

Addendum to the Supporting Statement for Form SSA-L725
Letter to Employer Requesting Information About Wages Earned by Beneficiary
20 CFR 404.1520, 404.1571-404.1576, and 404.1584-404.1593
OMB No. 0960-0034

Minor Revisions to the Collection Instrument

SSA is making the following revisions:

- **Change #1:** We are revising formatting to accommodate dual window envelopes. The Date, Social Security Number, Workers Name, and Telephone Number will now appear below the address window.

Justification #1: SSA will create work Continuing Disability Review (CDR) forms via Customer Communications Management (CCM) in the new work CDR system. These notices require Dual Window envelopes. These notices will require Dual Window envelopes. The current header formatting on our forms does not line up with the window properly; therefore, we are moving the information to ensure it appears below the address window.

- **Change #2:** We are replacing “Sincerely Yours” with “Social Security Administration.” In addition, the contact’s name will now appear on page one beside the contact telephone number instead of under “Sincerely Yours.”

Justification #2: Per the Forms Policy and Design Team, the salutation of “Social Security Administration” is standard.

- **Change #3:** We are revising the Privacy Act Statement on this form.

Justification #3: SSA’s Office of Law and Policy is conducting a systematic review of SSA’s Privacy Act Statements on agency forms. As a result, SSA is updating the Privacy Act Statement on this form.

- **Change #4:** We are revising the PRA statement on this form.

Justification #4: We are revising the PRA statement to reflect our current boilerplate language. The current language, which dates back to the last reprint of the form, is now outdated.

SSA will implement these revisions upon OMB’s approval. These revisions will not affect the current burden for this information collection.