
**U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT**

**PAPERWORK REDUCTION ACT SUBMISSION
SUPPORTING STATEMENT A**

**PERMITS FOR RECREATION ON PUBLIC LANDS
(43 CFR PART 2930)**

OMB CONTROL NUMBER 1004-0119

Terms of Clearance: Not applicable. The Office of Management and Budget (OMB) provided no Terms of Clearance when it last reviewed this OMB Control Number (see OMB Notice of Action dated 06/28/2023).

Abstract: The Bureau of Land Management (BLM) is required to manage commercial, competitive and organized group recreational uses of the public lands, and individual use of special areas. The BLM must assess, evaluate and authorize (permit) activities proposed to be conducted on public land. This OMB Control Number is currently scheduled to expire on June 30, 2026. The BLM request that OMB renew this OMB Control Number for an additional three (3) years.

Justification

1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection.

The Bureau of Land Management (BLM) is required to evaluate and manage recreational uses of public lands to ensure resource protection, public safety, and responsible stewardship. To carry out these responsibilities, the BLM must collect sufficient information to determine whether a proposed use requires authorization, assess potential effects and risk, establish appropriate permit terms and conditions, and calculate applicable fees.

This collection of information is necessary to implement the Special Recreation Permit (SRP) program consistent with Title III of the EXPLORE Act, which modernized federal recreation permitting by establishing standardized permit categories, decision timelines, and fee structures. The information submitted by applicants allows the BLM to make required determinations regarding permit applicability, complexity, nominal effects, liability, and fee assessment, and to process applications within the statutory timeframes established by the Act.

The information collection also supports the BLM's administration of recreation use fees, post-use reporting where applicable, and recordkeeping necessary for oversight, accountability, and public transparency. While existing statutory and regulatory authorities governing recreation management and fee collection continue to apply, Title III reinforces the need for complete, accurate, and standardized information to support timely, efficient, and defensible permitting decisions. The BLM has the following authorities for collecting the required information to authorize and collect fees for recreation use on public lands:

- A. Federal Land Policy and Management Act (43 U.S.C. 1701 – 1787);
- B. Federal Lands Recreation Enhancement Act (16 U.S.C. 6801 - 6814);

- C. Wilderness Act (16 U.S.C. 1131 - 1136);
- D. National Trails System Act (16 U.S.C. 1241 – 1251);
- E. National Wild and Scenic Rivers Act (16 U.S.C.1271 - 1287);
- F. EXPLORE Act (16 U.S.C 8401); and
- G. Title 43 CFR Subpart 2930 – Special Recreation Permits, Other than on Developed Recreation Sites

2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.

The BLM needs the information to:

- (1) Determine whether proposed recreation use is environmentally acceptable;
- (2) Calculate the amount of fees that will be assessed if the activity or event is authorized;
- (3) Determine qualifications and capability of the applicant to offer the proposed services; and
- (4) Tabulate recreation use data for the Triennial Report to Congress required by the Federal Lands Recreation Enhancement Act.

The respondent must file with the BLM Form 2930-1, Special Recreation Permit Application, to obtain approval of the requested recreation use. The BLM needs this information to approve or reject the application.

We request the following information on Form 2930-1:

Item 1: Indicate if this form is a new application or renewal of an existing permit. The BLM uses this information to determine if the applicant has a file with the BLM so we can review the background history.

Item 2: Indicate the name of the business or organization. The BLM uses this information for identification and communication purposes.

Items 3 through 10: Indicate the following information:

- Applicant's Name;
- E-mail address;
- Address;
- Telephone Number;
- FAX Number
- Website
- Type of Business; and
- Name and telephone numbers of those individuals authorized to conduct business with BLM concerning the permit.

The BLM uses this information to review the application and communicate with the applicant.

Items 11 through 14: Indicate the following information:

- Name and legal description of land to be used;
- Purpose and description of activity or use;
- Dates activity will begin and end;

- Indicate the applicant's history and prior use of SRPs and bonds. The BLM uses this information to build a profile on the use of permits.

Item 15: Indicate the certification information. The BLM uses this information to ensure that the application is correct and to inform the applicant of the conditions and stipulations that may be imposed when we issue the permit.

Accompanying Information: Form 2930-1 includes a certification requiring the applicant or authorized representative to attest that the information provided is true, accurate, and complete and to acknowledge that submission does not authorize use. The certification informs the applicant that any permit issued will be subject to applicable laws, regulations (43 CFR part 2930), and BLM-imposed terms and conditions. The BLM uses this certification to ensure the accuracy of application information, establish legal accountability, and inform applicants of applicable permit requirements and stipulations.

