

**Supporting Statement for Paperwork Reduction Act Submissions**  
**Housing Choice Voucher Program and Tribal HUD-VASH**  
**OMB Control No.: 2577-0169**

**A. Justification**

- 1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.**

**Reason for collection.** The housing choice voucher (HCV) program is the federal government's major program for assisting very low-income families, the elderly, and individuals with disabilities to afford decent, safe and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find their own housing, including single-family homes, townhouses and apartments. The participant may choose any housing that meets the requirements of the program. The project-based voucher (PBV) program is a component of the HCV program where the assistance is "attached to the structure," which may be a multifamily building or a single-family property.

PHAs will prepare an application for funding that specifies the number of units requested as well as the PHA's objectives and plans for administering the HCV and PBV programs. The application is reviewed by HUD Headquarters and field offices and ranked according to the PHA's administrative capability, the need for housing assistance and other factors specified in a notice of funding opportunity (NOFO)<sup>1</sup>. The PHAs must establish a utility allowance schedule for all utilities and other services. Units must be inspected using HUD-prescribed forms to determine if the units meet the housing quality standards (HQS) of the HCV program. Under certain circumstances, if authorized by the PHA, a family may use its voucher to purchase a modest home. Section 8(o) of the United States Housing Act of 1937 (USHA) (42 USC 1437), as amended by Section 545 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA) and more recently by the Housing Opportunity Through Modernization Act of 2016 (Public Law 114-201, 130 Stat. 782) (HOTMA), authorized the merger of the Section 8 tenant-based programs (certificate and voucher programs) into a single market-driven program (entitled the HCV program). Section 8(y) of the USHA, as amended by Section 555 of QHWRA authorized the "homeownership option" under the HCV program.

Under the HCV program, the Department enters into an Annual Contributions Contract (ACC) with PHAs to assist very low-income families to lease or purchase safe, decent, and affordable housing. PHAs are required to maintain complete and accurate program and accounting records in accordance with HUD requirements in a manner that permits a speedy and effective audit. PHAs must maintain records on eligibility (e.g., verification of income, disability status and citizenship)

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<sup>1</sup> The burden for new awards of vouchers made through a NOFO is covered by OMB Control 2501-0044. The burden for non-competitive awards and the completion of the HUD-52515 Funding Application is covered under this collection.

and records of subsidized units (e.g., unit inspection reports, rent reasonableness documentation, tenant leases and housing assistance payments (HAP) contracts).

Section 8(o)(13) of USHA allows PHAs to project-base a portion of their tenant-based vouchers. PHAs participating in the PBV program may: (1) enter into a HAP contract with a private owner for existing housing projects; or, (2) pursuant to the HOTMA Voucher Final Rule published on May 7, 2024 (89 FR 38224), have the option of entering into an agreement governing development activity for newly constructed or rehabilitated housing projects or rather proceeding directly to entering into a HAP contract with a private owner. PHAs may also now allow for development activity to occur after HAP contract execution, subject to execution of a rehabilitated housing rider. For PHA-owned units that are not owned by a separate legal entity from the PHA, the HOTMA Voucher Final Rule gives PHAs the option to execute a PHA-owned agreement certification, a PHA-owned certification, or a PHA-owned rehabilitation housing rider in lieu of executing an Agreement, a PBV HAP contract or a rehabilitated housing rider, respectively.

The Tribal HUD-Veterans Affairs Supportive Housing (Tribal HUD-VASH) program provides rental assistance and supportive services to Native American veterans who are homeless or at risk of homelessness in Indian country. Housing assistance under this program is made available by grants to Tribes and Tribally Designated Housing Entities (TDHEs) that are eligible to receive Indian Housing Block Grant (IHBG) funding under the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4212). Tribes request tenant-based and/or project-based rental assistance by the number of bedrooms in a rental unit. Grants and renewal funds are awarded based on the number of rental units approved by HUD. Grants include an additional amount for administrative costs and eligible homeless veterans receive case management services through the Department of Veterans Affairs.

2. **Indicate how, by whom and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.**

**Use of information.** The requested information requirements (how, by whom and for what purpose the information is to be used) for the voucher and Tribal HUD-VASH program consists of the following:

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### **HCV Renewal Forms**

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**Funding Application, Form HUD-52515.** Regulatory references 982.54, 982.103, and 982.158. HUD collects information from the PHA on Form HUD-52515, which is the HCV program funding application that specifies the number of units requested as well as the PHA's objectives and plans for administering the HCV program. The application is reviewed by HUD and ranked according to the PHA's administrative capability, the need for housing assistance, and other factors specified in the Notice of Funding Opportunity (NOFO). The application must include all information required by HUD. HUD requirements may be stated in the HUD-required form of application, the NOFO, or other HUD instructions. PHAs are required to prepare an Administrative Plan that states local PHA policy on matters for which the PHA has discretion to establish local policies. The PHA must discuss in this plan how it will operate the HCV program, e.g., organization of the waiting list, opening and closing of the waiting list, selection of

families from the waiting list, terms of the voucher and occupancy policies. (Information collected by PHAs from program participants) **Purpose: Application for benefits.**

**Request for Tenancy Approval, Form HUD-52517.** Regulatory References 982.158 and 982.302. The Request for Tenancy Approval is completed and submitted by the family to the PHA when the family finds a unit that is suitable for its needs. The PHA reviews the request to determine if the owner is eligible to participate in the program, if the unit is eligible and if the lease complies with the program and statutory requirements governing prohibited and required lease provisions.

**Inspection Checklist, Form HUD-52580.** Regulatory references 5.703, 982.4, 982.158, 982.401, 982.405, 982.631(b), 983.101, 983.103. Form HUD-52580 (Form HUD-52580-A is the same as 52580 with the addition of detailed instructions) is the inspection form used by the PHA to determine if a unit meets the housing quality standards (HQS) of the HCV program. The goal of the HCV program is to provide decent, safe and sanitary housing to very low-income families. In keeping with that goal, the primary objective of the HQS is to protect the family receiving assistance under the program by guaranteeing a basic level of assisted housing. The units must pass inspection before HAP may be paid to owners and must be re-inspected at least biennially (every two years) when an assisted family continues occupancy. Annual re-inspections are not required under the homeownership option. A minimum of 20 percent of PBV units are re-inspected annually. Under HOTMA, an independent entity performing inspections for PHA-owned units must provide the inspection form to the PHA, family and HUD field office.

**Inspection Form, Form HUD-52580A.** Regulatory reference: 982.401. On May 11, 2023, HUD published the “Economic Growth Regulatory Relief and Consumer Protection Act: Implementation of National Standards for the Physical Inspection of Real Estate (NSPIRE)” final rule in the Federal Register (“NSPIRE final rule”). NSPIRE establishes a new approach to defining and assessing housing quality, strengthens HUD’s physical condition standards and improves HUD oversight by aligning and consolidating the inspection regulations across multiple programs. PHAs are not required to implement the NSPIRE standards until February 1, 2027. Therefore, the Inspection Form remains available for PHAs who have not yet implemented NSPIRE and are inspection units in accordance with HQS as previously defined.

**HAP Contracts and Tenancy Addenda, Forms HUD-52641, 52641A and 52642.** Regulatory references, 982.158, 982.305, 982.308, 982.309, 982.451-982.456, 982.454, 982.620. The HAP contract is a written agreement between the PHA and the owner of a unit or manufactured home space occupied by a voucher participant. The HAP contract must be executed before the PHA can make payment on behalf of an eligible family. The HAP contract consists of three parts: Part A (Contract Information); Part B (Body of the Contract); and Part C (Tenancy Addendum). HUD provides separate tenancy addenda forms for the landlord to attach to the tenant’s lease. The PHA must be provided a copy of any revisions to the lease agreed to by the owner and the tenant. The owner must be provided any amendments to the HAP contract. Below is an explanation of each contract form.

