Access your Census Bureau account at <https://portal.census.gov> and locate your survey under "My Surveys."
 2. Click on "REPORT NOW" to begin or resume reporting.
 3. Submit your responses once you reach the end of the reporting instrument.
-

Please do not reply directly to this automated email. For assistance with completing this survey, please sign into your Census Bureau account or visit <https://census.gov/abshelp>.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Stephanie Studds
Assistant Associate Director for Economic Programs
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-1004
Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX

Subject: Expiring Time Extension: Annual Business Survey

ANNUAL BUSINESS SURVEY

Expiring Time Extension

Check our email address – it's official if it ends in @census.gov

Hello,

Our records indicate you have received an extension to complete the **Annual Business Survey**.

If you requested this extension because you do NOT have access to your 2025 990 filing to complete the **Research Activities at Nonprofit Organizations module**, please know that you may use your 2024 990 filing to complete question C.2. All other questions should use FY 2025 records.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,
ABS Nonprofit Staff

Office of Management and Budget (OMB) Number:
0607-1004 Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX

Subject: Business Enterprise Research and Development Survey Change

Important Change You Should Know About Regarding
BUSINESS ENTERPRISE RESEARCH AND DEVELOPMENT
SURVEY

Check our email address – it's official if it ends in @census.gov

Hello,

The U.S. Census Bureau selected your business to participate in the 2024 Business Enterprise Research and Development (BERD) Survey. This message is to inform you of an upcoming change to our data collection process.

The BERD and the Annual Business Survey (ABS) are being combined to increase data quality, reduce respondent burden, and to allow the Census Bureau to operate more efficiently.

What this means for you:

- There will no longer be a separate BERD survey.
- Questions previously asked on the BERD survey will be included within the ABS.
- This change is intended to streamline data collection and reduce duplication.

No action is required from you at this time. Please look for the Annual Business Survey in May, with the updated content.

If you have any questions or need further clarification, please contact us at [insert email and/or phone number].

Thank you for your continued participation.

Office of Management and Budget (OMB) Number:
0607-1004 Expires: XX/XX/XXXX

ID: XXXXXXXXXXXX