- 3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden and specifically how this collection meets GPEA requirements.**

The Special Recreation Permit application (Form 2930-1) is available to the public in an electronic, fillable, and printable format on the BLM Forms website <http://www.blm.gov/noc/st/en/business/eForms.html>. Applicants may submit completed applications electronically, by mail, or in person at the appropriate BLM office. The BLM also makes the SRP application available through the **Recreation and Permit Tracking Online Reporting (RAPTOR)** system, which supports electronic submission, intake, and processing of application information. The use of electronic forms and RAPTOR reduces applicant burden, minimizes paper-based processes, and improves efficiency and consistency in permit administration.

- 4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

No duplication occurs in the information we collect. The requested information is unique to the applicant and is not available from any other data source. No similar information is available or able to be modified. The information is required to receive a benefit. To avoid unnecessary duplication, applicants have the option to input on the form "See previous permit" if they wish to utilize the previously authorized information.

- 5. If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.**

We do not collect information on whether the respondents are small businesses or small entities. We believe virtually all of the respondents are small businesses or other small entities. The information we require from all respondents is limited to the minimum necessary to authorize recreation use on the public lands.

- 6. Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.**

If the information were not collected, the BLM would be unable to determine whether a proposed recreational use requires authorization, establish appropriate permit terms and conditions, or process applications within the statutory timelines established by Title III of the EXPLORE Act. This would limit the BLM's ability to manage recreation uses on public lands in a manner that protects resources, ensures public safety, and provides appropriate oversight.

The information is collected on a per-application basis and is necessary to evaluate each proposed use, track authorized activities, and administer applicable fees. Less frequent collection would effectively prevent the BLM from making informed permitting decisions and fulfilling its statutory responsibilities and would not meaningfully reduce burden.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

- * requiring respondents to report information to the agency more often than quarterly;
- * requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;
- * requiring respondents to submit more than an original and two copies of any document;
- * requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records, for more than three years;
- * in connection with a statistical survey that is not designed to produce valid and reliable results that can be generalized to the universe of study;
- * requiring the use of a statistical data classification that has not been reviewed and approved by OMB;
- * that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or
- * requiring respondents to submit proprietary trade secrets, or other confidential information, unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

There are no special circumstances that require the collection to be conducted in a manner inconsistent with the guidelines in 5 CFR 1320.5.

8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and in response to the PRA statement associated with the collection over the past three years, and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every three years — even if the collection of information activity is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.

On September 15, 2025, the BLM published a *Federal Register* notice soliciting public comments for a period of 60 days on this collection of information (90 FR 44393). The public comment period closed on November 14, 2025, with no comments received in response to that notice.

Additionally, as required by 5 CFR 1320.5(a)(1)(iv), BLM published a notice in the Federal Register announcing the submission of this request to OMB and allowing the public 30 days to send comments on the proposed extension of this OMB number directly to OMB.

The BLM has consulted with the following respondents to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported:

The BLM conducted outreach to nine recent applicants at the following cities, however, we only received a response from two of those individuals.

Respondent: Moab, UT and Albuquerque, NM

Summary of Comment: The respondents indicated that the information collected is necessary for the BLM to effectively manage public lands, ensure safety, stewardship, and appropriate oversight, and maintain reasonable checks and balances for permitted use. The respondents stated that the information is processed and used in a timely manner, noting that processing times and follow-up from the field office were appropriate given application volume. The respondents agreed that the estimated four-hour burden to complete the information collection is accurate and did not identify concerns with the clarity, scope, or amount of information requested. The respondents further noted that existing fillable forms already help minimize burden and expressed that the level of information required is appropriate for operators conducting activities on public lands.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

We do not provide payments or gifts to the respondents.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

The is no pledge of confidentiality. Under the privacy provisions of the E-Government Act of 2002, individuals/respondents were informed as to whether or not providing the information is required to obtain a benefit. The Form 2930-1 displays this notice.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

We do not require respondents to answer questions of a sensitive nature.

12. Provide estimates of the hour burden of the collection of information. The statement should:

- * **Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.**
- * **If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens.**
- * **Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here.**

Table 12-1, below, shows the BLM's estimates of the hourly cost burdens for respondents. The mean hourly wages for Table 12-1 were determined using national Bureau of Labor Statistics data at: http://www.bls.gov/oes/current/oes_nat.htm. The benefits multiplier of 1.4 is supported by information at <http://www.bls.gov/news.release/ecec.nr0.htm>. The BLM uses this wage category as based on its experience, this is the most likely group of individuals to respond to this information collection.