**HAP Contract - Tenant-Based Assistance, Form HUD-52641.** This contract form is used for all program participants except manufactured homeowners leasing the manufactured home space.

**Tenancy Addendum – Tenant Based Assistance, Form HUD-52641A.** This form must be attached to a copy of the lease that is provided to the tenant by the landlord. If there is any conflict

between the tenancy addendum and any other provisions of the lease, the language of the tenancy addendum shall control.

**HAP Contract - Manufactured Home Space Rental, Form HUD-52642.** Regulatory reference: 24 CFR 982.622. This contract and lease form is used for manufactured homeowners who lease the manufactured home space.

**Voucher, Form HUD-52646.** Regulatory References 982.158, 982.302 and 982.303. The voucher is the document that authorizes the family to look for an eligible unit and specifies the appropriate unit size necessary to meet the family's needs. The voucher also sets forth the family's obligations under the HCV program. The voucher includes the unit size for which the family is eligible to receive subsidy and the date the voucher was issued. The family signs the voucher, and a copy is kept in the tenant file.

**Statement of Homeowner Obligations, Form HUD-52649.** Regulatory Reference 982.625 and 982.633. The PHA and family participating in the homeownership voucher program must execute a "statement of homeowner obligations" before HAP begins. This statement describes the types of information to be provided by the family during the process for determining a family's eligibility for participation in the program, and the program requirements a family must comply with as a condition of participation. The statement indicates the homeowner's acknowledgment of obligations to provide various types of information to the PHA for the purpose of determining general eligibility for participation in the program, income eligibility or compliance with stated program requirements.

**Family Portability Information, Form HUD-52665.** Regulatory reference 982.158 and 982.355. This form standardizes the portability information submitted to the receiving PHA by the initial PHA. In addition, this form is used for monthly portability billing by the receiving PHA. This form also indicates if the family will be absorbed into the receiving PHA's voucher program. After the payment amount is established, the form does not need to be resubmitted until the annual recertification or if the payment amount changes between annual re-certifications.

**Utility Allowance Schedule, Form HUD-52667.** Regulatory references 982.158 and 982.517. The PHA must establish a utility allowance schedule for all utilities and other services. The utility allowance is used in determining the family's monthly HAP and rental or homeownership share. The allowance is provided for those utilities paid by the family. The utility allowance schedule is determined based on the typical cost of utilities and services paid by energy-conservative households that occupy housing of a similar size and type in the same locality. PHAs are required to review utility allowances annually and update the form as required. It is used to calculate the family's utility allowance. **Purpose: Program planning or management; Regulatory compliance. These purposes will remain applicable to the following forms and documents.**

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## **New HCV Forms**

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**PHA-Owned Certification – Tenant Based Assistance, HUD-XXXXX.** Regulatory reference: 24 CFR 982.451(c) (to become effective upon publication of this form, per 89 FR 38224 (May 7, 2024)). This form is used to establish terms to which a PHA certifies in order to provide housing assistance for eligible families, including whether the tenant or the PHA pays for utilities and services.

**Part C of HAP Contract Tenancy Addendum – Following Termination of PBV Assistance to the Project, Form HUD-52641C.** This form must be attached to the copy of the lease that is provided to the tenant by the landlord when a family remains in their unit following termination of PBV assistance to a project.

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## **PBV Renewal Forms**

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**PBV HAP Contract - New Construction or Rehabilitation, Form HUD-52530A, Part 1 and Part 2.** Regulatory reference part 983 subpart E. The PHA must enter into a HAP contract with the owner to provide for HAP for eligible families. These contracts may be amended.

**PBV HAP Contract - Existing Housing, Form HUD-52530B, Part 1 and Part 2.** Regulatory reference part 983 subpart E. The PHA must enter into a HAP contract with the owner to provide for HAP for eligible families. These contracts may be amended.

**PBV Tenancy Addendum, Form HUD-52530C.** Regulatory reference 983.256(b)(3). The lease under the PBV program must include the HUD-required tenancy addendum with all provisions required by HUD.

**PBV Agreement to Enter into a HAP Contract, Forms HUD-52531A and HUD-52531B.** Regulatory reference 983.154. Except as specified in 983.154(f) and (g), for newly constructed or rehabilitated PBV units, the PHA and owner must enter into an Agreement that will govern development activity.

**PBV Statement of Family Responsibility, Form HUD-52578B.** Regulatory reference 983.252(c). Each family participating in the PBV program and the PHA providing assistance must sign this form, which includes family obligations.

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## **New PBV Forms**

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**PBV PHA-owned Agreement Certification – New Construction or Rehabilitation, Form HUD-XXXXX, Part 1 and Part 2.** Regulatory reference 983.154(h) (to become effective upon publication of this form per 89 FR 38224 (May 7, 2024)). For PBV projects containing PHA-owned units that are not owned by a separate legal entity from the PHA, the PHA must choose (if it does not exercise its discretion at paragraphs (f) or (g) of 983.154) to either execute an Agreement with a separate legal entity (the Owner) or to sign the PHA-owned Agreement Certification covering one or more PHA-owned units. By signing the PHA-owned Agreement Certification, the PHA certifies that it will fulfill all the required program responsibilities of the private owner under the Agreement, and that it will also fulfill all of the program responsibilities required of the PHA for the PHA-owned unit(s).

**PBV PHA-owned Certification for Existing Housing, Form HUD-XXXXX, Part 1 and Part 2.** Regulatory reference 983.204(e) (to become effective upon publication of this form per 89 FR 38224 (May 7, 2024)). For PBV projects containing PHA-owned existing housing units that are not owned by a separate legal entity from the PHA, the PHA must choose to either execute a PBV HAP Contract for Existing Units or to sign the PHA-owned Certification for Existing Housing covering one or more PHA-owned units.

**PBV PHA-owned Certification for New Construction or Rehabilitation, Form HUD-XXXXX, Part 1 and Part 2.** Regulatory reference 983.204(e) (to become effective upon

publication of this form per 89 FR 38224 (May 7, 2024)). For PBV projects containing PHA-owned newly constructed or rehabilitated housing units that are not owned by a separate legal entity from the PHA, the PHA must choose to either execute a PBV HAP Contract for New Construction or Rehabilitation or to sign the PHA-owned Certification for Newly Constructed or Rehabilitated Housing covering one or more PHA-owned units.

**PBV HAP Contract Rider - Rehabilitated Housing, Form HUD-XXXXX.** Regulatory references 983.157(g), 983.157 (to become effective upon publication of this form per 89 FR 38224 (May 7, 2024)). Upon a PHA exercising the option at 983.154(g) to conduct rehabilitation on PBV units during the term of the assistance contract, the PHA and owner must enter into the PBV HAP Contract for New Construction or Rehabilitation in addition to this PBV Rehabilitated Housing HAP Contract Rider that will govern the rehabilitation. Upon satisfactory completion of the rehabilitation, the rider terminates and the assistance contract remains in effect.

**PBV PHA-Owned Certification Rider - Rehabilitated Housing, Form HUD-XXXXX.** Regulatory references 983.157, 983.204(e) (to become effective upon publication of this form per 89 FR 38224 (May 7, 2024)). For PBV projects containing PHA-owned rehabilitated housing units that are not owned by a separate legal entity from the PHA, the PHA must choose to either execute a PBV HAP Contract for New Construction or Rehabilitation or to sign the PHA-owned Certification for Newly Constructed or Rehabilitated Housing covering one or more PHA-owned units. If the PHA chooses to sign the PHA-owned Certification for Newly Constructed or Rehabilitated Housing and the PHA chooses to exercise the option at 983.154(g) to conduct rehabilitation on PBV units during the term of the assistance certification, the PHA and Owner must enter into PHA-owned Certification for Newly Constructed or Rehabilitated Housing in addition to this PBV Rehabilitated Housing PHA-owned Certification Rider that will govern the rehabilitation. Upon satisfactory completion of the rehabilitation, the rider terminates and the assistance certification remains in effect.

