

SUPPORTING STATEMENT A

Adaptive Sports Grant Application

VA Form 10096

OMB Control Number: 2900-0820

Summary:

- There are no changes to the form, other than required PRA language updates.
- VA did not receive comments on the 60-day FRN.

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary. Identify legal or administrative requirements that necessitate the collection of information.

Legal authority for this data collection is found under 38 USC 521A, which authorizes and mandates the collection of data to apply for the VA adaptive sports grant program. The mandated collection of data allows for evaluation of eligibility for an adaptive sports program grant, the goal of which is providing adaptive sports opportunities for disabled veterans and members of the Armed Forces.

2. Indicate how, by whom, and for what purposes the information is to be used; indicate actual use the agency has made of the information received from current collection.

Current access to information collected for the purpose of administering the VA adaptive sports grant program is limited to VA employees whose official duties require such access for the purposes of program planning, implementation, and evaluation. VA staff members accessing such information have received information security training and have been instructed on their responsibility to maintain confidentiality of the information. Adaptive sports entities will submit adaptive sports grant packages to the Department of Veterans Affairs' Office of National Veterans Sports Programs and Special Events for evaluation, selection, and implementation of adaptive sports grants authorized by 38 USC 521A. The information will be used by VA to evaluate multiple criteria to confirm grantee eligibility, to score grantee proposals according to application criteria, and to ensure program efficacy and appropriate use of grant funds. The application information will indicate whether and to what extent a grant program is likely to be successful in meeting the program's intent for providing adaptive sports opportunities for disabled veterans and members of the Armed Forces. Based on prior reporting under the U.S. Paralympics Integrated Adaptive Sports Program, changes have been implemented to create new adaptive sports activities and adjust selection criteria to more effectively provide adaptive sports activities that meet the current needs and priorities for disabled veterans and members of the Armed Forces.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

The collection of information uses automated and electronic collection technique for permitting electronic submission of responses via web-based means. The basis for adopting this means of collection is ease of access, standardization, and reporting for adaptive sports grant recipients. As current reporting processes are web-based and use standardized forms and processes, improved information technology will not decrease the burden on the public.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.

VA does not have a similar collection of information for the application because the requirement to provide this information is the result of regulations establishing the Adaptive Sports Grant Program. There will be no duplication because similar information regarding veteran participation in adaptive sports activities cannot be used or modified for the purposes of this program. All awarded adaptive sports grants are for 1-year, and data collected is provided only once based on the status and date within the adaptive sports grant implementation cycle.

5. If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.

Every effort has been made to minimize the burden to small business by keeping questions simple and to an absolute minimum.

6. Describe the consequences to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.

If the collection of data is not conducted or is conducted less frequently, the Grants for Adaptive Sports Programs for Disabled Veterans and Members of the Armed Forces cannot feasibly or legally be implemented. The data collection outlined in 38 CFR Part 77 is critical to determine which adaptive sports grant applications are feasible and meet the program's goals and objectives. In addition, these data collection requirements are mandated both under Federal grant management programs and under 38 USC 521A.

7. Explain any special circumstances that would cause an information collection to be conducted more often than quarterly or require respondents to prepare written responses to a collection of information in fewer than 30 days after receipt of it; submit more than an original and two copies of any document; retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years; in connection with a statistical survey that is not designed to produce valid and reliable results that can be generalized to the universe of study and require the use of a statistical data classification that has not been reviewed and approved by OMB.

There are no such special circumstances.

8.a. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the sponsor's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the sponsor in responses to these comments. Specifically address comments received on cost and hour burden.

A 60-Day Federal Register Notice (FRN) for the collection published on Tuesday, March 17, 2026. The 60-Day FRN citation is 91 FR 12909. VA did not receive public comments on the 60-day FRN.

A 30-Day Federal Register Notice for the collection published on Wednesday, July 1, 2026. The 30-Day FRN citation is 91 FR 40100.

8.b. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, clarity of instructions and recordkeeping, disclosure or reporting format, and

on the data elements to be recorded, disclosed or reported. Explain any circumstances which preclude consultation every three years with representatives of those from whom information is to be obtained.

Outside consultation is conducted with the public through the 60- and 30-day Federal Register notices.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

No payment or gift is provided to respondents.

10. Describe any assurance of privacy, to the extent permitted by law, provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

Information provided to VA will be protected to the extent provided by law under the Privacy Act of 1974. This information will not include Protected Health Information (PHI) or Individually Identifiable Health Information (IIHI).

11. Provide additional justification for any questions of a sensitive nature (Information that, with a reasonable degree of medical certainty, is likely to have a serious adverse effect on an individual's mental or physical health if revealed to him or her), such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private; include specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

There are no questions of a sensitive nature.

12. Estimate of the hour burden of the collection of information:

a. The number of respondents, frequency of responses, annual hour burden, and explanation for each form is reported as follows:

VA-10096	Number of Respondents	Number of Responses	Number of Minutes/ Response	Total Minutes	Total Number of Burden Hours
Adaptive Sports Grant Application	250	1	20	5,000	83 hours

b. If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13.

This request covers only one form, VA-10096 Adaptive Sports Grant Application.

c. Provide estimates of annual cost to respondents for the hour burdens for collections of information. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 14.

VA cannot make assumptions about the population of respondents because of the variability of factors, such as the educational background and wage potential of respondents. Therefore, VHA used general wage data to estimate the respondents' costs associated with completing the information collection.

The Bureau of Labor Statistics (BLS) gathers information on full-time wage and salary workers. According to the latest available BLS data, the mean hourly wage is \$32.66 based on the BLS wage code – “00-0000 All Occupations.” This information was taken from the following website: <https://data.bls.gov/oes/#/industry/000000>

There are no expected overhead costs for completing the information collection. VHA estimates the total cost to all respondents to be \$2,710.78 (83 burden hours x \$32.66 per hour).

13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).

- a. There are no capital, start-up, operation, or maintenance costs.
- b. Cost estimates are not expected to vary widely. The only cost is that for the time of the respondent.
- c. There is no anticipated recordkeeping burden beyond that, which is considered usual and customary.

14. Provide estimates of annual cost to the Federal Government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operation expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.

The overall cost to the Federal Government is **\$9,230** per year for this collection.

This collection is retrieved and reviewed by the NVSPSE Adaptive Sports Grant Supervisory Grants Management Specialist: $GS\ 14-8: \$153,587.00/2080 = \$73.84 \times 125\ hrs = 9,230$.

15. Explain the reason for any burden hour changes or adjustments reported in items 13 or 14.

There is no anticipated change in numbers of responses and burden hours based upon program data since the last PRA clearance.

16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

VA does not intend to publish these data. Data will be used internally for review in order to determine eligibility and need for assistance through an Adaptive Sports Grant.

17. If seeking approval to omit the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.

VA will include the expiration date on all forms/surveys.

18. Explain each exception to the certification statement identified in Item 19, “Certification for Paperwork Reduction Act Submissions,” of OMB 83-I.

There are no exceptions.