Table 12-2, below, shows the BLM's estimates of respondents' annual hour burdens, and the dollar equivalents of those hour burdens. These estimates take into account time spent for researching, preparing, and submitting information. The estimated hourly wage associated with this information collection is shown at Table 12-1, above. The frequency of response for each component of this information collection is "on occasion."

Public reporting burden for this form is estimated to average 30 minutes per response and 3 hours and 30 minutes for accompanying information for a total estimated response time of approximately 4 hours. Please see Item 2, above, for a description of the information collected from respondents. The estimated number of responses and time to respond are based on the BLM's years of experience administering this program.

Table 12-1: Hourly Cost Calculation

Position and Occupation Code	Hourly Pay Rate (\$/hour)	Benefits Multiplier	Hourly Rate with Benefits
Tour and Travel Guides -- 39-7010	\$15.96	1.4	\$22.34

Table 12-2: Estimated Hour and Cost Burdens

Collection of Information	Number of Responses Annually	Hours per Response	Annual Hour Burden	Hourly Wage	Dollar Equivalent
Special Recreation Permit Applications 43 CFR 2932.20 Form 2930-1	1,400	4	5,600	\$22.34	\$125,104

13. Provide an estimate of the total annual non-hour cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden already reflected in item 12.)

- * The cost estimate should be split into two components: (a) a total capital and start-up cost component (annualized over its expected useful life) and (b) a total operation and maintenance and purchase of services component. The estimates should take into account costs associated with generating, maintaining, and disclosing or providing the information (including filing fees paid for form processing). Include descriptions of methods used to estimate major cost factors including system and technology acquisition, expected useful life of capital equipment, the discount rate(s), and the time period over which costs will be incurred. Capital and start-up costs include, among other items, preparations for collecting information such as purchasing computers and software; monitoring, sampling, drilling and testing equipment; and record storage facilities.
- * If cost estimates are expected to vary widely, agencies should present ranges of cost burdens and explain the reasons for the variance. The cost of purchasing or contracting out information collection services should be a part of this cost burden estimate. In developing cost burden estimates, agencies may consult with a sample of respondents (fewer than 10), utilize the 60-day pre-OMB submission public comment process and use existing economic or regulatory impact analysis associated with the rulemaking containing the information collection, as appropriate.
- * Generally, estimates should not include purchases of equipment or services, or portions thereof, made: (1) prior to October 1, 1995, (2) to achieve regulatory compliance with

requirements not associated with the information collection, (3) for reasons other than to provide information or keep records for the government, or (4) as part of customary and usual business or private practices.

Respondents are not required to purchase additional computer hardware or software to comply with this information collection. There is no filing fee associated with this information collection. There are no capital or start-up costs involved with this information collection.

14. Provide estimates of annualized cost to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information.

The Federal costs for these information collections pertain to the BLM’s staff time to review the submitted forms. The hourly cost to the Federal Government shown in Table 14-1, below, is based on data at: https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2026/GS_h.pdf. The benefits multiplier of 1.6 is implied by information at <http://www.bls.gov/news.release/ecec.nr0.htm>.

The estimated annual cost to the government includes time spent for processing the information provided by the respondents. The average hourly wage is shown at Table 14-1, below. Table 14-2, below, shows the annualized Federal costs for this collection of information. The estimated time spent to process the information collections is based on the BLM’s experience and actual staff processing this information collection.

Table 14-1: Hourly Cost Calculation

Position and Pay Grade	Hourly Pay Rate	Benefits Multiplier	Hourly Rate with Benefits	Percent of time spent on these collections	Weighted Avg. Hourly Rate
Clerical -- GS-7/1	\$20.65	1.6	\$33.04	10%	\$3.30
Technical -- GS-11/1	\$30.57	1.6	\$48.91	80%	\$39.13
Managerial -- GS-13/1	\$43.57	1.6	\$69.71	10%	\$6.97
Totals:	----	----	----	----	\$49.40

Table 14-2: Estimated Annual Cost to the Government

Collection of Information	Number of Responses Annually	Hours Per Response	Total Hours	Hourly Rate	Federal Cost
Special Recreation Permit Applications 43 CFR 2932.20 / Form 2930-1	1,400	1	1,400	\$49.40	\$69,160

15. Explain the reasons for any program changes or adjustments.

There are no program changes or adjustments requested.

16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

The BLM will publish the tabulated recreation use data in the Public Land Statistics, as required by the Federal Lands Recreation Enhancement Act (16 U.S.C. 6808).

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.

The BLM will display the expiration date of the OMB approval on the form included in this information collection.

18. Explain each exception to the certification statement identified in “Certification for Paperwork Reduction Act Submissions.”

There are no exceptions to the certification requirements outlined in 5 CFR 1320.9.

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