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## **Other Renewal Forms**

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**Tribal HUD-VASH Leasing Performance Report, HUD-5980.** Tribes/TDHEs record information about families assisted in their program, including lease start and end date, rental assistance type, property size, number of bedrooms, and rental assistance payments.

**Unexploded Ordnance Hazards Disclosure, Form HUD-50164.** The Waikoloa Maneuver Area (WMA) Formerly Used Defense Site is located on 100,000 acres of land on the northwest side of the Island of Hawaii. The U.S. Navy acquired the area in 1943 to use as a military training camp and artillery range during World War II, resulting in unexploded ordnance and munitions and explosives of concern (UXO/MEC) and other potentially dangerous materials remaining after training ceased at the end of the war. Munitions and explosives continue to be discovered within this area. HUD is requiring PHAs to provide notice to public housing residents and HCV holders residing within the WMA about any hazards the PHA/owner is aware of and the risks associated with living in the WMA. In addition, PHAs and Owners will be required to provide educational training about UXO/MEC. Public housing residents and HCV holders will be required to sign a disclosure form annually, stating that they have been informed of potential hazards and have been provided their educational training.

HUD estimates that these requirements will affect approximately 100 households annually, with an associated burden of approximately 20 minutes (10 minutes to have the disclosure form explained and to sign the form, and 10 minutes for the educational training), resulting in approximately 30 hours annually.

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## **HCV Information Collections – Not HUD forms**

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**Notice of Unit Approval/Denial.** Regulatory reference 982.303(c). Since vouchers are suspended between the submission of a Request for Tenancy Approval and the approval or denial of the unit for which approval was requested, the PHA must give the family written notice of the outcome of the request.

**Application for Assistance, including Pre-Application and Application for Continued Occupancy and Interim Changes.** PHAs establish their own forms and procedures for collecting information about the family’s composition and relevant income and eligibility information. A typical PHA collects information about the family at four different times:

1. Pre-Application: Collected when the family applies to be put on the waiting list, and includes basic information about the family to know whether the family qualifies for special purpose vouchers and the PHA's admissions preferences.
  - a. PHAs must admit families using a waiting list. The requirements for waiting list administration are at 982.202 and 982.204-207.
  - b. Generally, PHAs are not required to adopt local preferences unless required as part of a NOFO or participation in a special program or demonstration. 42 U.S.C. 1437f(o)(6)(A) and implementing regulations at 982.207 provide requirements for PHA adoption of local admission preferences. PHAs who adopt preferences “must leave a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the administrative plan” (982.207(e)).
2. Application for Assistance: Collected after the family is selected from the waiting list, issued a voucher and is ready to lease a unit, and includes information about all household members and the family’s income and assets to determine program eligibility.
  - a. Families must be income-eligible to be admitted to the program per 42 U.S.C. 1437f(o)(4) and implementing regulations at 982.201.
  - b. The PHA may set additional criteria for admission per 42 U.S.C. 1437f(o)(6)(B) and implementing regulations at 982.552(e).
3. Application for Continued Occupancy: Collected annually to comply with the statutory requirement to review the family’s income annually (42 U.S.C. 1437f(c)(3) and implementing regulations at 982.516(a)).
4. Interim Changes: Collected as needed based on PHA’s and HUD’s policies for reporting changes in income that occur between full annual reexaminations of family income (regulatory reference: 982.516(c) and (d)).

**Information Packet.** Regulatory reference 982.301(b), HOTMA, Attachment B, Content (d). When a family is selected to participate in the voucher program, the PHA must give the family a packet that includes written information on: (1) the term of the voucher; (2) how the PHA determines the amount of housing assistance; (3) how the PHA determines the maximum rent for an assisted unit; (4) where a family may lease a unit including portability procedures; (5) the HUD-required tenancy addendum; (6) the request for tenancy approval; (7) the PHA policy on

providing information about a family to prospective owners; (8) PHA subsidy standards and exceptions to those standards; (9) the HUD brochure on how to select a unit; (10) information on federal, state and local equal opportunity laws, and a copy of the housing discrimination form; (11) a list of landlords or other parties known to the PHA who may be willing to lease a unit to the family or assist the family in finding a unit; (12) notice that if a family includes a disabled person, the family may request a current listing of accessible units known to the PHA that may be available; (13) family obligations under the program and (14) PHA informal hearing procedures. In cases where an independent entity is doing the inspections for PHA-owned units, the contact information for the independent entity must be provided to the family. Under HOTMA, families must be provided contact information for the independent entity that does the inspections for PHA-owned units.

**PHA Information to Owner about Tenant.** Regulatory reference 982.307(b)(1). The PHA must give the owner: the family's current and prior address (as shown in PHA records) and the name and address (if known) of the landlord at the family's current and prior address.

**PHA Notification to Field Office of Insufficient Funds.** Regulatory reference 982.354(e). If the PHA does not have sufficient funding for continued assistance, the PHA may deny permission to move. The PHA must notify the local HUD field office in writing within 10 business days of determining it is necessary to deny moves to higher-cost units based on insufficient funding. PHAs should make every effort to ensure that families' rights to portability are respected, including by applying for shortfall funding where available.

**Homeownership:** Required Contract of Sale Provisions. Regulatory reference 982.631(c) The family must give the PHA a copy of the contract of sale with specific provisions included.

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### **PBV Information Collections – Not HUD forms**

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**Public Notice of PHA Request for PBV Proposals.** Regulatory reference 983.51(d). If the PHA must select proposals competitively through public notice, the public notice procedures may include publication of the notice in a local newspaper of general circulation and other means for broad circulation.

**PHA PBV Notice of Proposal or Project Selection.** Regulatory reference 983.51(f). A PHA must give prompt written notice of proposal or project selection.

**PHA Notice of Intent to Project-Base Vouchers.** Regulatory reference 983.5(d). PHAs are required to notify HUD of their intent to project-base vouchers.

**PHA Request to HUD for Approval to Terminate PBV HAP Contract.** Regulatory reference 983.206(c). If the PHA lacks sufficient funding and may terminate the PBV HAP contract as a result, the PHA must obtain HUD approval.

**Owner Notice to Terminate PBV HAP Contract.** Regulatory reference 983.206(a)(2). Not less than one year before the termination of the PBV HAP contract, the owner must notify the PHA and tenants of such termination.

**Legal Opinion that PHA's unit or project is no longer classified as PHA-owned.** Regulatory reference 982.4(b), 983.59. The PHA must keep the legal opinion in its files for the length of the

PBV HAP contract, the HCV HAP contract or homeownership assistance documents, as applicable.

**Notification of ownership if unit or project is PHA-owned.** Regulatory reference 982.4(b), 982.352(b), 982.628(d), 983.57. PHAs must provide notification to HUD if a project is PHA-owned or a change in ownership causes the project or unit to become PHA-owned and, therefore, HUD approval of independent entity is required.

**Joint PHA and independent entity certification that the PHA and independent entity have no legal, financial or any other connection that could cause either party to be influenced by the other.** Regulatory reference, 982.4(b), 982.352(b), 982.628(d), 983.57. This document must be submitted to HUD for its approval when an independent entity is selected. This document must be submitted for each independent entity selected by the PHA.

