

Instructions For FSA-2592
INVITATION, BID, AND ACCEPTANCE
SALE OF REAL PROPERTY BY THE UNITED STATES

This form is used by the Agency to sell inventory property by sealed bid.

Submit the original of the completed form in hard copy or facsimile to the appropriate USDA servicing office. Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA servicing office, provided that the customer submitting the form is the only person required to sign the transaction.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

FSA completes Part A.

Prospective bidder completes Part B and reviews Part D.

Part A – For FSA use only.

Part B – Bid – all items are completed by prospective bidder.

Fld Name /Item No.	Instruction
1 Name and address	Enter bidder's name and complete address
2 Amount of bid deposit	Enter the amount of the bid deposit.
3 Date	Enter the date bid is made.
4(a) Sum of	Enter the total bid amount in words.
4(b) Bid Amount	Enter the total amount of bid in numbers
5 Payment Plan A	Enter check if Payment Plan A is selected.
6 Signature	Enter bidder's signature.
7 Payment	Enter check if Payment Plan B is selected.

Fld Name /Item No.	Instruction
Plan B	
7(a) Downpayment	Enter the percent of downpayment, in numbers.
7(b) Monthly installments	Enter the number of monthly installments.
7(c) Annual installments	Enter the number of annual installments.
8 Signature	Enter the bidder's signature.

Part C is for FSA use only.

Part D – Conditions and Instructions – Bidder reviews all items

Fld Name /Item No.	Instruction
A1 – A18 and B1 – B4	Bidder reviews all items.