**Certification regarding previously approved independent entity.** Regulatory reference 982.4(b), 982.352(b), 982.628(d), and 983.57. If the PHA will use an independent entity that was previously approved, the PHA must certify in writing to HUD that it will use that entity to perform a new function that must be identified in the certification.

**Notice of determination of rent reasonableness.** Regulatory reference 982.352(b) and 983.303(f). Rent reasonableness determinations must be completed for every subsidized HCV and PBV unit at the times prescribed by regulation. If completed by an independent entity, a copy must be provided to the PHA and, for HCV only, the family.

**Review of PHA's PBV Selection Process.** Regulatory reference 983.51(h). For a PBV selection process conducted by an independent entity or HUD field office, the PHA must provide: (1) all proposals received; (2) a copy of the relevant section of the Administrative Plan; (3) a copy of any standard operating procedures, worksheets, checklists or any other work product used in the selection of PBV proposals; (4) if selection was based on Request for Proposal (RFP), a copy of the solicitation and (5) if selection was based on a previous competition, a copy of the proposal for the previous competition and any award letter provided in connection with the previous competition. HUD or a HUD-approved independent entity must provide a letter stating that the PHA-owned units were appropriately selected.

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### **Family Unification Program (FUP) Information Collection – Not HUD forms**

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**FUP Statement of Need.** This statement is submitted by the applicant to demonstrate the need for FUP vouchers in the PHA's jurisdiction which is not being met through other existing programs. It is used as part of HUD's allocation determination.

**Family Unification Program (FUP) Memorandum of Understanding (MOU).** This document entered into between the PHA, Public Child Welfare Agency (PCWA) and Continuum of Care (CoC) is required by the FUP NOFO to be submitted to HUD. The MOU contains threshold requirements specific to the program. The MOU also includes the applicant's commitment to administering the FUP program. The MOU is also the vehicle for describing rating factor activities for which the applicant is seeking funding.

**FUP Evidence of a self-sufficiency program.** Applicants may be eligible for rating factor points if the PHA administers a Family Self-Sufficiency (FSS) program or similar program that is

available to FUPP-eligible families and youth. Additional points may be awarded for having enrolled FUP-eligible families and youth in such a program. The applicant must meet the evidence or certification requirement outlined in the NOFO.

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### **Tribal HUD-VASH Information Collections – Not HUD forms**

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**HUD-VASH-VAMC letter of support for participation.** This letter must identify the percent and number of vouchers the VAMC will support for use with the Continuum, and verify that the remaining standard HUD-VASH vouchers are sufficient to meet current need, as well as identify the service provider that will be providing the case management in place of the VA.

**HUD-VASH signed formal agreement,** e.g. memorandum of understanding/memorandum of agreement, that describes the partnership between the PHA and the supportive service provider(s).

**HUD-VASH description of jurisdictional boundaries.** This description must include how the supportive service provider(s) will ensure comparable geographic coverage of the current VAMC-PHA service area.

**Cover Letter:** The tribe/TDHE must submit a one-page cover letter on the organization's letterhead identifying the point of contact and their contact information, and an authorized representative signature.

**Tribal HUD-VASH application and reporting materials** as issued in the Federal Register Notice, "Implementation of the Tribal HUD-VA Supportive Housing Program" (FR 6091-N-01) or future notices.

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

For non-competitive awards, HUD has PHAs submit the HUD-52515 electronically via the email specified in the various funding notices. HUD accepts electronic or wet signatures and PHAs do not need to print the form in order to submit to HUD.

The remainder of the forms in this information collection are collected at the PHA level (HUD-52646, HUD-52667, HUD-52580, HUD-52580A, HUD-52517, HUD-52665, HUD-52641, HUD-52641A, HUD-52649, HUD-52531A, HUD-52531B, HUD-52530A (Part 1 and Part 2), HUD-52530B (Part 1 and Part 2), HUD-52530C, HUD-52578B, HUD-50164), PHA-owned Certification Tenant-based Assistance HUD NEW-XXXXX, Tenancy Addendum following termination of Project-Based Voucher assistance to a project HUD NEW-XXXXX, PBV PHA-owned Certification for Existing Housing Part 1 and Part 2 HUD NEW-XXXXX, PBV PHA-owned Certification New Construction or Rehabilitated Housing Part 1 and Part 2 HUD NEW-XXXXX, PBV Rehabilitated Housing HAP Contract Rider HUD NEW-XXXXX, PBV Rehabilitated Housing PHA-owned Certification Rider HUD NEW-XXXXX, PHA-owned Agreement Certification Part 1 and Part 2 HUD NEW-XXXXX.

Procedures for collecting information on these forms vary by PHA and in some cases PHAs may print out the forms for participants to physically sign and in other cases the PHA may accept electronic signatures and submission. PHAs may also store documents electronically, however, most PHAs still maintain paper files for tenants so most documents are likely printed.

**4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

There is no duplication of the subject information.

**5. If the collection of information impacts small businesses or other small entities describe any methods used to minimize burden.**

The information being collected has no significant impact on small businesses or other small entities. The burden associated with such collection of information is the minimum needed for program monitoring.

**6. Describe the consequence to federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.** The burden associated with Parts 982 and 983 is the minimum needed for program monitoring and implementation and incorporates program applications for funding, and contractual and other documents necessary to program administration and implementation. The information cannot be collected less frequently because it is either (1) necessary to ensure housing is adequate and occupancy is by eligible families (2) necessary to comply with contractual arrangements, or (3) necessary to ensure compliance with a statutory mandate.

**7. Explain any special circumstances that would cause an information collection to be conducted in a manner:**

- requiring respondents to report information to the agency more than quarterly;

**Not Applicable**

- requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;

**Not Applicable**

- requiring respondents to submit more than an original and two copies of any document;

**Not Applicable**

- requiring respondents to retain records other than health, medical, government contract, grant-in-aid, or tax records for more than three years;

**Not Applicable**

- in connection with a statistical survey, that is not designed to produce valid and reliable results than can be generalized to the universe of study;

**Not Applicable**

- requiring the use of a statistical data classification that has not been reviewed and approved by OMB;

**Not Applicable**

- that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or

**Not Applicable**

- requiring respondents to submit proprietary trade secrets, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

**Not Applicable**

None of these are applicable to this program

**8. Identify date and page number of the Federal Register notice soliciting comments on the information. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.**

In accordance with 5 CFR 1320.8(d), the agency's notice announcing this collection of information appeared in the Federal Register on February 13, 2026, (Volume 91, No 30, Page 6865). The public was given until April 14, 2026 to submit comments on the proposed information collection. 1 comment was received.

**60-Day Public Comment and Response**

**Summary:** The anonymous commenter provided statements unrelated to the 60-day notice. The commenter described currently being on the Emergency Housing Voucher (EHV) program and, due to lack of funding, will no longer receive assistance and will have to pay full rent.

**HUD Response:** This comment is unrelated to the information collection, for which HUD is requesting OMB approval. The comment was provided anonymously, therefore HUD is unable to respond directly to the commenter.

- **Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping disclosure, or reporting format (if any) and the data elements to be recorded, disclosed, or reported.**

There are no efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping disclosure, or reporting format (if any) and the data elements to be recorded, disclosed, or reported.

- **Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years -- even if the collection of information activity is the same as in prior periods. There may be circumstances that preclude consultation in a specific situation. These circumstances should be explained.**

There is no consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years -- even if the collection of information activity is the same as in prior periods. There are no circumstances that preclude consultation in a specific situation. There are no circumstances that should be explained.

**9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

No payments, gifts, or incentives are provided to respondents.

**10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation or agency policy. If the collection requires a system of records notice (SORN) or privacy impact assessment (PIA), those should be cited and described here.**

Assurances of confidentiality are not provided under this collection. Personal identifiable information is covered under the Privacy Act of 1974 (U.S.C. 552a). The *Authorization for the Release of Information/Privacy Act Notice to the U.S. Department of Housing and Urban Development and the Housing Agency/Authority (HA)* (form HUD-9886-A) is authorized by Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993. The notice requires the signing of a consent form authorizing HUD and/or the Housing Agency to request verification of salary and wages from current or previous employers; to request wage and unemployment compensation claim information; and to request certain tax return information and independent verification of income information. The information collected under this PRA is recorded on the Family Report forms HUD-50058 for HCV and PBV, and on HUD-5980A for Tribal HUD-VASH and stored in the Information Management System (IMS). Information stored in the IMS (subset Public and Indian Housing Information Center (PIC)) is covered under a different PRA (OMB Unique Identifier: 02500010601000000301093). The form HUD-50058 (Family Report) and HUD-50058 MTW and HUD-50058-MTW Expansion (for Moving to Work programs) that captures personal identifiers and sensitive information is covered under a different PRA (2577-0083). The form HUD-5980-A is covered under PRA 2577-0304.

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

This collection does not ask sensitive/private questions.

**12. Provide estimates of the hour burden of the collection of information.**

- **Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices;**

The information is included in Table 12.

- **If this request covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in chart below; and**

The information is included in Table 12.

- **Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 13.**

The information is included in Table 12.

Information Collection	Number of Respondents <sup>1</sup>	Frequency of Responses <sup>2</sup>	Responses per Annum	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response <sup>3</sup>	Annual Cost
<b>HCV Renewal Forms</b>							
Funding Application (HUD-52515)	300	1	300	5	1,500.00	\$45.14	\$67,710.00
Request for Tenancy Approval (HUD-52517)	2,192	55	120,560	0.5	60,280.00	\$45.14	\$2,721,039.20
Inspection Checklist (HUD-52580)	2,192	950	2,082,400	0.5	1,041,200.00	\$45.14	\$46,999,768.00
Inspection Form (HUD-52580A)	2,192	950	2,082,400	0.5	1,041,200.00	\$45.14	\$46,999,768.00

HAP Contract, Tenant Based Assistance (HUD-52641)	2,192	30	65,760	0.5	32,880.00	\$45.14	\$1,484,203.20
Tenancy Addendum, Tenant Based Assistance (52641A)	2,192	30	65,760	0.5	32,880.00	\$45.14	\$1,484,203.20
HAP Contract Manufactured Home Space Rental, Tenant Based Assistance (HUD-52642)	2,192	2	4,384	0.5	2,192.00	\$45.14	\$98,946.88
Voucher (HUD-52646)	2,192	60	131,520	0.05	6,576.00	\$45.14	\$296,840.64
Statement of Homeowner Obligations (HUD-52649)	100	10	1,000	0.25	250	\$45.14	\$11,285.00
Portability Information (HUD-52665)	2,192	10	21,920	0.5	10,960.00	\$45.14	\$494,734.40
Utility Allowance Schedule (HUD-52667)	2,192	350	767,200	0.25	191,800.00	\$45.14	\$8,657,852.00
<b>New HCV Forms</b>							
Tenancy Addendum-Following Termination of PBV Assistance to the Project (HUD-XXXXX)	2,192	3	6,576	0.5	3,288.00	\$45.14	\$148,420.32
PHA-Owned Certification- Tenant Based Assistance (HUD-XXXXX)	300	10	3,000	0.5	1,500.00	\$45.14	\$67,710.00
<b>PBV Renewal Forms</b>							
PBV HAP Contract- New Construction or Rehabilitation (HUD-52530A, Part 1)	121	1	121	1	121	\$45.14	\$5,461.94
PBV HAP Contract - New Construction or Rehabilitation (HUD-52530A, Part 2)	121	1	121	1	121	\$45.14	\$5,461.94
PBV HAP Contract- Existing Housing (HUD-52530B, Part 1)	121	1	121	1	121	\$45.14	\$5,461.94
PBV HAP Contract - Existing Housing (HUD-52530B, Part 2)	121	1	121	1	121	\$45.14	\$5,461.94

PBV Tenancy Addendum (HUD-52530C)	871	33	28,743	0.25	7,185.75	\$45.14	\$324,364.76
PBV Agreement to enter into a HAP Contract Part 1 (HUD-52531A)	48	1	48	0.25	12	\$45.14	\$541.68
PBV Agreement to enter into a HAP Contract Part 2 (HUD-52531B)	47	1	47	0.25	11.75	\$45.14	\$530.40
PBV Statement of Family Responsibility (HUD-52578b)	871	33	28,743	0.25	7,185.75	\$45.14	\$324,364.76
<b>New PBV Forms</b>							
PBV PHA-owned Agreement Certification – New Construction or Rehabilitation Part 1 (HUD-XXXXX)	5	1	5	0.25	1.25	\$45.14	\$56.43
PBV PHA-owned Agreement Certification – New Construction or Rehabilitation Part 2 (HUD-XXXXX)	5	1	5	1	5	\$45.14	\$225.70
PBV PHA-owned Certification - Existing Housing Part 1 (HUD-XXXXX)	13	1	13	1	13	\$45.14	\$586.82
PBV PHA-owned Certification - Existing Housing Part 2 (HUD-XXXXX)	13	1	13	1	13	\$45.14	\$586.82
PBV PHA-owned Certification – New Construction or Rehabilitation Part 1 (HUD-XXXXX)	13	1	13	1	13	\$45.14	\$586.82
PBV PHA-owned Certification New Construction or Rehabilitation Part 2 (HUD-XXXXX)	13	1	13	1	13	\$45.14	\$586.82
PBV HAP Contract Rider - Rehabilitated Housing (HUD-XXXXX)	26	1	26	0.5	13	\$45.14	\$586.82
PBV PHA-owned Certification Rider - Rehabilitated Housing (HUD-XXXXX)	3	1	3	0.5	1.5	\$45.14	\$67.71
<b>Other Renewal Forms</b>							

Tribal HUD-VASH Leasing Performance Report (HUD-5980)	26	1	26	0.5	13	\$45.14	\$586.82
Unexploded Ordnance Hazards Disclosure (HUD-50164)	100	1	100	0.3	30	\$45.14	\$1,354.20
<b>HCV Information Collection - not HUD forms</b>							
Notice of Unit Approval/Denial	2,192	55	120,560	0.5	60,280.00	\$45.14	\$2,721,039.20
Applications (Pre-Application, Application for Continued Occupancy, Interim Change) <sup>4</sup>	2,192	1,400	3,068,800	0.25	767,200.00	\$45.14	\$34,631,408.00
Information Packet	2,192	55	120,560	1	120,560.00	\$45.14	\$5,442,078.40
PHA Information to Owner about tenant	2,192	55	120,560	0.5	60,280.00	\$45.14	\$2,721,039.20
PHA notification to HUD of insufficient funds for portability moves	400	1	400	0.5	200	\$45.14	\$9,028.00
Homeownership: Required Contract of Sale Provisions	100	10	1,000	0.25	250	\$45.14	\$11,285.00
<b>PBV Information Collection - Not HUD forms</b>							
Public Notice of PHA Requests for PBV Proposals	268	1	268	1	268	\$45.14	\$12,097.52
PHA PBV Notice of Proposal or Project Selection	268	1	268	0.5	134	\$45.14	\$6,048.76
PHA Notice of Intent to Project-Base Vouchers	292	1	292	1	292	\$45.14	\$13,180.88
PHA Request to HUD for Approval to Terminate PBV HAP Contract	20	1	20	1	20	\$45.14	\$902.80
Owner Notice to Terminate PBV HAP Contract	27	30	810	0.25	202.5	\$45.14	\$9,140.85
Legal Opinion that PHA's Unit/Project is No Longer PHA-owned	45	1	45	1	45	\$45.14	\$2,031.30
Notification of Ownership if Unit/Project is PHA-owned	150	1	150	1	150	\$45.14	\$6,771.00

Joint PHA/Independent Entity Certification Regarding No Legal, Financial, Other Ties.	150	1	150	0.5	75	\$45.14	\$3,385.50
Certification Regarding Previously Approved Independent Entity	180	1	180	0.5	90	\$45.14	\$4,062.60
Notice of Determination of Rent Reasonableness	150	3	450	2	900	\$45.14	\$40,626.00
Review of PHA's PBV Selection Process	90	2	180	3	540	\$45.14	\$24,375.60
<b>Family Unification Program Information Collection- Not HUD forms</b>							
FUP Statement of Need	300	1	300	2	600	\$45.14	\$27,084.00
FUP Memorandum of Understanding	300	1	300	5	1,500.00	\$45.14	\$67,710.00
FUP Evidence of a self-sufficiency program	175	1	175	0.5	87.5	\$45.14	\$3,949.75
<b>Tribal HUD-VASH Information Collections - Not HUD forms</b>							
HUD-VASH VAMC letter of support	50	1	50	5	250	\$45.14	\$11,285.00
HUD-VASH signed formal agreement	50	1	50	6	300	\$45.14	\$13,542.00
HUD-VASH boundary description	50	1	50	0.5	25	\$45.14	\$1,128.50
Tribal HUD-VASH application materials	29	1	29	8	232	\$45.14	\$10,472.48
<b>Totals</b>	<b>37,020</b>		<b>8,846,709<sup>5</sup></b>		<b>3,455,982.00<sup>6</sup></b>	<b>\$45.14</b>	<b>\$156,003,027.50</b>

<sup>1</sup> This column represents number of PHA respondents.

<sup>2</sup> This column represents the number of responses per PHA. For example, for the HUD-52517 this means that 2,192 PHAs are expected to have an average of 950 forms submitted on behalf of families totaling 2,082,400 forms submitted nationwide annually.

<sup>3</sup> To estimate the hourly cost per respondent, HUD used the [U.S. Bureau of Labor Statistics' most recent \(May 2024\) Occupational Employment and Wage Statistics](#) data. We estimate Financial Specialists, All Other, professional series in the Washington DC metropolitan area to have an average hourly rate of \$45.14.

<sup>4</sup> The burden calculated here reflects the burden associated with the federal requirements of this information collection. The number of respondents reflects the total number of federal grantees (PHAs) and not the number of individual respondents submitting pre-application, application, and interim changes associated with the HCV process. As indicated in this row, HUD estimates that the time it takes a respondent to provide the federally required information associated with the HCV application, pre-application, or interim change is, on average, 15 minutes or 0.25 hours. The actual time to complete a form may be greater reflecting additional information collection requirements or submission processes that are not associated with federal requirements.

<sup>5</sup> The number of Total Annual Responses has been reduced to reflect the expected decrease in Interim Change Forms needed as a result of the Housing Opportunity Through Modernization Act of 2015 (HOTMA) sections 102 and 104 as detailed in the final rule published in Federal Register Notice 88 FR 9600 on February 13, 2023. The Regulatory Impact Analysis for the HOTMA Final Rule ([FR-6057-F-03](#)) estimated that there would be a decrease of 120,000 fewer interims for Public Housing and the Housing Choice Voucher Program combined. The HCV Program consists of about two thirds of the total combined households, so HUD estimates that interim reexaminations for the HCV program will decrease by about 81,120 annually.

<sup>6</sup> This represents an overall 0.17% increase in burden since 2023 due to the addition of new forms. HUD discovered an error in the 2023 Supporting Statement estimate of burden; HUD erroneously reported its overall burden in 2023 as 5,762,595 hours; however it should have been 8,831,401 hours. The increase in burden is partially offset as a result of removing forms SF-424, HUD-2880, HUD-2993, HUD-2991 and SF-LLL because they are covered under separate PRAs.

**13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden already reflected on the burden worksheet shown in Items 12 and 14).**

There are no additional costs to respondents.

**14. Provide estimates of annualized cost to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.**

Information Collection	Number of Respondents	Frequency of Response	Responses Per Annum	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response <sup>7</sup>	Annual Cost
NOFO Review <sup>8</sup>	300	1	300	6	1800	\$30.57	\$55,026.00
Compliance Monitoring <sup>9</sup>	10,000	1	10,000	1	10,000	\$30.57	\$305,700.00
<b>Total</b>	<b>10,300</b>		<b>10,300</b>		<b>11,800</b>	<b>\$30.57</b>	<b>\$360,726.00</b>

<sup>7</sup> Assumes an hourly rate at the base pay **2026 General Schedule (Base) GS-11/Step1 level**.

<sup>8</sup> HUD reviews approximately 300 applications submitted in response to NOFOs annually. Each of these reviews takes about 6 total hours of HUD staff time because applications are typically reviewed by 2 staff members with a total review time per person of 3 hours.

<sup>9</sup> HUD is not involved in the actual collection of information for most forms in this PRA package which is mainly completed at the PHA level. All forms except the HUD-52515, SF-424, HUD-2880, HUD-2991, HUD-2993, and SF-LLL are completed at the PHA level. HUD only reviews those forms as part of compliance reviews. HUD roughly estimates that the Office of Field Operations conducts approximately 10,000 file reviews annually. These reviews may be done for a variety of reasons, including comprehensive file reviews and confirming an agency’s score under the Section Eight Management Assessment Program (SEMAP). While reviews may vary in length, they typically take about 1 hour per file.

**15. Explain the reasons for any program changes or adjustments reported in Items 12 and 14 of the Supporting Statement.**

All forms will be converted to a PDF fillable format once approved by OMB. Once approved, all forms will include the updated approval and expiration date and will have form numbers assigned for all new forms.

Changes were made to the following HUD forms to comply with current laws, regulations, and executive orders, update definitions, fix typos and update the burden hour language: HUD-52517 Request for Tenancy Approval, HUD 52641 HAP Contract - Tenant Based Assistance, HUD 52641A Tenancy Addendum - Tenant Based Assistance, HUD 52642 HAP Contract - Manufactured Home Space Rental, HUD-52646 Voucher, HUD-52649 Statement of Homeowner Obligations, HUD-52667 Utility Allowance Schedule, HUD-50164 Unexploded Ordnance, HUD-52530A, Part 1 and Part 2 PBV HAP Contract for New Construction or Rehabilitation, HUD-

52530B, Part 1 and Part 2 PBV HAP Contract for Existing, HUD-52530C PBV Tenancy Addendum, HUD-52531A and HUD-52531B Agreement to Enter into a Housing Assistance Payments Contract, HUD-52578B PBV Statement of Family Responsibilities.

**HUD-52517 Request for Tenancy Approval.** Added a utility allowance flat fee option (24 CFR 982.517(b)), added a field for owner's email address.

**HUD 52641 HAP Contract - Tenant Based Assistance.** Added utility flat fee option (24 CFR 982.517(b)) and language to reflect that the PHA may waive the owner's responsibility for tenant-caused HQS deficiencies (24 CFR 982.404(a)(4)). Added an instruction to select one of two tenancy addendums, as appropriate, and added a second tenancy addendum to the HAP Contract to apply when a family has elected to use its tenant-based assistance to remain in the same project after termination or expiration without extension of the project's PBV contract. Aligned fair housing language with PBV forms.

**HUD 52641A Tenancy Addendum - Tenant Based Assistance.** Updated language to reflect that the PHA may waive the owner's responsibility for tenant-caused HQS deficiencies (24 CFR 982.404(a)(4)).

**HUD 52642 HAP Contract - Manufactured Home Space Rental.** Added an option for a single HAP payment made to the family (24 CFR 982.622(a)(1)), updated language to reflect that the PHA may waive the owner's responsibility for tenant-caused HQS deficiencies (24 CFR 982.404(a)(4)), aligned fair housing language with PBV forms.

**HUD-52646 Voucher.** Added language to state that the unit has passed HQS unless the PHA has approved the unit with only non-life threatening (NLT) deficiencies (24 CFR 982.406(e)) or passed an alternative inspection in the past 24 months (24 CFR 982.405(j)). Added language to comply with the new requirement that if the HAP contract terminates due to a failure to correct HQS deficiencies, the PHA must give the family at least 90 days following the termination of the HAP contract to lease a new unit (24 CFR 982.404(e)(1)).

**HUD-52649 Statement of Homeowner Obligations.** Removed 2(I) that stated The family fails, willfully and persistently, to fulfill any welfare to work program obligations, as all references to the welfare to work program were removed under the HOTMA Voucher final rule.

**HUD-52667 Utility Allowance Schedule.** Added "applicable surcharges" (24 CFR 982.517(b)(2)(ii))

**HUD-50164 Unexploded Ordnance Hazards Disclosure.** Updated contact information for submitting a complaint.

**HUD-52530A, Part 1 and Part 2 PBV HAP Contract - New Construction or Rehabilitation.** Edited to address typos, comply with recent executive orders, conform with 24 CFR 982.451 regarding payments, conform with 24 CFR 982.453 regarding owner breach, and conform with changes made in the HOTMA Voucher Final Rule, including those changes to 24 CFR 5.100 (definitions), 982.4 (definitions), 982.405 (inspection), 983.3 (definitions), 983.51 (selection), 983.54 (income-mixing), 983.57 (PHA-owned units), 983.59 (units excluded from program cap and project cap), 983.103 (inspecting units), 983.157 (development activity after HAP contract execution), 983.203 (HAP contract information), 983.204 (execution of HAP contract), 983.205 (term of HAP contract), 983.206 (contract termination), 983.207 (contract amendments to add or

substitute units), 983.208 (condition of contract units), 983.210 (owner certification), 983.212 (substantial improvement), 983.251 (how participants are selected), 983.253 (leasing), 983.254 (vacancies), 983.255 (tenant screening), 983.259 (security deposit), 983.260 (overcrowded, under-occupied, and accessible units), 983.261 (family right to move), 983.302 (redetermination of rent to owner), 983.351 (payment for occupied unit).

**HUD-52530B, Part 1 and Part 2 PBV HAP Contract - Existing Housing.** Edited to address typos, comply with recent executive orders, conform with 24 CFR 982.451 regarding payments, conform with 24 CFR 982.453 regarding owner breach, and conform with changes made in the HOTMA Voucher Final Rule, including those changes to 24 CFR 5.100 (definitions), 982.4 (definitions), 982.405 (inspection), 983.3 (definitions), 983.51 (selection), 983.54 (income-mixing), 983.57 (PHA-owned units), 983.59 (units excluded from program cap and project cap), 983.103 (inspecting units), 983.203 (HAP contract information), 983.204 (execution of HAP contract), 983.205 (term of HAP contract), 983.206 (contract termination), 983.208 (condition of contract units), 983.210 (owner certification), 983.212 (substantial improvement), 983.251 (how participants are selected), 983.253 (leasing), 983.254 (vacancies), 983.255 (tenant screening), 983.259 (security deposit), 983.260 (overcrowded, under-occupied, and accessible units), 983.261 (family right to move), 983.302 (redetermination of rent to owner), 983.351 (payment for occupied unit).

Part 2: We have removed reference to the revoked Executive Order 11246 (as amended), in acknowledgment of the proposed rule [Federal Register :: Rescission of Executive Order 11246 Implementing Regulations](#) at 90 FR 28472 (Jul. 1, 2025) that provide: “On January 21, 2025, President Trump issued [E.O. 14173](#), “Ending Illegal Discrimination and Restoring Merit-Based Opportunity,” [90 FR 8633](#) (Jan. 31, 2025). In addition to revoking [E.O. 11246](#), [E.O. 14173](#) directed DOL to immediately cease the following: promoting “diversity,” holding Federal contractors and subcontractors responsible for taking “affirmative action,” and allowing or encouraging Federal contractors and subcontractors to engage in workforce balancing based on race, color, sex, sexual preference, religion, or national origin. *Id.* at 8634. Accordingly, DOL has determined that it must rescind the regulations at [41 CFR parts 60-1, 60-2, 60-3, 60-4, 60-20, 60-40](#), and [60-50](#) which were promulgated under the authority of [E.O. 11246](#).” We have left reference to “applicable regulations at 41 CFR chapter 60” since the final rule is not yet published and indicates some provisions of chapter 60 will remain in effect. We defer to OMB, in consultation with DOL, as to any changes that may be required.

**HUD-52530C PBV Tenancy Addendum.** Edited to comply with recent executive orders and address typos and conform with changes made in the HOTMA Voucher Final Rule, including those changes to 24 CFR 5.100 (definitions), 982.4 (definitions), 983.3 (definitions), 983.157 (development activity after HAP contract execution), 983.206 (contract termination), 983.208 (condition of contract units), 983.212 (substantial improvement), 983.257 (eviction), 983.259 (security deposit), 983.261 (family right to move).

**HUD-52531A and HUD-52531B PBV Agreement to Enter into a HAP Contract.** To comply with recent executive orders, conform with the Department of Labor’s current regulatory language found at 29 CFR 5.5, and conform with changes made in the HOTMA Voucher Final Rule, including those changes to 24 CFR 983.3 (definitions), 983.51 (selection), 983.56 (environmental review), 983.57 (PHA-owned units), 983.153 (development requirements), 983.154 (development agreement), 983.155 (completion of work), 983.156 (acceptance of completed units), 983.251

(how participants are selected).

HUD 52531A Part 1, HUD 52531B Part 2: We have removed reference to the revoked Executive Order 11246 (as amended), in acknowledgment of the proposed rule [Federal Register :: Rescission of Executive Order 11246 Implementing Regulations](#) at 90 FR 28472 (Jul. 1, 2025) that provide: “On January 21, 2025, President Trump issued [E.O. 14173](#), “Ending Illegal Discrimination and Restoring Merit-Based Opportunity,” [90 FR 8633](#) (Jan. 31, 2025). In addition to revoking [E.O. 11246](#), [E.O. 14173](#) directed DOL to immediately cease the following: promoting “diversity,” holding Federal contractors and subcontractors responsible for taking “affirmative action,” and allowing or encouraging Federal contractors and subcontractors to engage in workforce balancing based on race, color, sex, sexual preference, religion, or national origin. *Id.* at 8634. Accordingly, DOL has determined that it must rescind the regulations at [41 CFR parts 60-1, 60-2, 60-3, 60-4, 60-20, 60-40, and 60-50](#) which were promulgated under the authority of [E.O. 11246](#).” We have left reference to “applicable regulations at 41 CFR chapter 60” since the final rule is not yet published and indicates some provisions of chapter 60 will remain in effect. We defer to OMB, in consultation with DOL, as to any changes that may be required.

**HUD-52578B PBV Statement of Family Responsibility.** Edited to comply with recent executive orders and address typos and conform with changes made in the HOTMA Voucher Final Rule, including those changes to 983.252 (PHA information for selected family), 983.261 (family right to move).

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## **New HUD Forms**

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The following new forms were created pursuant to the HOTMA Voucher Final Rule published on May 7, 2024 (89 FR 38224): HAP Contract Part C - Tenancy Addendum - following termination of PBV Assistance to a Project, PHA-owned Certification - Tenant-based Assistance, PBV PHA-owned Agreement Certification New Construction or Rehabilitation Part 1 and Part 2, PBV PHA-owned Certification - Existing Housing Part 1 & 2, PBV PHA-owned Certification - New Construction or Rehabilitation Part 1 and Part 2, PBV HAP Contract Rider - Rehabilitated Housing, PBV PHA-owned Certification Rider - Rehabilitated Housing.

**HAP Contract Part C - Tenancy Addendum - Following Termination of PBV Assistance to a Project.** To conform to the HOTMA Voucher Final Rule, this form is a separate tenancy addendum that applies when a family chooses to remain in the unit following the termination of a project-based HAP contract.

**PHA-owned Certification - Tenant-based Assistance.** The HOTMA Voucher Final Rule establishes regulations permitting a PHA to execute a HUD-prescribed certification in lieu of a HAP Contract for a PHA-owned unit. The final rule provides that the PHA-owned certification obligates the PHA, as the owner, to all of the requirements of the HAP contract (24 CFR 982.451(c)) (to become effective upon publication of this form per 89 FR 38224 (May 7, 2024)).

**PBV PHA-owned Agreement Certification - New Construction or Rehabilitation Part 1 and Part 2.** The HOTMA Voucher Final Rule establishes regulations permitting a PHA to execute HUD-prescribed certifications in lieu of an AHAP. The PHA-owned agreement certification serves as the equivalent of the AHAP, and subjects the PHA, as owner, to all of the requirements of the AHAP contained in part 983. Where the PHA has elected to use the PHA-owned agreement certification, all references to the AHAP throughout part 983 must be interpreted to be references to the PHA-owned agreement certification. 24 CFR 983.154

Part 1 and 2: We have removed reference to the revoked Executive Order 11246 (as amended), in acknowledgment of the proposed rule [Federal Register :: Rescission of Executive Order 11246 Implementing Regulations](#) at 90 FR 28472 (Jul. 1, 2025) that provide: “On January 21, 2025, President Trump issued [E.O. 14173](#), “Ending Illegal Discrimination and Restoring Merit-Based Opportunity,” [90 FR 8633](#) (Jan. 31, 2025). In addition to revoking [E.O. 11246](#), [E.O. 14173](#) directed DOL to immediately cease the following: promoting “diversity,” holding Federal contractors and subcontractors responsible for taking “affirmative action,” and allowing or encouraging Federal contractors and subcontractors to engage in workforce balancing based on race, color, sex, sexual preference, religion, or national origin. *Id.* at 8634. Accordingly, DOL has determined that it must rescind the regulations at [41 CFR parts 60-1](#), [60-2](#), [60-3](#), [60-4](#), [60-20](#), [60-40](#), and [60-50](#) which were promulgated under the authority of [E.O. 11246](#).” We have left reference to “applicable regulations at 41 CFR chapter 60” since the final rule is not yet published and indicates some provisions of chapter 60 will remain in effect. We defer to OMB, in consultation with DOL, as to any changes that may be required.

We have not included reference to the revoked Executive Order 11246 (as amended) in this new form, in acknowledgment of the proposed rule [Prohibiting Illegal Discrimination in Registered Apprenticeship Programs](#) at 90 FR 28947 (Jul. 2, 2025). We have left reference to “applicable regulations at 29 CFR part 30” since the final rule is not yet published. We defer to OMB, in consultation with DOL, as to any changes that may be required.

**PBV PHA-owned Certification - Existing Housing Part 1 & 2.** The HOTMA Voucher Final Rule establishes regulations permitting a PHA to execute HUD-prescribed certifications in lieu of a HAP Contract. The PHA-owned certification serves as the equivalent of the HAP contract, and subjects the PHA, as owner, to all of the requirements of the HAP contract contained in parts 982 and 983. Where the PHA has elected to use the PHA-owned certification, all references to the HAP contract throughout parts 982 and 983 must be interpreted to be references to the PHA-owned certification. 24 CFR 983.204

Part 2: We have not included reference to the revoked Executive Order 11246 (as amended) in this new form, in acknowledgment of the proposed rule [Federal Register :: Rescission of Executive Order 11246 Implementing Regulations](#) at 90 FR 28472 (Jul. 1, 2025) that provide: “On January 21, 2025, President Trump issued [E.O. 14173](#), “Ending Illegal Discrimination and Restoring Merit-Based Opportunity,” [90 FR 8633](#) (Jan. 31, 2025). In addition to revoking [E.O. 11246](#), [E.O. 14173](#) directed DOL to immediately cease the following: promoting “diversity,” holding Federal contractors and subcontractors responsible for taking “affirmative action,” and allowing or encouraging Federal contractors and subcontractors to engage in workforce balancing based on race, color, sex, sexual preference, religion, or national origin. *Id.* at 8634. Accordingly, DOL has determined that it must rescind the regulations at [41 CFR parts 60-1](#), [60-2](#), [60-3](#), [60-4](#), [60-20](#), [60-40](#), and [60-50](#) which were promulgated under the authority of [E.O. 11246](#).” We have left reference to “applicable regulations at 41 CFR chapter 60” since the final rule is not yet published and indicates some provisions of chapter 60 will remain in effect. We defer to OMB, in consultation with DOL, as to any changes that may be required.

**PBV PHA-owned Certification - New Construction or Rehabilitated Housing Part 1 and Part 2.** The HOTMA Voucher Final Rule establishes regulations permitting a PHA to execute HUD-prescribed certifications in lieu of a HAP Contract. The PHA-owned certification serves as the equivalent of the HAP contract, and subjects the PHA, as owner, to all of the requirements of the HAP contract contained in parts 982 and 983. Where the PHA has elected to use the PHA-owned

certification, all references to the HAP contract throughout parts 982 and 983 must be interpreted to be references to the PHA-owned certification. 24 CFR 983.204

**PBV HAP Contract Rider - Rehabilitated Housing.** The HOTMA Voucher Final Rule establishes regulations permitting a PHA to execute a HAP contract, subject to a rider, for rehabilitated housing before the rehabilitation is complete. 24 CFR 983.157

We have not included an Equal Employment Opportunity section in this new form in acknowledgment of the proposed rule [Federal Register :: Rescission of Executive Order 11246 Implementing Regulations](#) at 90 FR 28472 (Jul. 1, 2025) that provide: “On January 21, 2025, President Trump issued [E.O. 14173](#), “Ending Illegal Discrimination and Restoring Merit-Based Opportunity,” [90 FR 8633](#) (Jan. 31, 2025). In addition to revoking [E.O. 11246](#), [E.O. 14173](#) directed DOL to immediately cease the following: promoting “diversity,” holding Federal contractors and subcontractors responsible for taking “affirmative action,” and allowing or encouraging Federal contractors and subcontractors to engage in workforce balancing based on race, color, sex, sexual preference, religion, or national origin. *Id.* at 8634. Accordingly, DOL has determined that it must rescind the regulations at [41 CFR parts 60-1](#), [60-2](#), [60-3](#), [60-4](#), [60-20](#), [60-40](#), and [60-50](#) which were promulgated under the authority of [E.O. 11246](#).” We defer to OMB, in consultation with DOL, as to any changes that may be required.

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- 16. For collection of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

The information collection results will not be published; the funded grant awards will be published as required by the HUD Reform Act.

- 17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

The expiration date and the OMB approval number will be displayed in the Notice of Funding Opportunity and on all related forms.

- 18. Explain each exception to the certification statement identified.**

There are no exceptions to the certification statement.